

AGENDA

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY CITY OF CRESCENT CITY COUNTY OF DEL NORTE STATE OF CALIFORNIA

**Board of Supervisors Chambers
Flynn Center 981 H Street
Crescent City, CA**

Regular Session

Wednesday, November 13, 2013

3:15 PM

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The Solid Waste Management Authority of the City of Crescent City and the County of Del Norte, State of California, is now meeting in Regular Session. Only those items that indicate a specific time will be heard at the assigned time. All items may be taken out of sequence to accommodate public and staff availability.

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All documents referred to in this agenda are available at the Office of the Del Norte Solid Waste Management Authority at 1700 State Street in Crescent City, between the hours of 8 A.M. and 5 P.M. Monday through Friday OR online at www.recycledelnorte.ca.gov

For more information call 465-1100 or email dnswwma@recycledelnorte.ca.gov

3:15 PM CALL MEETING TO ORDER

PLEASE NOTE: The Board will hold closed Sessions (if scheduled and necessary) at the end of the open portion of the meeting.

PUBLIC COMMENTS:

3:15 PM ANY MEMBER OF THE PUBLIC MAY ADDRESS THE SOLID WASTE MANAGEMENT AUTHORITY ON ANY MATTER ON OR OFF THE AGENDA. After receiving recognition from the Chair, please give your name and address for the record. Comments will be limited to three minutes.

1. REPORT FROM DEL NORTE SOLID WASTE TASK FORCE – no items

Note: Solid Waste Task Force Meeting of 10 October 2013 did not have a quorum present, and so no official meeting was held.

2. CONSENT AGENDA

- 2.1 Approve minutes, Special Session, Wednesday October 23, 2013 **
- 2.2 Approve Budget Transfers from Payroll to Treasurer and Auto Insurance. **
- 2.3 Approve payment of Invoice 1000153069 from Clean Harbors Environmental Services in the amount of \$29,048.00 for the annual household hazardous waste collection event of 21 September 2013. **
- 2.4 Approve payment of Invoice 111247 from North Coast Laboratories in the amount of \$5,369.00 for landfill water sample analysis services. **

END CONSENT AGENDA

3. DIRECTOR'S & TREASURER'S REPORTS

Agenda items 3.1 through 3.7 are provided for information only

- 3.1 Acting Director's Report **
- 3.2 Request for Proposals for Assessment of the Del Norte Solid Waste Management Authority, as disseminated. **
- 3.3 Copy of letter to Hambro/WSG acknowledging donation and delivery of materials valued at \$17,410 to the Crescent City Landfill for repairs and erosion control. **
- 3.4 Treasurer/Controller Report for September 2013 **
- 3.5 Claims approved by Treasurer & Director for October 2013 **
- 3.6 Monthly Cash and Charge Reports for October 2013 **
- 3.7 Earned Revenue Comparisons between FY11/12 and FY12/13 **

END DIRECTOR'S & TREASURER'S REPORTS

DISCUSSION/ACTION ITEMS

4. LANDFILL POSTCLOSURE

- 4.1 Discussion and possible action regarding quote(s) for environmental liability insurance for the Crescent City Landfill. **
- 4.2 Discussion and possible action regarding a letter of 26 September 2013 from the California Department of Resources Recycling and Recovery (CalRecycle) regarding financial assurance demonstrations for corrective action costs. **

- 4.3 Discussion and possible action regarding potential to improve a road at the landfill to enable access for a drill rig to drill two investigative wells at the Crescent City Landfill. **

5. COLLECTIONS FRANCHISE – No Items

6. TRANSFER STATION

- 6.1 Discussion and possible action regarding possible participation with CalRecycle's 2014 Statewide Waste Characterization study. **

7. GENERAL SOLID WASTE AUTHORITY MATTERS

- 7.1 Discussion and possible action regarding Authority staffing needs and opportunities.
- 7.2 Discussion and possible action regarding a letter from Senator Alex Padilla requesting support for Senate Bill 405. **
- 7.3 Discussion and possible action regarding direction for the potential deployment of the remaining Authority-directed complimentary bin pulls for Community Cleanup. **
- 7.4 Discussion and possible action regarding communications with Spencer Fine of the California Department of Resources Recycling and Recovery (CalRecycle) regarding Authority compliance with State mandatory commercial recycling requirements. **
- 7.5 Discussion regarding the formation, responsibilities and history of the Del Norte Solid Waste Management Authority with respect to compliance with the California Integrated Waste Management Act of 1989, as amended, including programs related to used motor oil, oil filters, household hazardous wastes and other materials and products banned from mixed waste disposal. **

**** Asterisk next to Agenda Item indicates an associated attachment**

MINUTES

DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY CITY OF CRESCENT CITY COUNTY OF DEL NORTE STATE OF CALIFORNIA

Special Session, Wednesday, October 23, 2013, 3:00 P.M.

PRESENT: Commissioner Rich Enea, Chair
Commissioner Roger Gitlin
Commissioner Rick Holley
Commissioner Mike Sullivan
Commissioner Mary Wilson
Legal Counsel Martha Rice
Acting Director/Program Manager Tedd Ward

ABSENT: Treasurer/Controller Richard Taylor

ALSO PRESENT: Jordan Kekry
Bill Lonsdale
Kathryn Murray, City Councilwoman
Eugene Palazzo, City Manager
Karen Phillips, PS Business Services
Jay Sarina, CAO Del Norte County
Don Scanlon, Consultant
Tommy Sparrow, Recology
Joel Wallen, Hambro/WSG

3:00 PM CALL MEETING TO ORDER

Chairman Enea called the meeting to order in special session at 3:00 P.M.

3:00 PM PUBLIC COMMENTS:

The following person(s) addressed the Authority: Acting Director Ward reported that as of November 1, 2013 no comingled payments for CRV's will be processed, items need to be separated to get money back. There is also a limit on how many bottles and cans may be recycled at one time (up to 50 can be recycled at one time). Jordan Kekry of Julindra Recycling stated that the CRV funds have been pledged to other agencies over the years and there is a limited balance, which is the reason for the 50 item limit that has been in effect for some

time. Commissioner Rick Holley noted that Senator Padilla is asking for support to ban the use of plastic grocery bag and would like to see a local ordinance implemented. Mr. Holley asked that the letter be forwarded to the Authority staff.

1. CONSENT AGENDA

- 1.1 Approve minutes, Regular Session, Wednesday 09 October 2013.
- 1.2 Approve Budget Transfer Request in the amount of \$5,000.00 to enable payment of claim to Donald Scanlon for professional services.
- 1.3 Approve payment of claim in the amount of \$5,000.00 to Donald Scanlon for Professional Services provided in May and June of 2013.
- 1.4 Approve requests for two dumpsters with waived disposal charges to assist with a community cleanup along Elk Creek, organized by the City of Crescent City.

END CONSENT AGENDA

There were no public comments regarding the consent agenda. Commissioner Gitlin asked to have items 1.2 and 1.3 pulled for separate action.

On a motion by Commissioner Gitlin, seconded by Commissioner Wilson, and unanimously carried, the Del Norte Solid Waste Management Authority approved and adopted the consent agenda, consisting of items 1.1 and 1.4, as listed above.

Commissioner Gitlin thanked Mr. Scanlon for his work and apologized that it had taken so long to get the payment in the mail. Noting that staff is working to correct this problem.

On a motion by Commissioner Sullivan, seconded by Commissioner Holley, and unanimously carried on a polled vote, the Del Norte Solid Waste Authority approved and adopted items 1.2 and 1.3 of the consent agenda as presented.

2. DIRECTOR'S & TREASURER'S REPORTS – No Agenda Items

DISCUSSION/ACTION ITEMS

3. LANDFILL POSTCLOSURE – No Agenda Items

4. COLLECTIONS FRANCHISE – No Agenda Items

5. TRANSFER STATION – No Agenda Items

6. GENERAL SOLID WASTE AUTHORITY MATTERS

- 6.1 Discussion and possible action regarding the release and distribution of a request for proposals (RFP) for an independent consultant to conduct an assessment of the Del Norte Solid Waste Management Authority operations and management structure. - 130101

Discussion was held regarding the RFP for an independent consultant. Elizabeth Henry, county resident, noted that there is still a piece missing in the RFP, which is public input regarding the consultant selection. She feels that this would be appreciated by the public and gives the consultants necessary information. City resident Kathryn Murray stated that the scope of services needs to include evaluation of the accounts payable or something similar. She also noted that the total compensation was not included. Commissioners noted that this is to let the consultant make a bid and not tell them what the Authority had to spend. Commissioner Sullivan acknowledged Mr. Lonsdale's letter dated October 22, 2013, which is included in the agenda packet for information and as part of the record.

Commissioner Sullivan noted that the recommendations were good public input and he asked that the RFP include the following requested alternatives/questions be addressed: a) alternatives regarding dissolution and transfer of functions to County and/or City staffs; b) dissolution and replacement by private enterprise(s); or c) dissolution and replacement by a smaller, contractor-supported JPA structure similar to the Local Transportation Commission, Redwood Coast Transit Authority, or the Border Coast Regional Airport Authority; d) Cash Controls and Procedures – if the Authority is dissolved or downsized, where should subsequent cash management and accounting be done? Is alternative staffing and expertise sufficient to take over functions now performed by Authority staff; e) Day to Day Operations – should the Authority be dissolved does sufficient staffing and/or expertise exist at the County or City level to assume landfill, transfer station, and collection oversight-related functions? If not, what additions to their staffing would be required; f) Organizational Structure – does sufficient staffing and expertise exist at the County and/or City level to assume policy development, regulatory compliance/reporting, rate setting, and enforcement, should the Authority be dissolved? Would separate City and County regulations, reporting, rate-setting and enforcement be required; g) Director Position – if the Authority were to be dissolved, where should the Director's functions be carried out?

The proposed alternative structure, if not the JPA, it would be a good idea to have some suggestions or alternatives that are cost-effective. Commissioner Wilson noted that the next steps would be a great addition to the RFP to give

alternatives. It was suggested that a "efficient and cost effective alternative" to service, if the JPA is not the best method of providing services" be included in the RFP questions. There are no know, repercussions if the JPA is not the right entity to provide this service and the consultant needs to take a look at this if possible to give an assessment of what would need to happen if the JPA were to be dissolved. Staff noted that this is like a strategic planning process and Mr. Ward feels that the Authority should ask if the JPA is the best option and what the consultant likes or doesn't like about the current set-up and then ask more in depth questions later. Counsel Martha Rice noted that the proposals will be received before the interviews and there needs to be wording in the RFP to allow for pricing. Commissioners also requested that staff add "financially effective and regulatory effectiveness to page 3 - Project Overview. Commissioner Wilson would like to make sure that the most cost effective solution is being found for the public while meeting mandatory and regulatory goals that "assess efficiency and cost effectiveness" of the goals. In the Background Documents, page 14-15, under Finances, she would like to add "5 years worth of financial audits/records" shall available for the consultant to review for a broader picture. Under Rates, Item 3.a - Regional Rate Comparison. Ms. Wilson would like to have a broader view of rates. She also noted that the review of other department heads salaries does not have purpose in her opinion. Commissioners noted that the salaries were what were available and were meant to give an idea of comparison based on job duties. She would like the consultant to find the salaries the comparable position salaries. The Cost Assessment recommendations that were done by the task force should be added in to the assessments, according to Ms. Wilson, she does not feel that item 5 and 6 of G need to be included at all. With regard to the plans attached to the RFP, she does not feel that the Del Norte Zero Waste Plan (2000) need to be attached as the clearly states, on page 2, that it is a conceptual plan. Ms. Wilson was worried that the plan was not in effect and conceptual only; she does not want the consultant thinking that it is in place as working policy, or strictly followed. When asked about the Friends of the County investigation being in the RFP, Chairman Enea stated that it was being treated as a criminal investigation, and it should be given out later when the investigation is over. Commissioner Gitlin asked if this is micromanagement; seems like there is too much in the RFP. He would like a compromise and add to the RFP that the items are being included for review and analyzing before the consultant makes recommendations. Chairman Enea noted that all of the documents are public record and would be available on CD for review by the persons submitting a response to the RFP.

It was agreed, by consensus that a) the financial reports should be included for the last 5 years; b) the regional rate comparison will remain; c) Item #8, Director's Salary will be removed; d) Page 15, Task Force report of 9/25/12, will be included; e) Prior Assessments, Item #5 and #6 will be taken out; f) Special Finance Ad Hoc Committee Reports of 2009 and 2011 – remove 2009, and leave 2011 in; g) Zero Waste, Item #2 Plans will be eliminated from RFP.

Commissioner Holley noted there was a suggestion that the public would be involved in some phase of this process. Discussion was held regarding the interviewing and hiring process. The public input process could occur during the agenda process at the open meeting where interviews will be held. Counsel Martha Rice added that on page 13, Exhibit A, could be filled in to give a timeline that would state the final report is due within 60 days, and the preliminary report within 45 days. If consultant then wants to change they can provide an explanation to the commission for approval. Commissioner Holley thanked folks for providing comments in this process.

Elizabeth Henry asked if there would be a public meeting to speak on this issue. She still thinks that the consultant should meet with the public in a special meeting at the beginning of the process. She noted that taking too much information out of the RFP would not be good. The consultant could be asked about their suggestions with the public input in this process

On a motion by Commissioner Sullivan, seconded by Commissioner Wilson, and unanimously carried on a polled vote, the Del Norte Solid Waste Management Authority approved and adopted the RFP with the above noted changes/additions.

- 6.2 Discussion and possible action regarding working with the Del Norte County Personnel, Auditing, and Health & Human Services Departments to obtain additional temporary employee(s) for the Authority to assist with fiscal and personnel management.

Discussion was held regarding obtaining additional temporary personnel to assist with the fiscal and personnel management duties of the Authority. This item is informational at this time; staff will be bringing something back after the RFP consultant is hired and the report received. There are some gaps in services at this time. Commissioner Gitlin offered the assistance of the County staff to help Mr. Ward in getting assistance.

Commissioner Gitlin asked about the inventory of the dumpsters. Mr. Ward said he would report on this issue at the next regular Authority meeting.

ADJOURN:

There being no further business to come before the Authority, Chairman Enea adjourned the meeting at 4:00 p.m. until the next regularly scheduled meeting on November 13, 2013 at 3:15 P.M.

Richard Enea, Chair
Del Norte Solid Waste Management Authority

Date / /

ATTEST:

Richard Holley, Clerk of the Board

Date / /

Vendor Clean Harbors Env. Services
P.O. Box 3442

Claim ID: 6888
Page 1 of 1

AUDITOR COPY

Boston MA 02241-3442

Vendor ID:

17979

☐ PBSP Expense
☐ Change of Address

Special
Warrant
Routing

Fund	Dept	Line	Proj	Amount	Description
422	421	20281		\$29,048.00	2013 HOUSEHOLD HAZARDOUS WASTE ROUND INV#1000153069

Total Claim: \$29,048.00

I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY
FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

X

Signature of Department Head/Authorized Deputy

3/15/2013

Claim Date



INVOICE
Invoice No 1000153069

REMIT TO:
Clean Harbors Env. Services
PO Box 3442
Boston, MA 02241-3442

EIN: 04-2698999

SOLD TO:
Tedd Ward
Del Norte Solid Waste Management Authority
1700 State Street
Crescent City, CA 95531 - 0000

OFFICE:
Clean Harbors Env Services Inc
3201 Evergreen Avenue
West Sacramento, CA 95691
(916) 375-2611

*If you have any questions regarding this invoice, please
contact your customer service representative at the
telephone number listed above*

JOB SITE/GENERATOR:
Del Norte Solid Waste Management
Authority
1700 State Street
Crescent City, CA 95531

Job Description: HHW Services September 2013

**** Payable in USD funds ****

Last Service Date	Invoice No	Customer	Sales Order	Purchase Order	Terms
22 Sep 2013	1000153069	DE3042	6J7775601	No PO Needed	NET 30 DAYS

Last Service Date	Task	Task Type	Description	Total
21 Sep 2013	6J7775601-001	GENERAL	Mobilization & Equipment Fee	\$10,976.00
21 Sep 2013	6J7775601-002	GENERAL	Disposal	\$10,212.00
21 Sep 2013	6J7775601-003	GENERAL	Onsite Labor	\$6,432.00
21 Sep 2013	6J7775601-004	GENERAL	DEL NORTE LAB PACK	\$1,428.00
SUBTOTAL				\$29,048.00

TAX \$0.00

PLEASE PAY THIS AMOUNT ⇒ **INVOICE TOTAL** \$29,048.00

Interest will be charged at a rate of 1.5% per month for all past due amounts.

PLEASE RETURN A COPY OF INVOICE WITH PAYMENT - THANK YOU

Invoice Date: 26 Sep 2013



INVOICE

Invoice No 1000153069

TASK 6J7775601-001 - Mobilization & Equipment Fee

Item ID	Description	Fixed Price Amount	Percent Complete	Billable Amount
21 Sep 2013				
FIXD	Labor	10,976.0000	100%	\$10,976.00
SUBTOTAL				\$10,976.00
TAX				\$0.00
TASK TOTAL				\$10,976.00

TASK 6J7775601-002 - Disposal

Manifest Info	Item ID	Description	Manifest Qty	Manifest UOM	Billing Qty	Billing UOM	Unit Price	Amount
21 Sep 2013								
006654118FLE 1	DISPSL / LCCRQ	AEROSOLS CH384553	2	FBIN	2.000	FBIN	545.0000	\$1,090.00
006654118FLE 2	DISPSL / FB1	FLAMMABLE LIQUID - BULK (FLB) CH384533	3	55DM	3.000	55DM	109.0000	\$327.00
006654118FLE 3	DISPSL / LCCRD	FLAMMABLE LIQUID POISON - LOOSEPACK (FLP) CH384539	21	55DM	21.000	55DM	244.0000	\$5,124.00
006654118FLE 4	DISPSL / LPTN	FLAMMABLE SOLID CH384518	4	FBIN	4.000	FBIN	393.0000	\$1,572.00
006654118FLE 5	DISPSL / LCCRC	POISON SOLIDS - LOOSEPACK (PS) CH384536	2	FBIN	2.000	FBIN	854.0000	\$1,708.00
006654119FLE 1	DISPSL / CNIA	ASBESTOS CH384563	1	55DM	1.000	55DM	151.0000	\$151.00
006654120FLE 1	DISPSL / CAXI	FUSEES CH460592	1	05DM	1.000	05DM	136.0000	\$136.00
006654120FLE 2	DISPSL / LCHSL	PCB LIGHT BALLAST CH384548	1	05DM	1.000	05DM	104.0000	\$104.00
SUBTOTAL								\$10,212.00
TAX								\$0.00
TASK TOTAL								\$10,212.00

TASK 6J7775601-003 - Onsite Labor

Item ID	Description	Fixed Price Amount	Percent Complete	Billable Amount
21 Sep 2013				
FIXD	Onsite Labor	6,432.0000	100%	\$6,432.00
SUBTOTAL				\$6,432.00
TAX				\$0.00
TASK TOTAL				\$6,432.00

TASK 6J7775601-004 - DEL NORTE LAB PACK

Manifest Info	Item ID	Description	Manifest Qty	Manifest UOM	Billing Qty	Billing UOM	Unit Price	Amount
21 Sep 2013								



INVOICE
Invoice No 1000153069

TASK 6J7775601-004 - DEL NORTE LAB PACK

Manifest Info	Item ID	Description	Manifest Qty	Manifest UOM	Billing Qty	Billing UOM	Unit Price	Amount
007093423FLE 1	DISPSL / LCY2	Refrigerant Gases Or Fire Extinguishers For Recycling LCY2	1	CYME	1.000	CYME	100.0000	\$100.00
007093415FLE 1	DISPSL / LCCRO	Labpack Oxidizers For Incineration LCCRO	1	05DF	1.000	05DF	114.0000	\$114.00
007093415FLE 2	DISPSL / LCCRO	Labpack Oxidizers For Incineration LCCRO	1	05DM	1.000	05DM	114.0000	\$114.00
007093415FLE 3	DISPSL / LCCRO	Labpack Oxidizers For Incineration LCCRO	1	05DF	1.000	05DF	114.0000	\$114.00
007093415FLE 4	DISPSL / LRCTO	Labpack Reactive Oxidizers For Incineration LRCTO	1	05DF	1.000	05DF	136.0000	\$136.00
007093415FLE 5	DISPSL / LCCRA	Labpack Acid & Acid Compatibles For Incineration LCCRA	1	05DF	1.000	05DF	114.0000	\$114.00
007093415FLE 6	DISPSL / LCCRB	Labpack Basic & Basic Compatibles For Incineration LCCRB	1	30DF	1.000	30DF	192.0000	\$192.00
007093415FLE 7	DISPSL / LCCRA	Labpack Acid & Acid Compatibles For Incineration LCCRA	1	30DF	1.000	30DF	192.0000	\$192.00
007093415FLE 8	DISPSL / LCHG2	Labpack Elemental Mercury for Retort LCHG2	1	05DF	1.000	05DF	192.0000	\$192.00
007093415FLE 9	DISPSL / LCCRB	Labpack Basic & Basic Compatibles For Incineration LCCRB	1	16DF	1.000	16DF	160.0000	\$160.00
SUBTOTAL								\$1,428.00
TAX								\$0.00
TASK TOTAL								\$1,428.00

CHANGE ORDER 1

CONTRACT: Professional Services Agreement for Household Hazardous Waste and Conditional Exempt Small Quantity Generator Collection Events

CONTRACTOR: CLEAN HARBORS ENVIRONMENTAL SERVICES, INC.

AUTHORITY: DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY

SUBJECT: CPI-BASED RATE ADJUSTMENTS, PAINT MANAGEMENT & TIME EXTENSION

NATURE OF CHANGES: This Change Order extends the Agreement for three years beyond the Initial term, and makes a one-time adjustment to the Cost per Container Service Fees for the different Hazardous Waste Categories described on Form A as well as the Cost Items on Form B of the Cost Proposal based on 50% of the change to the Consumer Price Index for all urban consumers (CPI-U) between the contract start (August 2009, CPI-U = 215.834) and April 2013 (CPI-U = 232.531). All Fees described on Forms A and B under the Agreement are increased by a factor of $(1 + (50\% \times (232.531 - 215.834) / 215.834)) = 1.03868$, with each fee rounded to the nearest dollar, with Forms A and B from this Change Order replacing those in the Agreement.

This Change Order also authorizes Contractor to enter into agreement(s) with PaintCare to pay for the collection, processing, recycling and/or disposal of architectural coatings collected as part of the annual HHW Collection Event and/or the CESQG collections, per the attached letter. The Authority will not be invoiced for collection, processing, recycling and/or disposal of any architectural coatings or paint-related materials received at any future Del Norte HHW Collection event.

Contract Term is extended for three years beyond the Initial term, so this Agreement will expire on 12 August 2017.

This Change Order makes the changes to the Contract Price described in the attachments to this Change Order, including Form A and Form B, which replace Form A and Form B from the original Agreement, respectively.

This Change Order is hereby approved:

DATE: 25 JUNE 2013

Clean Harbors Environmental Services, Inc.

Del Norte Solid Waste Management Authority

BY: [Signature]

BY: [Signature]

Richard Enea, Chair

TITLE: Vice President Vertical Markets

ATTN: [Signature]

CURT LOCK

TITLE: ACCOUNT MANAGER

BY: [Signature]

Rick Holloy, Secretary

Approved as to form:

BY: [Signature]

Martha D. Rice, General Counsel

6.2

Change Order 1, Form A: Hazardous Waste Charges by Material, page 1 of 2

CONTRACTOR:

Clean Harbors

CPI-U

% Change

% CPI

% Price Increase

Contract Start
Year Prior to CO 1
Change Order 1
End of Contract

Aug-09

Apr-12

Apr-13

12-Aug-16

215.834

230.085

232.531

1.06%

7.74%

50.0000%

3.8680%

1.038680

Hazardous Waste Cat	Container Size	Per Container Service Fee			Management Method
		Loose	Lab-Packed	Bulked	
Flammable solids	Cubic Yard Box	\$ 393.00	NA	NA	Incineration
Flammable solids	55 gal	\$ 156.00	\$ 244.00	NA	
Flammable solids	30 gal	\$ 117.00	\$ 192.00	NA	
Flammable solids	15 gal	\$ 117.00	\$ 160.00	NA	
Flammable solids	5 gal	\$ 91.00	\$ 114.00	NA	
Paint-related materials	Cubic Yard Box	\$ 393.00	NA	NA	Incineration
Paint-related materials	55 gal	\$ 156.00	NA	\$ 109.00	
Paint-related materials	30 gal	\$ 117.00	NA	\$ 109.00	
Paint-related materials	15 gal	\$ 117.00	NA	\$ 109.00	
Paint-related materials	5 gal	\$ 91.00	NA	\$ 91.00	
Flammable liquids	Cubic Yard Box	\$ 393.00	NA	NA	Incineration
Flammable liquids	55 gal	\$ 156.00	\$ 244.00	\$ 109.00	
Flammable liquids	30 gal	\$ 117.00	\$ 192.00	\$ 109.00	
Flammable liquids	15 gal	\$ 117.00	\$ 160.00	\$ 109.00	
Flammable liquids	5 gal	\$ 91.00	\$ 114.00	\$ 91.00	
Poison solids	55 gal	NA	\$ 244.00	NA	Incineration
Poison solids	30 gal	NA	\$ 192.00	NA	Incineration
Poison solids	15 gal	NA	\$ 160.00	NA	Incineration
Poison solids	5 gal	NA	\$ 114.00	NA	Incineration
Poison liquids	55 gal	NA	\$ 244.00	NA	Incineration
Poison liquids	30 gal	NA	\$ 192.00	NA	
Poison liquids	15 gal	NA	\$ 160.00	NA	
Poison liquids	5 gal	NA	\$ 114.00	NA	
Inorganic acids	55 gal	NA	\$ 244.00		Incineration
Inorganic acids	30 gal	NA	\$ 192.00		
Inorganic acids	15 gal	NA	\$ 160.00		
Inorganic acids	5 gal	NA	\$ 114.00		
Organic Acids	55 gal	NA	\$ 244.00		Incineration
Organic Acids	30 gal	NA	\$ 192.00		
Organic Acids	15 gal	NA	\$ 160.00		
Organic Acids	5 gal	NA	\$ 114.00		
Inorganic Bases	55 gal	NA	\$ 244.00		Incineration
Inorganic Bases	30 gal	NA	\$ 192.00		
Inorganic Bases	15 gal	NA	\$ 160.00		
Inorganic Bases	5 gal	NA	\$ 114.00		
Organic bases	55 gal	NA	\$ 244.00		Incineration
Organic bases	30 gal	NA	\$ 192.00		
Organic bases	15 gal	NA	\$ 160.00		
Organic bases	5 gal	NA	\$ 114.00		
Solid Oxidizers	55 gal		\$ 206.00		Incineration
Solid Oxidizers	30 gal		\$ 169.00		
Solid Oxidizers	15 gal		\$ 114.00		
Liquid Oxidizers	55 gal		\$ 261.00		
Liquid Oxidizers	30 gal		\$ 206.00		
Liquid Oxidizers	15 gal		\$ 169.00		
Liquid Oxidizers	5 gal		\$ 114.00		

Change Order 1, Form A: Hazardous Waste Charges by Material, page 2 of 2

CONTRACTOR:

Clean Harbors

Hazardous Waste Category	Container Size	Per Container Service Fee			Management Method
		Loose	Lab-Packed	Bulked	
PCB wastes (oil, etc)	5 gal		\$ 296.00		Incineration
PCB Ballasts	30 gal	\$ 260.00			
PCB Ballasts	15 gal	\$ 208.00			
PCB Ballasts	5 gal	\$ 104.00			
Aerosols	Cubic Yard Box	NA	\$ 545.00		
Aerosols	55 gal	NA	\$ 210.00		
Aerosols	30 gal	NA	\$ 176.00		
Aerosols	15 gal	NA	\$ 149.00		
Aerosols	5 gal	NA	\$ 116.00		
Latex Paint	Cubic Yard Box	\$ 243.00		NA	
Latex Paint	55 gal	\$ 135.00		\$ 170.00	
Latex Paint	30 gal	\$ 102.00		\$ 128.00	
Latex Paint	15 gal	\$ 81.00		\$ 102.00	
Latex Paint	5 gal	\$ 81.00		\$ 51.00	
Mercury (metal devices, ar	30 gal		\$ 481.00		
Mercury (metal devices, ar	15 gal		\$ 384.00		
Mercury (metal devices, ar	5 gal		\$ 192.00		
Contaminated soils	55 gal			\$ 147.00	
Contaminated soils	30 gal			\$ 122.00	
Contaminated soils	15 gal			\$ 106.00	
Contaminated soils	5 gal			\$ 91.00	
Water reactive materials	55 gal		NA		
Water reactive materials	30 gal		NA		
Water reactive materials	15 gal		NA		
Water reactive materials	5 gal		\$ 136.00		
Asbestos (friable)	Cubic Yard Box			\$ 423.00	
Asbestos (friable)	55 gal			\$ 151.00	
Asbestos (friable)	30 gal			\$ 124.00	
Asbestos (friable)	15 gal			\$ 108.00	
Asbestos (friable)	5 gal			\$ 108.00	
Lead based paint chips	Cubic Yard Box			NA	
Lead based paint chips	55 gal			\$ 173.00	
Lead based paint chips	30 gal			\$ 138.00	
Lead based paint chips	15 gal			\$ 106.00	
Lead based paint chips	5 gal			\$ 70.00	
Oily debris	55 gal			\$ 147.00	
Oily debris	30 gal			\$ 122.00	
Oily debris	15 gal			\$ 106.00	
Oily debris	5 gal			\$ 91.00	
Fluorescent Light Debris	55 gal			\$ 173.00	
Fluorescent Light Debris	30 gal			\$ 138.00	
Fluorescent Light Debris	15 gal			\$ 106.00	
Fluorescent Light Debris	5 gal			\$ 70.00	
Small Propane or Butane C	55 gal	\$ 654.00			
Small Propane or Butane C	30 gal	\$ 260.00			
Small Propane or Butane C	15 gal	\$ 52.00			
Small Propane or Butane C	5 gal	\$ 26.00			

DEPARTMENT COPY

Claim ID: 6872

Page 1 of 1

Vendor North Coast Laboratories, Ltd.
5680 West End Road

Arcata CA 95521

Vendor ID:
☐ PBSP Expense
☐ Change of Address

Special
Warrant
Routing

Fund	Dept	Line	Proj	Amount	Description
422	421	20232		\$5,369.00	Project Name: Landfill Groundwater Invoice#111247

Total Claim: \$5,369.00

I HEREBY CERTIFY THE ARTICLES OR SERVICES DESCRIBED ON THE ATTACHED INVOICES WERE NECESSARY FOR USE BY THE DEPARTMENT AND HAVE BEEN RECEIVED, AND THAT NO PRIOR CLAIM FOR SAME HAS BEEN

10/9/2013
Claim Date

X DEPARTMENT COPY
Signature of Department Head/Authorized Deputy

2.4

INVOICE

DATE: September 05, 2013

Remit To: North Coast Laboratories, Ltd.
5680 West End Road
Arcata, CA 95521-9202

Attn: Accounts Receivable

Invoice To: Del Norte Solid Waste Authority
1700 State Street
Crescent City, CA 95531

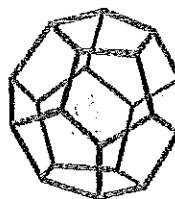
Attn: Tedd Ward
Phone:

Work Order: 1308366

PO Number:

Project Name: Landfill Groundwater

Date Received: 8/20/2013



NORTH COAST
LABORATORIES LTD.

10671/20232

Invoice Number: 111247

Payment Due Date: 10/5/2013

Payment Terms: Net 30 Days

Item	Matrix	Code	Qty	List Price	Test Total
Chemical Oxygen Demand	Aqueous	5031.31	11	\$30.00	\$330.00
DNSWA Groundwater Dissolved Metals	Aqueous	5032.32	11	\$225.00	\$2,475.00
DNSWA Groundwater Minerals	Groundwater	5031.31	11	\$104.00	\$1,144.00
EPA 8260B	Aqueous	5022.22	11	\$120.00	\$1,320.00
Geotracker Reporting		5099.00	1	\$100.00	\$100.00

Order TOTAL: \$5,369.00

Discount: 0.00%

Surcharge: 0.00%

Misc Charges: \$0.00

Comments:

Subtotal: \$5,369.00

Payment Received: \$0.00

INVOICE Total: \$5,369.00



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

Director's Report

Date: 07 November 2013
To: Commissioners of the
Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. - Acting Director / Program Manager
File: 231501 - Authority Work Plans

Summary: The Del Norte Solid Waste Management Authority continues to operate the Klamath, Gasquet and Del Norte County Transfer Stations and to provide required monitoring, accounting and reports to overseeing agencies. I am in regular contact with the Authority Chair regarding setting work priorities and informing him of delayed or deferred activities.

Major Activities or Changes since the Authority Meeting of 09 October 2013:

1. A locking cap and lock were installed on landfill groundwater well SM-6 and the internal 'choke gate' at the landfill was repaired on 10 October 2013.
2. I confirmed that the reduced rate for brush is no longer available at the Klamath Transfer Station as we are not able to keep this material clean enough to pay the brush rate at the Del Norte County Transfer Station. (see attachment)
3. I taught a workshop on October 25 entitled 'Rot is Hot: How to Compost at Home' at the Family Resource Center as part of First 5 Del Norte's Food Day activities.
4. Attended trainings in Sacramento on October 28th (to be paid under the Oil Payment Program) on 'Household Hazardous Waste (HHW) for Managers' and 'Emergency Response for HHW Programs.'
5. Printed, mailed, an e-mailed the final Request for Proposals for Assessment of the Del Norte Solid Waste Management Authority on 30 October 2013 to twenty-one California consulting firms and three trade associations. Posted a notice in the Del Norte Triplicate on November 7th and 9th.
6. Taught as a guest lecturer on Solid Waste Management at Lathrop Leonard's Environmental Science course at College of the Redwoods

3.1



- on the evening of 04 November 2013.
7. **Met with Heidi Kunstal and Dave Thompson of the Del Norte Community Development Department to discuss strategies and expectations regarding local implementation of changes to the California Green Building Standards Code (CALGreen), effective January 2014.**

Personnel / Staffing: All Authority-managed facilities were open during posted hours and all shifts were covered. Negotiations regarding the Mid-management personnel MOU have been delayed due to Isabel Valdez's absence.

I met with Jay Sarina on 08 November 2013 to discuss potential for working with the County Engineering Department for managing specific projects at the landfill, such as the drilling of the investigation wells. My hope is that if I can delegate more of my Program manager responsibilities, I will have more time available to familiarize myself with outstanding personnel and budget management responsibilities.

The first round of interviews for an additional gate attendant are scheduled for November 14th. I have drafted updates and revisions to the job description for the refuse site attendant and have sent those to the Del Norte County Personnel Department for their review.

Finances and Audits: I have been working with Authority Treasurer Rich Taylor to compile the information requested by Norm Newell of Smith & Newell for the annual audit of the Authority's finances. Mr. Taylor is currently assembling a complete list of regular financial controls. Of course this will include all current controls in place, but may include additional new controls such as the way checks with insufficient funds are processed and tracked.

Compliance: On 07 November 2013, Chair Enea, Commissioner Gitlin and I discussed a list of activities that have been delayed or deferred due to staffing shortages. This included grant reports for the Department of Conservation and inspections for CalRecycle's Oil Payment Program. I intend to continue these communications with the Chair so he remains aware of workload issues and can advise on priority activities between Authority meetings.

I sent the attached letter to CalRecycle in response to questions from Gino Yekta pertaining to the perimeter gas monitoring wells. Technically, our perimeter gas monitoring wells likely do not meet current standards, but the additional gas monitoring we have continued as directed by the Regional Water Quality Control Board may provide adequate assurance that we are monitoring potential landfill gas migration adequately to protect the neighboring residents and the environment.

I also drafted revisions to the pledge of revenue agreement to demonstrate compliance with financial assurance costs for potential corrective actions at the landfill (agenda item 4.2).

Programs / Policies: Staff trainings with respect to FEMA requirements and ethics continue to be temporarily deferred.

Concerns: Detective Barber of the Del Norte County Sheriff's office is continuing his investigation into the unaccounted funds. There is no new information about this investigation available at this time.

Major Activities anticipated before Authority Meeting in December 2013:

1. Personally conduct Inspections of certified oil recycling centers in Del Norte County, as required under CalRecycle's Oil Payment Program.
2. Personally conduct inspections and collect samples of stormwater at the Del Norte County Transfer Station, as required by the NCRWQCB.
3. Conduct backyard composting workshop at Crescent Elk Middle School at 11:30 Am on Saturday November 16th.



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

05 November 2013

Mr. Andy Marino, Waste Management Engineer
California Department of Resources Recycling and Recovery (CalRecycle)
1001 I Street, MS 10A-18
PO Box 4025
Sacramento, CA 95812-4025

Dear Mr. Marino:

SUBJECT: Property Perimeter Gas Monitoring at the Crescent City Landfill

This letter is in response to an e-mail from Gino Yekta of CalRecycle of 12 August 2013 following a walking inspection of the Crescent City Landfill. In this e-mail, Mr. Yekta requested the following information pertaining to the property perimeter gas monitoring locations around the Crescent City Landfill:

- as-built drawings for each gas probe
- the depth and the screen depth of each gas probe
- a current map showing the location of each well

The Crescent City Landfill mound covers less than 23 acres of the 167 acre Del Norte County-owned property on which it resides. This area is less than two miles from the Pacific Ocean, has very sandy soils, and receives an average of 70 to 90 inches of rain annually. The Crescent City landfill was first permitted in 1977, and has no base liner. The Crescent City landfill was closed in two phases, the first in 1998, and the final closure construction was completed in February 2006. Thus, for most of its operational period, there were no means of collecting or controlling landfill gases generated at this facility. The relatively high rainfall and sandy soils have provided ample opportunity for most materials disposed in this landfill to encounter water which could foster the formation of landfill gases and release of same through the sandy soils.

No as-built drawings were produced when these property perimeter gas probes were installed, and the nipple fitting on the end of each probe does not allow for investigation of the screened and total depth of each probe without damaging that probe.

Under 27 CCR 2095 (c) (1), the well bore of all these monitoring wells should equal the maximum depth of waste. Unfortunately, the elevation of the

3.1.a

base of waste in the mound of the Crescent City Landfill is also not known with much accuracy.

Enclosed you will find a map indicating the location of each perimeter gas probe or surface gas sampling location (labeled as 'Gas Compliance Wells'). You will notice that this map also indicates gas probes around the base of the landfill mound (labeled as 'gas monitoring points'). Under direction from staff of the North Coast Regional Water Quality Control Board, the Del Norte Solid Waste Management Authority (Authority) installed these 17 additional gas probes in 2006, and these are monitored quarterly along with the property perimeter gas probes. Also, as part of the second phase of landfill closure, three leachate sampling wells were drilled into the landfill mound, and sealed just above the base of the waste. The information available about the landfill, elevations of the gas probes, and the likely elevation of the base of refuse in the landfill mound is summarized in the attached table.

Summarizing the information in this table, Monitoring points 2 and 3 have been destroyed. These gas sampling points were placed in areas subject to seasonal flooding, and became dislodged. As these wells were flooded out of use, staff consulted with the Air Quality Management District at the time and decided not to replace them. Gas monitoring well 15 was destroyed by vandalism.

Considering that these wells are intended as monitoring tools to demonstrate that decomposition gases from the Crescent City Landfill are not migrating off site, we provide the following assessment of the gas monitoring system for this facility. Of the ten original compliance wells to sample gas along the property perimeter, two have been destroyed, one was replaced by another gas monitoring point (8), and two are surface tests. Of the six compliance wells, four have ponds, marshes, or streams year-round between the landfill mound and the compliance point (Gas Compliance Wells 1,4,5, and 10). My understanding is that on a practical basis, landfill gas will not generally migrate across a surface water body, and this is consistent with the fact that no methane has ever been detected in any of these locations. Of the two gas compliance surface tests, there is a seasonal pond between the landfill mound and monitoring location 8.

Analyzing the question about whether or not these compliance points are below the base of the refuse in the landfill mound, we consider the information from the well drilling logs for the leachate wells in the landfill mound as well as the location of each well with respect to the landfill mound. We can say that compliance surface test at point 7 is below the base of refuse, and that compliance wells 4 and 5 are definitely above the base of refuse (though they are over 1300 and 600 feet from the landfill mound respectively). We do not have survey data for the other wells to say for certain that they are collecting gas from below the elevation of the base of the landfill.

In conclusion, the landfill gas monitoring points installed at the behest of the North Coast Regional Water Quality Control Board near the base of the mound of the Crescent City Landfill exceed the requirements of the landfill gas monitoring regulations, and are monitored at the same frequency as the property perimeter gas compliance wells. For most points along the property perimeter, marshes or surface water bodies flow between the landfill mound and the property perimeter. Finally, the sandy soils and distance between the landfill mound and the property perimeter appear to provide landfill gases ample opportunity to be released before reaching that perimeter.

Enclosed you will also find gas monitoring data including both compliance and monitoring points since December 2011.

If you need any further information, analysis or follow-up, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Tedd Ward". The signature is written in a cursive, flowing style.

Tedd Ward, M.S.
Acting Director / Program Manager
Del Norte Solid Waste Management Authority

Enclosures: Crescent City Landfill Site Map
Crescent City Landfill Gas Monitoring Points and Compliance gas wells
Crescent City Landfill Quarterly Gas Monitoring Data

cc: Del Norte Solid Waste Management Authority Board of Commissioners
Houawa Moua, Del Norte County Department of Environmental Health
Jim Barnts, Del Norte County Engineer

Crescent City Landfill Site Map

Legend

- Residential water
- Surface flow dir
- Surface drainag
- Subsurface drai
- Landfill Passiv
- Gas Monitoring
- Leachate Well
- Gas Compliance
- Surface water b
- Property bound
- Water Monitori

Scale in feet

0 500

- ### Legend
- | | |
|---|----------------------------|
|  | Residential water well |
|  | Surface flow direction |
|  | Surface drainage structure |
|  | Subsurface drain structure |
|  | Landfill Passive Gas Vent |
|  | Gas Monitoring Point |
|  | Leachate Well |
|  | Gas Compliance Well |
|  | Surface water body |
|  | Property boundary |
|  | Water Monitoring Point |

Crescent City Landfill Gas Monitoring Points and Compliance gas wells

Well Type	Northing	Easting	Surface	Depth	Distance to Landfill (ft)	Waterbody between?	Below base of refuse?	Comments
Monitoring	1	4627447	398612.7		76	no	yes	
Monitoring	2	4627330	398646.3		45	no	yes	
Monitoring	3	4627197	398711.7		60	no	yes	
Monitoring	4	4627183	398787.4		45	no	yes	
Monitoring	5	4627225	398832.7		15	no	yes	
Monitoring	6	4627268	398840.8		100	no	yes	
Monitoring	7	4627358	398852.1		20	no	yes	
Monitoring	8	4627419	398841.1		60	no	yes	
Compliance	9	4627529	398900.2		225	no	yes	
Monitoring	10	4627579	398895.5		182	no	yes	
Monitoring	11	4627619	398892.8		151	no	yes	
Monitoring	12	4627672	398872.4		106	no	yes	
Monitoring	13	4627729	398810.5		60	no	yes	
Monitoring	14	4627720	398754.2		45	no	yes	
Monitoring	15				Destroyed	no		
Monitoring	16	4627598	398636.6		20	no	yes	
Monitoring	17	4627531	398610.2		90	no	yes	
Compliance	1	4627688	398388.1		985	North Pond	?	
	3				Destroyed	NA		
Compliance	4	4626875	398434.1		1363	three ponds	no	
Compliance	5	4627032	398675.7		606	marsh	no	
	Surface 6				replaced	NA		replaced by Monitoring point 8
Compliance	Surface 7	4627650	398936.9		273	no	yes	
Compliance	Surface 8	4627835	398954.5		606	during rainy season	no	
Compliance	9	398621.7	4627960		985	no	?	
Compliance	10	398395.7	4627913		1303	North Pond	?	
Leachate	L-1	398777.8	4627403	102.37	NA	NA		Base of Refuse: 52.37
Leachate	L-2	398750	4627556	101.97	NA	NA		Base of Refuse: 38.67
Leachate	L-3	398740.1	4627403	98.06	NA	NA		Base of Refuse: 37.15

PROJECT: Crescent City Landfill
Final Closure and Postclosure Maintenance Plan
JOB NO.: 93004.01
DATE: 7/92
DRAWN BY: RPS

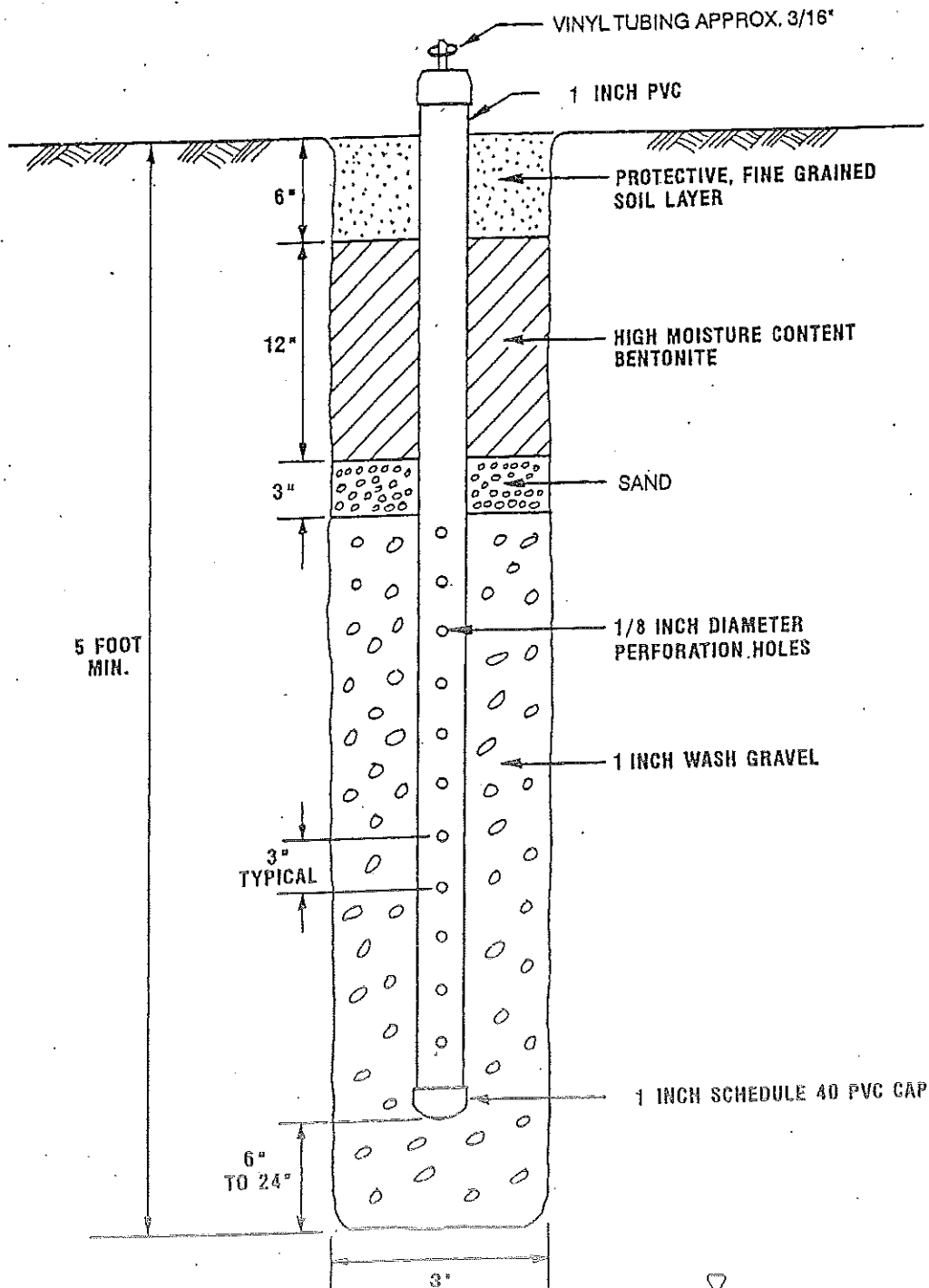
EXHIBIT
NO.

8



Brown, Vence
& Associates

TITLE: Typical Gas Monitoring Probe



NOT TO SCALE

Sampled by:

Tedd Ward

Date:

10-Sep-13

Weather: Sunny

Location:

Crescent City Landfill (closed)

Barometer: 29.88

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes		0%	20.8%	0	0	3:35:00 PM	1
2	yes		0%	20.5%	0	0	3:40:00 PM	2
3	yes		0%	19.9%	0	0	3:48:00 PM	3
4	yes		0%	20.9%	0	0	3:52:00 PM	4
5	yes		0%	12.8%	0	0	3:58:00 PM	5
6	yes		0%	17.1%	0	0	4:05:00 PM	6
7	yes		0%	18.4%	0	0	4:08:00 PM	7
8	yes	yes	0%	20.8%	0	0	4:12:00 PM	8
9	yes		0%	20.9%	0	0	4:30:00 PM	VERY chall
10	yes		0%	20.9%	0	0	5:30:00 PM	13
11	yes		0%	20.9%	0	0	5:25:00 PM	14
12	yes		0%	19.1%	0	0	5:20:00 PM	15
13	yes		0%	20.9%	0	0	5:15:00 PM	16
14	yes		0%	20.9%	0	0	5:11:00 PM	12
15	yes							Missing.
16	yes		0%	20.9%	0	0	4:35:00 PM	11
17	yes		0%	20.9%	0	0	3:30:00 PM	10
1	yes	yes	0%	20.8%	0	0	3:25:00 PM	17
3	yes	yes						Missing?
4	yes	yes	0%	20.9%	0	0	4:40:00 PM	19
5	yes	yes	0%	20.9%	0	0	4:45:00 PM	20
Surface 6	yes	yes	0%	20.9%	0	0		replaced by
Surface 7	yes	yes	0%	20.9%	0	0	4:50:00 PM	21
Surface 8	yes	yes	0%	20.9%	0	0	4:55:00 PM	22
9	yes	yes	0%	20.9%	0	0	3:20:00 PM	23
10	yes	yes	0%	20.9%	0	0	3:17:00 PM	24

Sampled by:

Tedd Ward

Date:

11-Jun-13

Weather: Clearing to sunny

Location:

Crescent City Landfill (closed)

Barometer: 30.09

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes		0%	20.9%	0	0	10:32 AM	1
2	yes		0%	20.9%	0	0	10:38 AM	2
3	yes		0%	18.5%	0	0	10:52 AM	
4	yes		0%	20.6%	0	0	11:04 AM	4
5	yes		0%	11.2%	0	0	11:10 AM	5
6	yes		1%	15.6%	0	0	11:15 AM	6
7	yes		1%	16.6%	0	0	11:25 AM	7
8	yes	yes	1%	18.8%	0	0	11:33 AM	8
9	yes		0%	20.8%	0	0	11:48 AM	9
10	yes		0%	19.8%	0	0	1:01 PM	13
11	yes		0%	20.9%	0	0	1:05 PM	14
12	yes		0%	20.1%	0	0	1:12 PM	15
13	yes		0%	20.8%	0	0	1:18 PM	16
14	yes		0%	20.8%	0	0		12
15	yes							Missing.
16	yes		0%	18.5%	0	0	11:55 AM	11
17	yes		0%	20.9%	0	0	10:25 AM	10
1	yes	yes	0%	20.9%	0	0	2:00 PM	17
3	yes	yes	0%		0	0	1:30 PM	Missing?
4	yes	yes	0%	20.9%	0	0	1:48 PM	19
5	yes	yes	0%	20.9%	0	0		20
Surface 6	yes	yes						replaced by
Surface 7	yes	yes	0%	20.9%	0	0		21
Surface 8	yes	yes	0%	20.9%	0	0		22
9	yes	yes	0%	20.9%	0	0	10:10 AM	23
10	yes	yes	0%	20.9%	0	0	2:10 PM	24

Sampled by:

Tedd Ward

Date:

6-Mar-13

Location:

Crescent City Landfill (closed)

Weather: Drizzle and Rain

Barometer: 29.85

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes		0%	7.0%	0	0	9:15 AM	
2	yes		0%	20.9%	0	0	9:20 AM	
3	yes		0%	15.6%	0	0	9:25 AM	
4	yes		0%	20.9%	0	0	9:30 AM	
5	yes		0%	7.5%	0	0	9:35 AM	
6	yes		1%	13.7%	0	0	9:40 AM	
7	yes		5%	9.0%	0	0	9:45 AM	
8	yes	yes	1%	15.0%	0	0	9:47 AM	
9	yes		0%	20.9%	0	0	9:52 AM	
10	yes		0%	20.9%	0	0	10:23 AM	
11	yes		0%	20.9%	0	0	10:28 AM	
12	yes		0%	19.3%	0	0	10:32 AM	
13	yes		0%	19.3%	0	0	10:35 AM	
14	yes		0%	19.6%	0	0	10:15 AM	
15	yes				0	0	Missing	
16	yes		1%	11.0%	0	0	10:10 AM	
17	yes		1%	19.8%	0	0	10:05 AM	
Gateshack	removed						Removed	
1	yes	yes	0%	20.9%			10:45 AM	
3	yes	yes	0%	20.9%			10:52 AM	
4	yes	yes	0%	20.9%			11:00 AM	
5	yes	yes	0%	20.9%			11:10 AM	
Surface 6	yes	yes						
Surface 7	yes	yes					11:20 AM	
Surface 8	yes	yes					11:25 AM	
9	yes	yes	0%	20.9%			11:30 AM	
10	yes	yes	0%	20.9%			11:35 AM	
Oil Shed	removed							
Yellow Tr	removed							
PWS Trail	removed							
HHW Stor	removed							
2	destroyed							

replaced by

Sampled by:

Tedd Ward

Date:

11-Dec-12

Location:

Crescent City Landfill (closed)

Weather: Drizzle and Rain

Barometer: 29.92

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes		0%	3.6%	0	0	3:56 PM	
2	yes		0%	20.9%	0	0	4:00 PM	
3	yes		1%	15.6%	0	0	4:05 PM	
4	yes		0%	20.9%	0	0	4:10 PM	
5	yes		0%	6.1%	0	0	4:15 PM	
6	yes		1%	13.7%	0	0	4:20 PM	
7	yes		22%	12.2%	0	0	4:25 PM	
8	yes	yes	1%	16.0%	0	0	4:30 PM	
9	yes		0%	20.9%	0	0	4:40 PM	
10	yes		0%	20.9%	0	0	3:10 PM	
11	yes		0%	20.9%	0	0	3:15 PM	
12	yes		0%	19.3%	0	0	3:20 PM	
13	yes		0%	19.3%	0	0	3:25 PM	
14	yes		0%	19.6%	0	0	3:33 PM	
15	yes				0	0		GONE - MISSING
16	yes		1%	9.0%	0	0	3:47 PM	
17	yes		1%	19.8%	0	0	3:52 PM	
Gateshack	removed						Removed	
1	yes	yes	0%	20.9%			4:55 PM	
3	yes	yes	0%	20.9%			5:03 PM	
4	yes	yes	0%	20.9%			5:10 PM	
5	yes	yes	0%	20.9%			5:15 PM	
Surface 6	yes	yes						
Surface 7	yes	yes						
Surface 8	yes	yes						
9	yes	yes	0%	20.9%			3:00 PM	
10	yes	yes	0%	20.9%			2:52 PM	
Oil Shed	removed							
Yellow Tr	removed							
PWS Trail	removed							
HHW Stor	removed							
2	destroyed							

Sampled by:

Tedd Ward

Date:

26-Sep-12

Location:

Crescent City Landfill (closed)

Weather: Fog

Barometer: 29.93 inches

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes		0%	18%	0	0	9:15 AM	
2	yes		0%	17%	0	0	9:20 AM	
3	yes		0%	17%	0	0	9:25 AM	
4	yes		0%	21%	0	0	9:30 AM	
5	yes		0%	13%	0	0	9:35 AM	
6	yes		1%	18%	0	0	9:40 AM	
7	yes		1%	19%	0	0	9:45 AM	
8	yes	yes	1%	19%	0	0	9:47 AM	
9	yes		0%	20%	0	0	9:52 AM	
10	yes		0%	21%	0	0	10:23 AM	
11	yes				0	0	10:28 AM	
12	yes		0%	21%	0	0	10:32 AM	
13	yes		0%	21%	0	0	10:35 AM	
14	yes		0%	21%	0	0	10:15 AM	
15	yes							Destroyed
16	yes		1%	21%	0	0	10:10 AM	
17	yes		0%	21%	0	0	10:05 AM	
Gateshack	removed							
1	yes	yes	0%	21%	0	0	10:45 AM	
3	yes	yes	0%	21%	0	0	10:52 AM	
4	yes	yes	0%	21%	0	0	11:00 AM	
5	yes	yes	0%	21%	0	0	11:10 AM	
Surface 6	yes	yes						replaced by
Surface 7	yes	yes	0%	21%	0	0	11:20 AM	
Surface 8	yes	yes	0%	21%	0	0	11:25 AM	
9	yes	yes	0%	21%	0	0	11:30 AM	
10	yes	yes	0%	21%	0	0	11:35 AM	
Oil Shed	removed							
Yellow Tr	removed							
PWS Trail	removed							
HHW Stor	removed							
2	destroyed							

Sampled by:

Tedd Ward

Date:

21-Jun-12

Weather: Overcast

Location:

Crescent City Landfill (closed)

Barometer: 29.98

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes		0%	20.9%	0	0	2:15 PM	
2	yes		0%	20.9%	0	0	2:25 PM	
3	yes		0%	18.2%	0	0	2:36 PM	
4	yes		0%	20.9%	0	0	2:39 PM	
5	yes		0%	12.1%	0	0	2:43 PM	
6	yes		0%	16.0%	0	0	2:50 PM	
7	yes		0%	18.2%	0	0	2:53 PM	
8	yes	yes	0%	20.1%	0	0	2:56 PM	
9	yes		0%	20.9%	0	0	3:02 PM	
10	yes		0%	20.9%	0	0	3:26 PM	
11	yes		0%	20.9%	0	0	3:33 PM	
12	yes		0%	20.9%	0	0	3:38 PM	
13	yes		0%	20.9%	0	0	3:45 PM	
14	yes		0%	20.9%	0	0	3:24 PM	
15	yes		0%	20.9%	0	0		Destroyed
16	yes		0%	20.9%	0	0	3:09 PM	
17	yes		0%	18.8%	0	0	2:20 PM	
Gateshack	yes						Removed	
1	yes	yes	0%	20.9%	0	0	3:50 PM	
3	yes	yes	0%	20.9%	0	0	4:00 PM	
4	yes	yes	0%	20.9%	0	0	4:08 PM	
5	yes	yes	0%	20.9%	0	0	4:12 PM	
Surface 6	yes	yes	0%	20.9%	0	0		Replaced by 8
Surface 7	yes	yes	0%	20.9%	0	0	4:15 PM	
Surface 8	yes	yes	0%	20.9%	0	0	4:22 PM	
9	yes	yes	0%	20.9%	0	0	4:28 PM	
10	yes	yes	0%	20.9%	0	0	4:35 PM	
Oil Shed	removed							
Yellow Tr	removed							
PWS Trail	removed							
HHW Stor	removed							
2	destroyed							

Sampled by:

Tedd Ward

Date:

15-Mar-12

Weather: Raining

Location:

Crescent City Landfill (closed)

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes			0	16.2	0	0	2:35 PM
2	yes			0	18.6	0	0	2:40 PM
3	yes			0	19.5	0	0	2:45 PM
4	yes			0	19.8	0	0	2:51 PM
5	yes			0	14.5	0	0	2:55 PM
6	yes			0	19.1	0	0	3:02 PM
7	yes			1	18.3	0	0	3:08 PM
8	yes	yes		0	17.6	0	0	3:15 PM
9	yes			0	20.7	0	0	3:24 PM
10	yes			0	20.9	0	0	3:51 PM
11	yes			0	20.9	0	0	3:54 PM
12	yes			0	19.2	0	0	4:00 PM
13	yes			0	20.1	0	0	3:45 PM
14	yes			0	20.5	0	0	3:42 PM
15	yes			0	20.9	0	0	3:36 PM
16	yes			0	15.6	0	0	3:30 PM
17	yes			0	19.8	0	0	2:30 PM
Gateshack	yes							Removed
1	yes	yes		0	20.9	0	0	4:05 PM
3	yes	yes		0	20.9	0	0	4:15 PM
4	yes	yes		0	20.9	0	0	4:22 PM
5	yes	yes		0	20.9	0	0	4:27 PM
Surface 6	yes	yes						
Surface 7	yes	yes		0	20.6	0	0	4:33 PM
Surface 8	yes	yes		0	20.7	0	0	4:35 PM
9	yes	yes		0	20.9	0	0	4:40 PM
10	yes	yes		0	20.9	0	0	4:45 PM
Oil Shed	removed							
Yellow Tra	removed							
PWS Trail	removed							
HHW Stor	removed							
2	destroyed							

needs new

replaced by

Sampled by:

Tedd Ward

Date:

21-Dec-11

Location:

Crescent City Landfill (closed)

Weather: Clear

Barometer: 30.25

Well / Mon	Purged?	Compliance point?	CH4 % LEL	O2 %	H2S ppm	CO ppm	Time	Comment
1	yes		0	11	0	0	3:54 PM	
2	yes		0	19.8	0	0	3:57 PM	
3	yes		0	18	0	0	4:03 PM	
4	yes		1	20.9	0	0	4:09 PM	
5	yes		0	11.7	0	0	4:10 PM	
6	yes		1	17.8	0	0	4:14 PM	
7	yes		1	19.4	0	0	4:18 PM	
8	yes	yes	0	19.4	0	0	4:26 PM	
9	yes		0	19.8	0	0	4:35 PM	
10	yes		0	20.6	0	0	3:18 PM	
11	yes		0	20.9	0	0	3:20 PM	
12	yes		0	20.1	0	0	3:24 PM	
13	yes		0	20.6	0	0	3:29 PM	
14	yes		0	20.1	0	0	3:34 PM	
15	yes		0	19.4	0	0	3:37 PM	
16	yes		0	15.8	0	0	3:45 PM	
17	yes		0	20.3	0	0	3:49 PM	
Gateshack	yes	yes	0	20.9	0	0	3:46 PM	
1	yes	yes	0	11	0	0	2:42 PM	
3	yes	yes	0	20.9	0	0	2:50 PM	
4	yes	yes	0	20.9	0	0	3:00 PM	
5	yes	yes	0	20.9	0	0	3:10 PM	
Surface 6	yes	yes						
Surface 7	yes	yes	0	20.9	0	0	3:32 PM	
Surface 8	yes	yes						
9	yes	yes	0	20.9	0	0	4:50 PM	
10	yes	yes	0	20.9	0	0	4:55 PM	
Oil Shed	removed							
Yellow Tr	removed							
PWS Trail	removed							
HHW Stor	removed							
2	destroyed							

ATTACHMENT C

DISPOSAL FEES AT THE GASQUET AND KLAMATH TRANSFER STATION SITES		Rate
MINIMUM FEE FOR WASTE (0.44 cubic yard, 3 x 30 gal, 2 x 45 gal, or 1 x 55 gal)	minimum for mixed wastes	\$ 8.50
MINIMUM FEE FOR ELECTRONICS (up to 4.8 cubic feet or 0.18 cubic yards)	minimum for electronics	\$ 3.50
Each additional 30 gallon over three	each additional can	\$ 2.85
Each additional 45 gallon over two	each additional can	\$ 4.32
Each additional 55 gallon can	each additional can	\$ 5.24
Appliance, Large and metal	each	\$ 29.16
Furniture, Bulky (Incl. \$4.83 Handling Fee + \$12.64 for weight)	each (measured avg. weight 180 lbs)	\$ 17.47
Mattress or box spring (incl. \$9.59 for Handling + \$5.27 for weight)	each (measured avg. weight 75 lbs)	\$ 14.86
Refrigerators	each	\$ 38.27
Tires: Small wheel barrow, scooter, small trailer, pneumatic <10"	each	\$ 5.92
Tires: Small wheel barrow, scooter, small trailer, pneumatic <10" with rim	each	\$ 7.29
Tires: Auto, pickup, motorcycle each	each	\$ 6.38
Tires: Auto, pickup, motorcycle each with rims	each	\$ 9.11
Tires: Truck	each	\$ 12.76
Tires: Truck with rims	each	\$ 23.69
Oversize tires (>60" in diameter), no rim	each	\$ 136.69
Loose Refuse per cubic yard	per cubic yard	\$ 19.31
Loose Brush per cubic yard (small quantities from self-haulers - GASQUET ONLY)	per cubic yard	\$ 6.15
<u>Household Hazardous Wastes</u>		
Household Shaprs in FDA-Approved Containers		No charge
Household Batteries		No charge
Televisions, Computer Monitors, and other CRT devices		No charge
<u>Commercial Hazardous Wastes</u>		
Commercial Compact Fluorescent Tubes, each	each	\$ 1.69
Commercial Fluorescent Tubes, each 4'	each	\$ 3.37
Commercial Fluorescent Tubes, each 8'	each	\$ 6.74

RATES EFFECTIVE starting July 2013

Gasquet Transfer Station Hours (July - September):
Gasquet Transfer Station Hours (October - June):

Thursday & Saturday 10 AM - 4 PM
Saturdays 10 AM - 4 PM

Klamath Transfer Station Hours (July - September):
Klamath Transfer Station Hours (October - June):

Sunday, Wednesday & Friday 10 AM - 4 PM
Wednesday & Sunday 10 AM - 4 PM

3.1.6

**REQUEST FOR PROPOSALS FOR
Assessment of the
Del Norte Solid Waste Management Authority**



FROM THE
DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
DEL NORTE COUNTY, CALIFORNIA
(707) 465-1100
(707) 465-1300 FAX
E-MAIL: TEDD@RECYCLEDELNORTE.CA.GOV

1700 STATE STREET
CRESCENT CITY, CA 95531

PROPOSALS DUE: 02 DECEMBER 2013

*THIS REQUEST FOR PROPOSALS HAS BEEN PRINTED ON BOISE CASCADE
ASPEN XEROGRAPHIC PAPER, WHITE, MINIMUM 30% POST-CONSUMER RECYCLED CONTENT*

**REQUEST FOR PROPOSALS FOR
Assessment of the
Del Norte Solid Waste Management Authority**

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**REQUEST FOR PROPOSALS FOR
Assessment of the
Del Norte Solid Waste Management Authority**

I. PROJECT OVERVIEW

The Del Norte Solid Waste Management Authority (hereinafter referred to as "DNSWMA" or the "Authority") requests proposals from qualified professional consultants ("Proposers") to prepare responses to questions posed by the Authority Board of Commissioners to assess the relative effectiveness of the Authority's operations, specifically with reference to regulatory compliance and financial efficiency.

The selected Proposer will be expected to familiarize themselves with the history of the Authority within the context of applicable Federal and State laws and regulations pertaining to landfill closure and postclosure requirements, integrated waste management planning and implementation, joint powers authorities, transfer station permitting and operations, contracting and oversight of solid waste and recycling collection and disposal, and household hazardous waste facility permitting and management.

Proposals must be received at the following address by 4:30 P.M.
on Monday, 02 December 2013:

**Attention: Jay Sarina, CAO
County of Del Norte
981 'H' Street, Suite 210
Crescent City, CA 95531**

II. PROPOSAL PROCESS

Each Proposer is advised to verify that all parts of the RFP package have been received. Proposers are responsible for informing themselves with respect to all conditions that might in any way affect the cost or the performance of any of the work. Each Proposer is responsible for obtaining any and all information it deems necessary to make its proposal. The Authority does not assume any liability for actions taken pursuant to data contained in this RFP. Checking the accuracy and completeness of the information is the responsibility of the Proposer. Failure to do so shall be at the sole risk of the Proposer and no relief will be given for errors or omissions by the Proposer.

A. Proposal Rules

The following rules apply:

1. All proposals must be submitted in writing and in accordance with the requirements of this Request for Proposals.
2. All requests for information regarding this RFP and for historical information relating to the Del Norte Solid Waste Management Authority should be directed to:

Tedd Ward, M.S. - Acting Director / Program Manager
Del Norte Solid Waste Management Authority
Telephone: (707) 465-1100
Fax: (707) 465-1300
e-mail: tedd@recycledelnorte.ca.gov
website: www.recycledelnorte.ca.gov

The RFP includes all items listed in the Table of Contents, the text of the RFP, the Exhibits, and addenda (if any) issued by the Authority.

3. Eight **copies** of the proposal must be mailed or delivered in a sealed package to the address below. **The package must be received at the Del Norte County offices by 4:30 p.m. on Monday, 02 December 2013.**

Attention: Jay Sarina, CAO
County of Del Norte
981 'H' Street, Suite 210
Crescent City, CA 95531

The package must be clearly labeled on the outside and inside with the name of the Proposer submitting the proposal and the address stated above (with the words: "DNSWMA Assessment Services Proposal" on the package). One of the copies of the proposal must be unbound, single-sided and labeled 'Original.' This 'Original' copy will govern in the event of any inconsistency among copies of the proposal.

4. Each proposal must be typed or printed on 8 1/2" by 11" paper, double-sided, (except as noted above) or if larger paper is required, it must be folded to 8 1/2" by 11". Paper should be at least 30% post-consumer recycled content. Each page must be fully legible and numbered (preferably sequentially numbered rather than new numbers for each section).
5. Each proposal must include all information required by this RFP. The Authority will not be bound by, or responsible for, any other explanations or interpretations of the RFP package other than those given in writing as set forth

in this paragraph. Oral instructions, interpretations, or representations will not be binding upon the Authority. If the Authority issues addenda to this RFP, each Proposal will include a signed Receipt of Addenda form, which will be issued with the addenda.

6. Partial or incomplete proposals may be deemed unacceptable. Any misrepresentation or falsehood contained within a proposal may be grounds for disqualification. All requests to change, modify, or withdraw prior to the proposal due date must be in writing and bear the same name appearing on the proposal.
7. Proposals received after the required submittal date and time will be rejected and returned unopened. The Authority will not be liable or responsible for any late delivery of proposals. Unless specifically requested by the Authority for clarification, the Authority will not accept any clarifications, revisions or addenda to submitted proposals after the submission deadline. No telegraph, facsimile or telephone proposals or addenda to proposals are acceptable.
8. Proposals must be in U.S. dollars inclusive of all anticipated costs such as, but not limited to: insurance, equipment, temporary facilities, supervision, mobilization/demobilization, overhead, and taxes. All other direct and indirect costs associated with the work including, but not limited to: allowances for weather, lost time, absenteeism, holidays, equipment failure, travel time, lodging and/or per diem expenses, and any other applicable costs must also be included in proposal.
9. Prior to contract award for the work described herein, the Authority will conduct investigations as necessary to determine the performance record and ability of each Proposer to perform the work included herein. Upon request, the Proposer must submit additional information deemed necessary by the Authority to evaluate the Proposer's qualifications.

B. Evaluation Process

Each proposal will be evaluated by the Authority for completeness, compliance with the requirements of this RFP, and ability to perform the work requested. All determinations with regard to the evaluation of proposals will be at the sole discretion of the Authority.

The objective of the Authority is to obtain a qualified consultant at a reasonable cost to provide an assessment of the Authority as described in the scope of services. Toward this end, the Authority will consider all relevant factors, including, but not limited to:

- Cost;
- Qualifications & experience;
- References from clients;
- Availability, scheduling & proximity
- Proposed level of engagement with the Board and community

The Authority is not obligated to select the lowest cost Proposal. The final selection will be made by the Authority Board at a scheduled and noticed public meeting.

III. EXISTING CONDITIONS

The following background information is provided for the convenience of potential Proposers. Each Proposer is responsible for obtaining any and all information it deems necessary to make its proposal. The Authority assumes no liability for actions taken pursuant to data contained herein. Checking the accuracy and completeness of the information is the responsibility of the Proposer.

A. *General Background on Del Norte County*

Del Norte County is the northwestern-most California county, comprising 1,008 square miles and total population of 29,547 (2009, CA Department of Finance) (including 2,000 to 3,500 prisoners in Pelican Bay State Prison) occupying approximately 11,244 housing units (2008, CA Department of Finance). Del Norte County is home to Redwood National and State Parks as well as the Smith River Recreation area. Over 75% of the County land area is publicly owned, primarily as State and National Parks and Forests. The County is predominantly rural with a local economy based on government, services (including Sutter Coast Hospital), fishing and tourism. There is one incorporated city: Crescent City, population 7,680 (2009, CA Dept. of Finance), though nearly half the County population lives in the greater Crescent City area. The City and immediate surrounding area has a population density of about 3,300 persons per square mile; the remainder of the County has an average density less than 25 persons per square mile. Other significant community centers include Fort Dick, Hiouchi, Gasquet, Klamath, Klamath Glen, and Smith River.

Historically, Del Norte's population on average has been underemployed, less affluent, and less educated compared to the rest of the State. For example, nearly 16% of Del Norte's population is below the poverty rate compared to approximately 14% statewide, and for people under the age of 18, over 20% live in poverty. An average person in Del Norte makes less than 70% of the average Californian. Twenty-nine percent (29%) of Del Norte's residents have not completed high school, compared to 24% as the State average. In 2000, 24% of Del Norte's non-prison population was Hispanic, Native American, Black, or Asian, and this percentage is expected to

increase in coming years.

B. General Background on the Del Norte Solid Waste Management Authority

The Del Norte Solid Waste Management Authority is a joint powers authority of the County of Del Norte and the only incorporated city, Crescent City. Commissioners include two members from the Del Norte County Board of Supervisors appointed by the Chair, two members from the Crescent City Council appointed by the Mayor, and one public Commissioner appointed by the other four. Formed in 1992, the most recent adopted amended joint powers agreement describes the purposes of this agency as:

- A) Planning, siting, permitting, developing, constructing, maintaining, managing and providing gate attendants for public disposal sites, transfer stations, and/or sanitary landfills, and planning for and securing the services of necessary non-disposal processing facilities or other options related to recovering discarded resources and processing those materials to increase their value;**
- B) Preparing, implementing, and providing related monitoring, reporting, updates and revisions for programs of a Regional Agency Integrated Waste Management Plan as required under the California Integrated Waste Management Act of 1989 as amended (California Public Resources Code commencing with section 40050), including programs related to used motor oil, oil filters, and household hazardous wastes and other materials and products banned from mixed waste disposal;**
- C) Defining and monitoring the service standards for collections of discards in the incorporated and unincorporated area of County and the ability to grant franchises for waste hauling and/or collection and processing of mixed recyclable materials, in its discretion;**
- D) Exercising all setting and controls on maximum rates to be charged to the public for discard collections services, and solid waste and recycling services in Del Norte County, and other appropriate powers reasonably necessary to carry out the purpose of this Agreement, including securing disposal capacity for Del Norte County residents, agencies, and businesses as required under Public Resources Code sections 41701 and 41703;**
- E) Developing, adopting, and implementing Ordinances and programs to control and prosecute illegal dumping and blight in Del Norte County associated with solid waste accumulation and storage; and**
- F) Post-closure maintenance, monitoring, reporting and remediation related to the Crescent City Landfill as required by relevant Orders from the Regional Water Quality Control Board, North Coast Region, the California Department of Resources Recycling and Recovery (CalRecycle) the North Coast Air Quality Management District.**

C. Recent Background

After approximately 20 years, the former Authority Director retired in July 2013. The Authority Board of Commissioners requests the assistance of a qualified consultant to assess operations and make recommendations to improve the efficiency and effectiveness of the planning, programs and services administered and/or provided by the Authority.

IV. SCOPE OF SERVICES

All work performed by the selected Proposer ("Consultant") and its employees pursuant to the agreement entered pursuant to this RFP will be performed promptly and diligently and in a manner consistent with the standards of care, diligence and skill exercised by recognized environmental engineering and consulting firms for similar services, and in accordance with all regulatory and good management standards, and in a good, safe and workmanlike manner. Consultant will be responsible to ensure that all work performed by its employees is performed to the standards set forth in this RFP and that such work complies with requirements of appropriate governmental agencies and applicable law.

All services will be performed by Consultant personnel. Consultant is expected to be familiar with all current applicable laws and regulations. Any expenditures of time or materials to become familiar with such federal or state laws and/or regulations are not billable to any task described in this RFP.

The Authority requests (but does not require) that deliverables produced under this scope of services use the following Windows-compatible software: Microsoft Office or Corel WordPerfect. The Authority requests proposals for a professional services consultant to provide the following services:

1. **Cash Controls and Procedures.** Evaluation and recommendations regarding the Authority's cash controls and procedures including, but not limited to:
 - a. The processing of deposits.
 - b. The recovery procedures for checks and commercial accounts, including checks with insufficient funds.
 - c. The accounting for cash on hand.
 - d. Are the Authority's cash controls and procedures consistent with professional practices, and are there recommendations for improvement?
 - e. Accounts payable procedures
2. **Staffing.** Evaluation and recommendations regarding Authority staffing patterns and staffing needs, including but not limited to:

- a. What mandatory solid waste management functions must be performed by the Authority considering *current* local, state and federal requirements?
 - b. Does the Authority have the staff and expertise appropriate to complete these functions? Recommendations for changes as necessary or appropriate.
 - c. Evaluation of staff workloads and duplication of tasks. Please explain if duplication is necessary or unnecessary.

3. **Day-to-Day Operations.** Evaluation of day to day operations and recommendations for increased efficiencies including, but not limited to:
 - a. Are regulatory requirements being met in a timely and comprehensive manner? If not, explain.
 - b. Are the activities of the Franchisees and other contractors being evaluated and monitored to assure compliance with their respective contracts and regulatory requirements? If not, explain.
 - c. Are there any suggestions for improvements at the Transfer Station?
 - d. Is the Transfer Station Operations contract being managed in compliance with existing regulatory requirements? If not, explain.

4. **Director Position.** Evaluation of the Director position, and recommendations regarding recruitment and hiring of same including, but not limited to:
 - a. Should the Director position be filled as full time, or are there other staffing alternatives that would improve efficiencies while assuring compliance with legal obligations and responsiveness to the Commission?
 - b. Create a job description for the Director.
 - c. Recommendation of an appropriate salary range for the Director based on the revised description.

5. **Small Volume Transfer Stations.** Evaluation and recommendations regarding the small volume container site transfer stations in the Klamath and Gasquet communities, including, but no limited to:
 - a. What, if any, problems or shortcomings exist in the Authority's Klamath and Gasquet sites?
 - b. Which of any above identified problems or shortcomings can be resolved without significant additional cost to the Authority?
 - c. What are the liability and disposal concerns, if any, if one or both of these sites are closed?
 - d. Is it feasible for either the Gasquet or the Klamath small volume transfer station be owned and operated by a private company? What would be the cost to the consumer in relationship to the current costs?

6. **Organizational Structure.** Evaluation and recommendations regarding the structure of the JPA, including, but not limited to:
- a. How does the current JPA structure compare to inter-governmental solid waste management policy, management, and operational structures in equivalent California jurisdictions with equivalent solid waste management requirements?
 - b. Is this JPA the most effective and efficient entity for managing solid waste in Del Norte County? If not, what alternatives (including replacement by private enterprise) would likely result in more efficient and effective management and direction of required solid waste-related functions?
 - c. Would elimination of the JPA save the rate-payers money? If so, how? If not, why not?
 - d. If the JPA were to be dissolved, what would be the most efficient entity(ies) to continue to meet the separate regulatory obligations of the City and County?
 - e. Could the JPA function effectively in a manner similar to other Del Norte JPA's [*i.e.*, Executive Director and part-time clerical staff, supported by contractors][see Local Transportation Commission, Redwood Coast Transit Authority, Airport Board]?
 - f. If so, what functions would have to be performed by City or County staff?
 - g. Is it likely that such a configuration could meet the current operational, regulatory, policy and reporting requirements as a savings [after contracting costs] to rate-payers?
7. **Potential alternatives to JPA.** Discussion regarding joint or unilateral dissolution notwithstanding recommendations regarding the continuance of the JPA. Based upon the JPA members (City or County) may choose to unilaterally or jointly withdraw from the agreement causing dissolution. Please evaluate and make recommendations regarding the following:
- a. What would be the best alternative for service delivery and solid waste management?
 - b. How would the members be assured that the mandated functions would be accomplished by this alternative? Consider necessary staffing and expertise to carry out the mandates previously the responsibility of the JPA.
 - c. Who would be responsible for policy development, regulatory compliance and reporting, rate setting and enforcement?
 - d. Who would be responsible for the cash management and accounting requirements and procedures?
 - e. Would the City and the County be responsible for separate rate-setting and enforcement?
 - f. If the Authority were to be dissolved, where should the Director's functions be carried out?
 - g. What would be the anticipated cost savings (if any) compared to the current JPA?

V. PROPOSAL REQUIREMENTS

The Authority invites proposals from persons and companies qualified to provide the requested services described herein. The contents and pricing structure of the selected proposal and this Request for Proposals will form the initial basis for negotiating an Agreement for the selected Contractor. The contents of each proposal should address each of the following topics:

A. Project Schedule

Proposer must provide on the form attached as Exhibit A an expected commencement date for work and an anticipated completion date for the draft report and final report. The Authority would like the selected Proposer to begin work December 11, 2013.

B. Qualifications

1. Experience

Proposals must demonstrate the capacity for the Proposer to complete the Scope of Services. This includes demonstrating work experience that would enable Proposer to provide these services. Proposals should highlight experiences related to California local government agencies and/or joint powers authorities responsible for managing closed landfills, transfer station operations, integrated waste management planning and implementation, and franchise collection procurement and oversight services.

2. Organization Chart, and Resumes of Personnel

Proposals must provide a complete resume of all personnel that will provide services as well as a listing of the services that he or she will provide. The Authority reserves the right to terminate the contract if the personnel described in the proposal are different than those designated to perform the work tasks for this project.

3. References

Proposals must include at least three references. References should include a brief description of the work completed by the Proposer, the start and end-dates of those projects or dates of employment, worksite address, and names and phone numbers and e-mail addresses of contact persons, agencies, or businesses who can comment on the referenced work activities and deliverables. The references provided should demonstrate Proposer's experience and knowledge regarding the fields of California

local government, joint powers authorities and planning and administering integrated waste management programs.

4. Conflict of Interest Exclusion

Proposing persons or companies that have current or former service or employment affiliations with the Authority, Authority contractors, employees, or Commissioners since the year 2000 must describe that affiliation, and related activities, duration, and compensation. Proposals from companies with current service relationships with Authority contractors will not be accepted. Affiliations that may raise concerns regarding the impartiality of a proposer may be grounds for disqualification of their proposal.

C. Approach

Proposals must describe any unique, creative, or more effective aspects of the Proposer's approach to completing each of the tasks in the Scope of Services. This section of each proposal will explicitly confirm that the Proposer has adequate professional background with laws and regulations pertaining to integrated waste management in California, and will review the documents provided so Proposer will not make any recommendation that would conflict with any current law, regulation, agreement, contract, or memorandum of understanding of the Authority without specific recommendation(s) on additional necessary changes to address such conflict. This section of the proposal will describe how the Proposer intends to maintain regular contact with staff and the Board of Commissioners, including the amount of time the consultant intends to spend in Del Norte County to meet with Commissioners and/or staff of the Authority or to conduct research related to this project, and to attend Authority meetings to present results. The Authority reserves the right, at its discretion, to include or exclude additional proposed optional services from Proposer in the negotiated agreement for the services described within this RFP.

D. Price Proposal & Project Schedule

Exhibit A must be completed and a Billing Rate Sheet attached describing the hourly rates for all project personnel and services, which will be the basis for submitted invoices and/or Change Orders for the duration of this project. The total project budget will be a not-to-exceed amount for these services, regardless of the hours worked unless a Change Order to the agreement is adopted by the Authority Board.

VI. EXHIBITS AND FORMS

All documents of this RFP, including Exhibits, are included in the CD-ROM included with this RFP.

Exhibit A: RFP Project Schedule, Price Proposal Form

Exhibit B: DNSWMA Background Documents

EXHIBIT A: Request for Proposals Project Schedule & Price Proposal Form

Request for Proposals Mailed & Distributed 25 October 2013
Proposals Due: 02 December 2013
Anticipated contract start date: Wednesday 11 December 2013

Project Schedule

Commencement Date: Anticipated to be 11 December 2013

Draft Report: Commencement Date + 45 days

Final Report: 15 days after comments on Draft are received

Topic Area	Price Proposal
1. Cash controls & procedures	
2. Staffing	
3. Day to day operations	
4. Director	
5. Small volume transfer stations	
6. Organizational structure	
7. Potential alternatives to JPA	
Draft Report	
Final Report	
TOTAL NOT TO EXCEED	

Please attach a rate sheet indicating billing rates for all personnel and services to be used as part of this project. Prices may be shifted between topic areas, but the 'Total Not To Exceed' amount may only be adjusted by a Change Order to the Agreement.

EXHIBIT B: DNSWMA Background Documents

The following documents are provided on the enclosed CD-ROM.

A. Organization

1. First Amended Joint Powers Agreement
2. DNSWMA By-Laws
3. Resolution Adopting By-Laws
4. DNSWMA Organizational Charts for 2011 and 2012
5. Job Descriptions for Authority staff positions
6. Memorandum of Understanding between Del Norte Solid Waste Management Authority and SEIU Local 1021 (March 2011)

B. Finances

1. **Documents related to the California Infrastructure Bank (I-Bank)**
 - a. Summary of I-Bank Loan Documents
 - b. Facility Lease
 - c. Facility Sub-Lease
 - d. Site Lease
 - e. Site Sub-Lease
2. **Documents related to DNSWMA Audits**
 - a. FY 2011/12 Audit Report
 - b. FY 2011/12 Audit Communications
 - c. FY 2010/11 DNSWMA Audit Report
 - d. FY 2009/10 DNSWMA Audit Report
 - e. FY 2008/09 DNSWMA Audit Report
 - f. FY 2007/08 DNSWMA Audit Report
3. **Documents related to DNSWMA Rates**
 - a. Regional Rate Comparison
 - b. FY 2013/14 Rates at the Del Norte County Transfer Station
 - c. FY 2013/14 Rates at the Klamath and Gasquet Transfer Stations
 - d. FY 2013/14 Rates for Recology Del Norte Customers
4. FY 2012/13 DNSWMA Approved Budget and Actual Expenditures
5. FY 2013/14 DNSWMA Approved Budget
6. Summary of Authority grants since 1992
7. Summary of 2012 gross revenue from Gasquet and Klamath small volume transfer stations

C. Agreements

1. Approved Contract between DNSWMA and Hambro/WSG
2. Approved Contract between Hambro/WSG and the Dry Creek Landfill
3. Approved Covenant between DNSWMA and Dry Creek Landfill
4. Approved Contract between DNSWMA and Recology Del Norte
5. Approved Contract between Recology and Julindra Recycling

D. Compliance

1. DNSWMA Compliance history 1977 – 1995
2. Semi-annual Monitoring Report for the Crescent City Landfill (July 2013)
3. Regional Water Quality Control Board Order 97-90
4. Electronic Annual Report to CalRecycle for FY 2012/13
5. Authority Director's Reports for August, September and October 2013

E. Plans

1. Del Norte County Transfer Station Hazardous Materials Business Plan
2. DNSWMA FY 2013/2014 Work Priorities

F. Ordinances

1. Adopted Ordinance 2008-01, Solid Waste and Recycling Responsibility
2. Adopted Ordinance 2008-02, Nuisance Abatement
3. Adopted Ordinance 2008-03, Administrative Citation
4. Adopted Ordinance 2009-01, Enforcement Officer
5. 2012 Solid Waste Task Force Report on Ordinances

G. Prior Assessments

1. 1995 Report from Special Finance Committee on DNSWMA
2. April 2011 Second Ad Hoc Report
3. June 2011 DNSWMA Response to Ad Hoc Report
4. Minutes from DNSWMA Assessment meeting of June 2013
5. Minutes from DNSWMA Assessment meeting of July 2013



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531
Phone (707) 465-1100 Fax (707) 465-1300

05 November 2013

Mr. Wes White, General Manager
Hambro / WSG
1700 State Street
Crescent City, CA 95531

SUBJECT: Donation of 'Dirty Fines' to the Del Norte Solid Waste Management Authority valued at \$17,410

Dear Wes:

Thanks for your company's donation of over 750 cubic yards of 'dirty fines' for use at the Crescent City Landfill. As you know, these materials have already proven useful as we have built up several hundred linear feet of surface drainage berms. Our hope is that the woody debris in these materials will eliminate or at least impede the damage from burrowing creatures such as moles, voles, and gophers.

Considering that you reported that loading of these materials took 15 hours (at \$85 per hour for labor and equipment) and transport took another 31 hours (also at \$85 per hour), your donation involved \$3,910 in expenses for loading and trucking. Valuing the unscreened 'dirty fines' at \$18 per cubic yard, the 750 cubic yards delivered to the Crescent City Landfill had a value of \$13,500.

Thus, Hambro/WSG's donation and delivery of these materials have a value of approximately \$17,410 to the Del Norte Solid Waste Management Authority. We intend to use these materials for repair and erosion control at the Crescent City Landfill.

On behalf of the Del Norte Solid Waste Management Authority, we gratefully acknowledge the value of this generous donation. If your company has need to relocate additional volumes of similar materials in the coming months, please contact our Authority Director to make arrangements.

With sincere gratitude,

Richard Enea, Chair
Del Norte Solid Waste Management Authority

3.3



Solid Waste
Balance Sheet
September 30, 2013

Unaudited

ASSETS

422 010 00000	Cash Solid Waste	427,754.81
422 010 00300	Imprest Cash	100.00
422 010 01100	Accounts Receivable	144,494.18
422 010 03200	Land	493,000.00
422 010 03300	Transfer Station	3,266,990.64
422 010 03400	Equipment	158,443.55
422 010 03410	Buildings & Improvements	141,638.89
422 010 03440	Accum Depr Equipment	(152,275.00)
422 010 03450	Accum Depr Bldg & Improv	(74,730.24)
422 010 03460	Accum Depr Transfer Station	(673,852.00)
	Total Assets	<u>3,731,564.83</u>

LIABILITIES AND FUND EQUITY

422 010 05100	Accounts Payable	13,648.21
422 010 05103	A/P Services	243.77
422 010 05210	Sublease Payable	3,006,941.38
422 010 05300	Compensated Absences Payable	44,130.79
422 010 05500	Post Closure Liability	2,650,636.00
422 010 07100	Fund Balance	(2,604,266.75)
422 010 09600	Investment in Capital Assets net of related debt	531,748.00
	Revenue	586,273.25
	Expenditure	(497,789.82)
	Total Liabilities and Fund Equity	<u>3,731,564.83</u>

Solid Waste

Statement of Revenues and Expenditures
3 Months Ended 9/30/2013

		CURRENT MONTH ACTUAL	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	% EXPENDED
Revenues:						
422-421-90153	Franchise Fees	19,902.00	39,431.00	244,594.00	(205,163.00)	16.12%
422-421-90210	Code Enforcement	0.00	0.00	500.00	(500.00)	0.00%
422-421-90300	Interest - Solid Waste	0.00	0.00	1,000.00	(1,000.00)	0.00%
422-421-91003	Gate Tipping Fees	147,513.34	351,000.57	1,760,000.00	(1,408,999.43)	19.84%
422-421-91004	Authority Service Fees	81,292.27	195,237.90	969,825.00	(774,587.10)	20.13%
422-421-91121	Misc Reimbursements	75.00	603.78	1,000.00	(396.22)	60.38%
422-421-90650-060	Oil Grant 12/13	0.00	0.00	15,000.00	(15,000.00)	0.00%
422-421-90650-061	Oil Grant 13/14	0.00	0.00	15,000.00	(15,000.00)	0.00%
422-421-91129-067	DOC Grant - 12/13	0.00	0.00	15,000.00	(15,000.00)	0.00%
422-421-91129-068	DOC Grant 13/14	0.00	0.00	15,000.00	(15,000.00)	0.00%
Total Revenues		248,782.61	586,273.25	3,036,919.00	(2,450,645.75)	19.30%
Expenses:						
422-421-10010	Payroll	15,074.65	87,311.43	306,724.00	219,412.57	28.47%
422-421-10012	Overtime	0.00	49.14	1,000.00	950.86	4.91%
422-421-10015	Part-time/Temp	1,195.74	3,226.86	16,600.00	13,373.14	19.44%
422-421-10020	Retirement	4,098.56	22,181.94	84,693.00	62,511.06	26.19%
422-421-10030	Employee Benefits	7,652.23	23,366.95	83,243.00	59,876.05	28.07%
422-421-10033	Employee Life Insurance	22.40	72.00	331.00	259.00	21.75%
422-421-10035	Management Life Insurance	39.66	183.36	1,295.00	1,111.64	14.16%
422-421-10040	Worker's Compensation	2,240.83	6,722.49	26,890.00	20,167.51	25.00%
Total Salaries and Benefits		30,324.07	143,114.17	520,776.00	377,661.83	27.48%
422-421-20121	Communications	473.86	473.86	2,200.00	1,726.14	21.54%
422-421-20140	Household Expense	425.50	425.50	3,500.00	3,074.50	12.16%
422-421-20150	Insurance-Office	0.00	0.00	6,200.00	6,200.00	0.00%
422-421-20151	Liability Insurance	0.00	0.00	7,500.00	7,500.00	0.00%
422-421-20152	Vehicle Insurance	0.00	0.00	1,400.00	1,400.00	0.00%
422-421-20155	Liability Insurance	678.00	678.00	2,573.00	1,895.00	26.35%
422-421-20170	Maintenance-Equipment	0.00	0.00	500.00	500.00	0.00%
422-421-20171	Maintenance-Vehicles	8.13	8.13	500.00	491.87	1.63%
422-421-20175	Maintenance-Computers	0.00	0.00	500.00	500.00	0.00%
422-421-20180	Maint-Structures/Improvements & T S M	0.00	0.00	500.00	500.00	0.00%
422-421-20200	Memberships	1,000.00	1,200.00	7,500.00	6,300.00	16.00%
422-421-20221	Printing	3.39	11.96	400.00	386.04	2.99%
422-421-20223	Postage	108.48	373.85	1,400.00	1,026.15	26.70%
422-421-20224	Office Supplies	842.62	862.62	7,000.00	6,137.38	12.32%
422-421-20227	Books/Subscriptions	0.00	0.00	399.00	399.00	0.00%
422-421-20230	Prof Serv-Cor/City	47.58	109.43	10,000.00	9,890.57	1.09%
422-421-20231	Prof Serv	2,841.25	2,841.25	20,000.00	17,158.75	14.21%
422-421-20232	Prof Serv-Well Monitoring	0.00	0.00	30,000.00	30,000.00	0.00%
422-421-20233	Audit	0.00	0.00	9,500.00	9,500.00	0.00%
422-421-20234	Legal Counsel	0.00	0.00	12,000.00	12,000.00	0.00%
422-421-20235	Treasurer	375.00	375.00	4,500.00	4,125.00	8.33%
422-421-20236	Security	0.00	72.00	500.00	428.00	14.40%
422-421-20237	Credit Card Service Fees	695.58	2,120.74	6,822.00	4,701.26	31.08%
422-421-20238	TS Collection	3,285.90	6,012.80	26,000.00	21,987.20	21.47%
422-421-20239	Transfer Station Operations	171,976.39	171,976.39	1,800,000.00	1,628,023.61	9.55%
422-421-20240	Advertising/Publications	0.00	0.00	1,000.00	1,000.00	0.00%
422-421-20250	Lease of Equipment	761.77	1,022.78	3,500.00	2,477.22	29.22%
422-421-20251	Lease - Gasquet Transfer Station	0.00	0.00	700.00	700.00	0.00%
422-421-20270	Minor Equipment	0.00	0.00	4,000.00	4,000.00	0.00%
422-421-20280	Delivery Service	73.00	73.00	600.00	527.00	12.17%
422-421-20281	Household Hazardous Waste Event	1,000.00	1,000.00	32,000.00	31,000.00	3.13%
422-421-20283	Community Clean-up	435.12	870.24	5,500.00	4,629.76	15.82%
422-421-20285	Special Dept Expense	0.00	624.00	2,500.00	1,876.00	24.66%
422-421-20286	Cash Over/Under	(30.85)	49.84	100.00	140.85	25.81%
422-421-20288	City Collections	1,555.42	3,000.00	17,500.00	14,500.00	17.15%
422-421-20290	Travel	482.13	655.07	3,000.00	2,344.93	17.84%
422-421-20297	Vehicle Fuel	243.77	486.97	2,100.00	1,613.03	23.19%
422-421-20301	State Fees	0.00	0.00	55,415.00	55,415.00	0.00%
422-421-20221-060	Printing-Oil Grant - 12/13	0.00	0.00	1,000.00	1,000.00	0.00%
422-421-20221-061	Printing-Oil Grant 13/14	0.00	0.00	1,000.00	1,000.00	0.00%
422-421-20221-067	Printing-DOC Grant 12/13	0.00	0.00	400.00	400.00	0.00%
422-421-20221-068	Printing-DOC 13/14	0.00	0.00	400.00	400.00	0.00%
422-421-20239-001	Post Closure Maintenance	0.00	0.00	10,000.00	10,000.00	0.00%
422-421-20240-060	Advertising Oil Grant - 12/13	678.00	678.00	3,500.00	2,822.00	19.37%
422-421-20240-061	Advertising Oil Grant 13/14	0.00	0.00	3,500.00	3,500.00	0.00%
422-421-20240-067	Advertising-DOC Grant 12/13	283.60	283.60	2,600.00	2,316.40	10.91%

422-421-20285-060	Spec Dept Exp-Oil Grant - 12/13	0.00	2,000.00	6,500.00	4,500.00	30.77%
422-421-20285-061	Special Dept Exp-Oil Grant 13/14	0.00	0.00	6,500.00	6,500.00	0.00%
422-421-20285-067	Spec Dept Exp-DOC Grant 12/13	0.00	0.00	6,000.00	6,000.00	0.00%
422-421-20285-068	Spec Dept Exp - DOC 13/14	0.00	0.00	6,000.00	6,000.00	0.00%
422-421-20290-080	Travel-Oil Grant - 12/13	0.00	0.00	1,000.00	1,000.00	0.00%
422-421-20290-061	Travel - Oil Grant 13/14	0.00	0.00	1,000.00	1,000.00	0.00%
422-421-20290-087	Travel DOC Grant 12/13	0.00	415.00	2,000.00	1,585.00	20.75%
422-421-20290-068	Travel - DOC 13/14	0.00	0.00	2,000.00	2,000.00	0.00%
Total Services and Supplies		188,200.81	198,582.07	2,147,399.00	1,948,816.93	9.25%
422-421-30490	Depreciation Expense	0.00	0.00	97,975.00	97,975.00	0.00%
Total Other Charges		0.00	0.00	97,975.00	97,975.00	0.00%
Total Fixed Assets		0.00	0.00	0.00	0.00	0.00%
422-421-70800	ARC Payment OPEB	0.00	0.00	11,125.00	11,125.00	0.00%
422-421-81000	Contingency	0.00	0.00	5,000.00	5,000.00	0.00%
422-421-70530-025	Interfund-Repayment to County	0.00	156,018.58	203,000.00	46,981.42	76.86%
422-421-70530-199	Interfund-Cost Plan	0.00	0.00	51,644.00	51,644.00	0.00%
422-421-70910-123	Op Trans Out Bad Check Fee	50.00	75.00	0.00	(75.00)	0.00%
Total Intrafund Transfers		50.00	156,093.58	270,769.00	114,675.42	57.65%
Total Expenses		218,574.68	497,789.82	3,036,919.00	2,539,129.18	16.35%
Revenues Over (Under) Expenditures		30,207.93	88,483.43	0.00	88,483.43	0.00%

Include Accounts With No Activity [No]
 Include Balances and Net Changes [Yes]
 Include Posting Seq. and Batch-Entry [Yes]
 Include Trans. Optional Fields [No]
 From Period [03] To [03]
 For Year [2014]
 Sort By [Dept]
 Sort Transactions By Transaction Date [No]
 From Dept [421] To [421]
 From Account Group [1] To [ZZZZZZZZZZ]
 Last Year Closed 2013
 Last Posting Sequence 15919
 Use Rolled Up Amounts [No]

Account Number/ Prd. Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
422-421-10010		Payroll						
03 UP-SC	9/30/2013	CONSOLIDATED POSTING	15754	Crsid	7,187.91			72,236.78
		CONSOLIDATED POSTING						
03 UP-SC	9/30/2013	CONSOLIDATED POSTING	15799	Crsid	7,886.74			
		CONSOLIDATED POSTING						
		Net Change and Ending Balance for Fiscal Period 03:						
		Totals: Payroll			15,074.65	0.00	15,074.65	97,511.43
		Overtime						
		Totals: Overtime			0.00	0.00	0.00	49.14
422-421-10012								
422-421-10015		Part-time/Temp						
03 UP-SC	9/30/2013	354117-Check Date 20130906	15754	17398-44	584.22			2,031.12
		SEMINOFF, ERIKA N						
03 UP-SC	9/30/2013	1079399-Check Date 20130920	15799	17463-362	611.52			
		SEMINOFF, ERIKA N						
		Net Change and Ending Balance for Fiscal Period 03:						
		Totals: Part-time/Temp			1,195.74	0.00	1,195.74	3,226.86
422-421-10020		Retirement						
03 GL-TR	9/6/2013	Trans No: 24913	15824	17506-1	61.85			18,083.38
		PERS-EPMC PAYDATE 9/6/						

Account Number/ Prd.	Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
03	GL-TR	9/20/2013	Trans No: 24945	15874	17557-1	69.80			
03	UP-SC	9/30/2013	PERS-PMC PAYDATE 9/20						
			CONSOLIDATED POSTING	15754	Cnsld	1,892.87			
03	UP-SC	9/30/2013	CONSOLIDATED POSTING	15799	Cnsld	2,074.04			
			CONSOLIDATED POSTING						
			Net Change and Ending Balance for Fiscal Period 03:					4,098.56	22,181.94
			Totals: Retirement			4,098.56	0.00	4,098.56	22,181.94
422-421-10030			Employee Benefits						
03	GL-TR	9/30/2013	Trans No: 24928	15872	17555-1	7,500.00			15,714.72
			Health Insurance - Sep						
03	UP-SC	9/30/2013	CONSOLIDATED POSTING	15754	Cnsld	73.14			
03	UP-SC	9/30/2013	CONSOLIDATED POSTING	15799	Cnsld	79.09			
			Net Change and Ending Balance for Fiscal Period 03:					7,652.23	23,366.95
			Totals: Employee Benefits			7,652.23	0.00	7,652.23	23,366.95
422-421-10033			Employee Life Insurance						
03	UP-SC	9/30/2013	1079025-Check Date 20130906	15754	17393-87	1.60			49.60
			WARD, THEODORE K						
03	UP-SC	9/30/2013	1079022-Check Date 20130906	15754	17393-199	1.60			
			STEEL, CHARLES T						
03	UP-SC	9/30/2013	1079024-Check Date 20130906	15754	17393-248	1.60			
			WADSWORTH, ANDREA R						
03	UP-SC	9/30/2013	1079021-Check Date 20130906	15754	17393-261	1.60			
			SCHMITT, RITA J						
03	UP-SC	9/30/2013	1079023-Check Date 20130906	15754	17393-275	1.60			
			VALDEZ, MARIA I						
03	UP-SC	9/30/2013	1079019-Check Date 20130906	15754	17393-334	1.60			
			BABCOCK, LISA K						
03	UP-SC	9/30/2013	1079020-Check Date 20130906	15754	17393-335	1.60			
			ESTES, KEITH M						
03	UP-SC	9/30/2013	1079402-Check Date 20130920	15799	17463-85	1.60			
			WARD, THEODORE K						

Account Number/ Ptd. Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
03 UP-SC	9/30/2013	1079399-Check Date 20130920	15799	17463-196	1.60			
03 UP-SC	9/30/2013	STEEL, CHARLES T	15799	17463-245	1.60			
03 UP-SC	9/30/2013	1079401-Check Date 20130920	15799	17463-257	1.60			
03 UP-SC	9/30/2013	WADSWORTH, ANDREA R	15799	17463-271	1.60			
03 UP-SC	9/30/2013	1079397-Check Date 20130920	15799	17463-330	1.60			
03 UP-SC	9/30/2013	SCHMITT, RITA J	15799	17463-331	1.60			
03 UP-SC	9/30/2013	1079400-Check Date 20130920	15799					
03 UP-SC	9/30/2013	VALDEZ, MARIA I	15799					
03 UP-SC	9/30/2013	1079395-Check Date 20130920	15799					
03 UP-SC	9/30/2013	BABCOCK, LISA K	15799					
03 UP-SC	9/30/2013	1079396-Check Date 20130920	15799					
03 UP-SC	9/30/2013	ESTES, KEITH M	15799					
Net Change and Ending Balance for Fiscal Period 03:					22.40		22.40	72.00
Totals: Employee Life Insurance					22.40	0.00	22.40	72.00
422-421-10035	9/30/2013	Management Life Insurance	15870	17553-1	39.66		39.66	183.36
03 GL-TR	9/30/2013	Trans No: 24922						
03 GL-TR	9/30/2013	September 2013						
Net Change and Ending Balance for Fiscal Period 03:					39.66	0.00	39.66	183.36
Totals: Management Life Insurance					39.66	0.00	39.66	183.36
422-421-10040	9/30/2013	Worker's Compensation	15872	17555-1	2,240.83		2,240.83	4,461.66
03 GL-TR	9/30/2013	Trans No: 24929						
03 GL-TR	9/30/2013	Worker's Comp - Septem						
Net Change and Ending Balance for Fiscal Period 03:					2,240.83	0.00	2,240.83	6,722.49
Totals: Worker's Compensation					2,240.83	0.00	2,240.83	6,722.49
422-421-20121	9/27/2013	Communications	15805	17487-1	147.32			0.00
03 GL-AP	9/27/2013	FRONTIER	15805	17487-1				
03 GL-AP	9/27/2013	354785: 70746511000527	15805	17487-1	147.49			
03 GL-AP	9/27/2013	354785: 70746511000527	15805	17487-1	89.52			
03 GL-AP	9/27/2013	UNITED STATES CELLULAR	15805	17487-1				
03 GL-AP	9/27/2013	354867: 656873814	15805	17487-1	89.53			
03 GL-AP	9/27/2013	UNITED STATES CELLULAR	15805	17487-1				

Account Number/ Ptd. Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
422-421-20140	03 GL-AP	Household Expense						0.00
	9/6/2013	MISSION UNIFORM & LINEN	15731	17413-1	71.58			
		354217: 521857-00						
03 GL-AP	9/30/2013	QUILL CORP	15804	17486-1	81.87			
		2013331: C2256698						
03 GL-AP	9/27/2013	CURRY TRANSFER & RECYCLING	15805	17487-1	71.91			
		354766: 2940-370664						
03 GL-AP	9/27/2013	CURRY TRANSFER & RECYCLING	15805	17487-1	128.56			
		354766: 2940-370118						
03 GL-AP	9/27/2013	MISSION UNIFORM & LINEN	15805	17487-1	71.58			
		354824: 030-521857-00						
		Net Change and Ending Balance for Fiscal Period 03:					425.50	425.50
		Totals: Household Expense			425.50	0.00	425.50	425.50
422-421-20155	03 GL-TR	Liability Insurance						0.00
	9/30/2013	Trans No: 25016	15914	17598-1	678.00			
		13/14 P, L & MM - 1st						
		Net Change and Ending Balance for Fiscal Period 03:					678.00	678.00
		Totals: Liability Insurance			678.00	0.00	678.00	678.00
422-421-20171	03 GL-AP	Maintenance-Vehicles						0.00
	9/27/2013	101 AUTO SUPPLY & MACHINE	15805	17487-1	8.13			
		354732: 12765						
		Net Change and Ending Balance for Fiscal Period 03:					8.13	8.13
		Totals: Maintenance-Vehicles			8.13	0.00	8.13	8.13
422-421-20200	03 GL-AP	Memberships						200.00
	9/30/2013	CALIFORNIA PRODUCT STEWARDSHIP	15804	17486-1				
		2013309: FY14-034-AF			1,000.00			

Account Number/ Ptd.	Source	Date	Description/ Reference	Posting Seq.	Batch Entry	Debits	Credits	Net Change	Balance
Net Change and Ending Balance for Fiscal Period 03:									
Totals: Memberships						1,000.00	0.00	1,000.00	1,200.00
Totals: Memberships						1,000.00	0.00	1,000.00	1,200.00
422-421-20221			Printing						
03	GL-TR	9/30/2013	Trans No: 24916	15867	17550-1	0.19			8.57
			AUDITOR COPIES 9/13						
03	GL-TR	9/30/2013	Trans No: 24960	15881	17564-1	3.20			
			CDD COPIES 9/13						
Net Change and Ending Balance for Fiscal Period 03:									
Totals: Printing						3.39	0.00	3.39	11.96
422-421-20223			Postage						
03	GL-TR	9/30/2013	Trans No: 24955	15879	17562-1	73.48			265.37
			IT POSTAGE 9/13						
03	GL-TR	9/30/2013	Trans No: 24956	15879	17562-1	35.00			
			COURIER SVCS 9/13						
Net Change and Ending Balance for Fiscal Period 03:									
Totals: Postage						108.48	0.00	108.48	373.85
422-421-20224			Office Supplies						
03	GL-AP	9/30/2013	QUILL CORP	15804	17486-1	377.43			20.00
			2013331: C2256698						
03	GL-AP	9/30/2013	QUILL CORP	15804	17486-1	456.61			
			2013331: C2256698						
03	GL-AP	9/27/2013	DEL NORTE OFFICE SUPPLY	15805	17487-1	8.58			
			354771: 392385						
Net Change and Ending Balance for Fiscal Period 03:									
Totals: Office Supplies						842.62	0.00	842.62	862.62
422-421-20230			Prof Serv-Co/City						
03	GL-TR	9/30/2013	Trans No: 24957	15879	17562-1	47.58			61.85
			IT LABOR 9/13						
Net Change and Ending Balance for Fiscal Period 03:									
Totals: Prof Serv-Co/City						47.58		47.58	109.43

Account Number/ Ptd. Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
Totals: Prof Serv-Co/City								
422-421-20231	03 GL-AP	Prof Serv						
	9/6/2013	CREATIVE INFORMATION SYSTEMS, I	15731	17413-1	2,400.00			0.00
		354175: ACT#9627						
		EBA ENGINEERING	15731	17413-1	441.25			
		354187: 25245						
		Net Change and Ending Balance for Fiscal Period 03:					2,841.25	2,841.25
		Totals: Prof Serv			2,841.25	0.00	2,841.25	2,841.25
422-421-20235	03 GL-AP	Treasurer						
	9/9/2013	TAYLOR, RICHARD	15732	17412-1	375.00			0.00
		2013240: 7/13 DNSWMA S						
		Net Change and Ending Balance for Fiscal Period 03:			375.00	0.00	375.00	375.00
		Totals: Treasurer			375.00	0.00	375.00	375.00
422-421-20236		Security						
		Totals: Security			0.00	0.00	0.00	72.00
422-421-20237	03 GL-JE	Credit Card Service Fees						
	9/30/2013	Journ No: 20504	15889	17574-1	695.58			1,425.16
		CREDIT/DEBIT MO LEASE						
		Net Change and Ending Balance for Fiscal Period 03:			695.58		695.58	2,120.74
		Totals: Credit Card Service Fees			695.58	0.00	695.58	2,120.74
422-421-20238	03 GL-AP	TS Collection						
	9/13/2013	RECOLOGY DEL NORTE	15773	17453-1	1,095.30			2,726.90
		354456: 200065672						
		RECOLOGY DEL NORTE	15773	17453-1	2,190.60			
		354456: 200065680						
		Net Change and Ending Balance for Fiscal Period 03:					3,285.90	6,012.80
		Totals: TS Collection			3,285.90	0.00	3,285.90	6,012.80

Account Number/ Ptd. Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
422-421-20239 03 GL-AP	9/9/2013	Transfer Station Operations HAMBROWMSG INC. 2013225: 2013-07	15732	17412-1	171,978.39			0.00
		Net Change and Ending Balance for Fiscal Period 03:					171,978.39	171,978.39
		Totals: Transfer Station Operations			171,978.39	0.00	171,978.39	171,978.39
422-421-20240-060 03 GL-AP	9/6/2013	Advertising Oil Grant - 12/13 BI-COASTAL MEDIA 354159: ACT#130	15731	17413-1	678.00			0.00
		Net Change and Ending Balance for Fiscal Period 03:					678.00	678.00
		Totals: Advertising Oil Grant - 12/13			678.00	0.00	678.00	678.00
422-421-20240-067 03 GL-AP	9/27/2013	Advertising- DOC Grant 12/13 TRIPPLICATE, THE 354860: 71971	15805	17487-1	283.60			0.00
		Net Change and Ending Balance for Fiscal Period 03:					283.60	283.60
		Totals: Advertising- DOC Grant 12/13			283.60	0.00	283.60	283.60
422-421-20250 03 GL-AP	9/6/2013	Lease of Equipment RICOH USA, INC. 354232: 512829-1021084	15731	17413-1	249.41			261.01
03 GL-AP	9/27/2013	RICOH USA, INC. 354842: 90733020	15805	17487-1	512.36			
		Net Change and Ending Balance for Fiscal Period 03:					761.77	1,022.78
		Totals: Lease of Equipment			761.77	0.00	761.77	1,022.78
422-421-20280 03 GL-AP	9/27/2013	Delivery Service JOSEY DELIVERY SERVICE 354804: 080113-16	15805	17487-1	73.00			0.00
		Net Change and Ending Balance for Fiscal Period 03:					73.00	73.00
		Totals: Delivery Service			73.00	0.00	73.00	73.00

Account Number/ Prd Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
422-421-20281 03 GL-AP	9/27/2013	Household Hazardous Waste Event SHARPS SOLUTIONS, LLC. 354847: SS14156 Net Change and Ending Balance for Fiscal Period 03: Totals: Household Hazardous Waste Event	15805	17487-1	1,000.00		1,000.00	0.00
					1,000.00	0.00	1,000.00	1,000.00
422-421-20283 03 GL-AP	9/13/2013	Community Clean-up RECOLOGY DEL NORTE 354456: 200064626 Net Change and Ending Balance for Fiscal Period 03: Totals: Community Clean-up	15773	17453-1	435.12		435.12	435.12
					435.12	0.00	435.12	570.24
								570.24
422-421-20285		Special Dept Expense Totals: Special Dept Expense			0.00	0.00	0.00	624.00
								624.00
422-421-20285-060		Spec Dept Exp-Oil Grant - 12/13 Totals: Spec Dept Exp-Oil Grant - 12/13			0.00	0.00	0.00	2,000.00
								2,000.00
422-421-20286		Cash Over/Under						79.92
03 GL-CR	9/4/2013	Auth No: 63946	15807	17489-1		0.26		
03 GL-CR	9/6/2013	Auth No: 63961	15809	17491-1	3.66			
03 GL-CR	9/9/2013	Auth No: 63974	15810	17492-1	0.80			
03 GL-CR	9/10/2013	Auth No: 63982	15811	17493-1		8.50		
03 GL-CR	9/11/2013	Auth No: 63988	15812	17494-1		3.57		
03 GL-CR	9/12/2013	Auth No: 63989	15813	17495-1		0.36		
03 GL-CR	9/12/2013	Auth No: 64006	15813	17495-1		0.11		
03 GL-CR	9/13/2013	Auth No: 64007	15813	17495-1		8.62		
03 GL-CR	9/16/2013	Auth No: 64018	15814	17496-1		0.22		
03 GL-CR	9/17/2013	Auth No: 64029	15815	17497-1				
03 GL-CR	9/18/2013	Auth No: 64036	15816	17498-1	4.09			
03 GL-CR	9/19/2013	Auth No: 64041	15817	17499-1	0.01			
03 GL-CR	9/19/2013	Auth No: 64049	15818	17500-1	0.02			
03 GL-CR	9/19/2013	Auth No: 64051	15818	17500-1		8.15		

Account Number/ Prd.	Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
03	GL-CR	9/20/2013	Auth No: 64064	15827	17511-1	4.00			
03	GL-CR	9/23/2013	Auth No: 64070	15828	17512-1	0.86			
03	GL-CR	9/23/2013	Auth No: 64071	15828	17512-1		2.00		
03	GL-CR	9/24/2013	Auth No: 64080	15829	17513-1		1.44		
03	GL-CR	9/25/2013	Auth No: 64085	15830	17514-1		0.22		
03	GL-CR	9/26/2013	Auth No: 64094	15831	17515-1		2.26		
03	GL-CR	9/27/2013	Auth No: 64106	15832	17516-1		0.04		
03	GL-CR	9/30/2013	Auth No: 64121	15833	17517-1	0.10			
Net Change and Ending Balance for Fiscal Period 03:								-30.85	49.04
Totals: Cash Over/Under						13.54	44.42	-30.86	49.04
422-421-20288	GL-AP	9/13/2013	City Collections						
03	GL-AP	9/13/2013	RECOLOGY DEL NORTE	15773	17453-1	1,260.33			1,500.42
			354456: 200059774						
03	GL-AP	9/13/2013	RECOLOGY DEL NORTE	15773	17453-1	240.09			
			354456: 200064691						
Net Change and Ending Balance for Fiscal Period 03:								1,500.42	3,000.84
Totals: City Collections						1,500.42	0.00	1,500.42	3,000.84
422-421-20290	GL-AP	9/6/2013	Travel						
03	GL-AP	9/6/2013	BABCOCK, LISA	15731	17413-1	23.73			42.94
			354156: 8/13 MLGE						
03	GL-AP	9/6/2013	BABCOCK, LISA	15731	17413-1	39.55			
			354156: 7/13 MLGE						
03	GL-AP	9/6/2013	STEEL, CHARLES	15731	17413-1	121.48			
			354240: MLGE 7/6-8/15/						
03	GL-AP	9/27/2013	BABCOCK, LISA	15805	17487-1	15.26			
			354738: MLGE 9/10-16/1						
03	GL-AP	9/27/2013	BABCOCK, LISA	15805	17487-1	34.47			
			354738: MLGE 8/15-30/1						
03	GL-AP	9/27/2013	ESTES, KETH	15805	17487-1	33.90			
			354777: MLGE 8/17-9/13						
03	GL-AP	9/27/2013	SEMINOFF, ERIKA	15805	17487-1	223.74			
			354846: MLGE 7/28-9/13						
Net Change and Ending Balance for Fiscal Period 03:								492.13	535.07

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G/L Transactions Listing - In Functional Currency (GLPTLS1)

County of Del Norte

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Account Number/ Prd. Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
Totals: Travel								
					492.13	0.00	492.13	535.07
422-421-20290-067		Travel DOC Grant 12/13						415.00
		Totals: Travel DOC Grant 12/13			0.00	0.00	0.00	415.00
Vehicle Fuel								
422-421-20297		Vehicle Fuel						243.20
03 GL-JE	9/15/2013	Journ No: 20452	15822	17504-1	63.84			
03 GL-JE	9/30/2013	RENNER 9/15/13						
		Journ No: 20490	15865	17548-1	179.93			
		RENNER 9/30/13						
		Net Change and Ending Balance for Fiscal Period 03:					243.77	486.97
		Totals: Vehicle Fuel			243.77	0.00	243.77	486.97
422-421-70530-025		Interfund-Repayment to County						156,018.58
		Totals: Interfund-Repayment to County			0.00	0.00	0.00	156,018.58
422-421-70910-123		Op Trans Out Bad Check Fee						25.00
03 GL-TR	9/30/2013	Trans No: 25010	15912	17598-1	50.00			
		PHOTO/STOP PMT 9/13						
		Net Change and Ending Balance for Fiscal Period 03:					50.00	75.00
		Totals: Op Trans Out Bad Check Fee			50.00	0.00	50.00	75.00
422-421-90153		Franchise Fees						-19,529.00
03 GL-CR	9/19/2013	Auth No: 64050	15818	17500-1		19,902.00		
		Net Change and Ending Balance for Fiscal Period 03:					-19,902.00	-39,431.00
		Totals: Franchise Fees			0.00	19,902.00	-19,902.00	-39,431.00
422-421-91003		Gate Tipping Fees						-203,487.23
03 GL-CR	9/3/2013	Auth No: 63937	15806	17488-1		372.47		
03 GL-CR	9/6/2013	Auth No: 63961	15809	17491-1		3,523.38		
03 GL-CR	9/9/2013	Auth No: 63974	15810	17492-1		1,110.29		

Account Number/ Prd.	Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
03	GL-CR	9/10/2013	Auth No: 63981	15811	17493-1		1,710.65		
03	GL-CR	9/11/2013	Auth No: 63988	15812	17494-1		7,217.55		
03	GL-CR	9/11/2013	Auth No: 63989	15812	17494-1		2.20		
03	GL-CR	9/11/2013	Auth No: 63991	15812	17494-1		10,700.07		
03	GL-CR	9/12/2013	Auth No: 64006	15813	17495-1		994.74		
03	GL-CR	9/13/2013	Auth No: 64018	15814	17496-1		967.23		
03	GL-CR	9/13/2013	Auth No: 64020	15814	17496-1		1,414.19		
03	GL-CR	9/16/2013	Auth No: 64027	15815	17497-1		723.70		
03	GL-CR	9/17/2013	Auth No: 64036	15816	17498-1		5,071.84		
03	GL-CR	9/18/2013	Auth No: 64041	15817	17499-1		889.05		
03	GL-CR	9/18/2013	Auth No: 64042	15817	17499-1		6,643.49		
03	GL-CR	9/19/2013	Auth No: 64049	15818	17500-1		985.50		
03	GL-CR	9/19/2013	Auth No: 64050	15818	17500-1		74,846.78		
03	GL-CR	9/20/2013	Auth No: 64063	15827	17511-1		706.42		
03	GL-CR	9/23/2013	Auth No: 64070	15828	17512-1		846.52		
03	GL-CR	9/24/2013	Auth No: 64080	15829	17513-1		3,883.55		
03	GL-CR	9/25/2013	Auth No: 64085	15830	17514-1		633.76		
03	GL-CR	9/25/2013	Auth No: 64086	15830	17514-1		6,921.59		
03	GL-CR	9/26/2013	Auth No: 64095	15831	17515-1		1,846.49		
03	GL-CR	9/27/2013	Auth No: 64105	15832	17516-1		332.55		
03	GL-CR	9/27/2013	Auth No: 64106	15832	17516-1		1,189.18		
03	GL-JE	9/3/2013	Journ No: 20393	15720	17401-1	26.51			
			NSF Check						
03	GL-JE	9/4/2013	Journ No: 20405	15743	17424-1	13.24			
			NSF Check						
03	GL-TR	9/30/2013	Trans No: 24963	15894	17579-1		14,106.98		
			9/13						
03	GL-TR	9/30/2013	Trans No: 24968	15894	17579-1		13.92		
			DNSWMA CHRGs						
			Net Change and Ending Balance for Fiscal Period 03:						
			Totals: Gate Tipping Fees			39.75	147,553.09	-147,513.34	-351,000.57
422-421-91004			Authority Service Fees						-113,945.63
03	GL-CR	9/3/2013	Auth No: 63936	15806	17488-1		123.48		
03	GL-CR	9/3/2013	Auth No: 63937	15806	17488-1		167.39		
03	GL-CR	9/4/2013	Auth No: 63946	15807	17489-1		599.12		
03	GL-CR	9/4/2013	Auth No: 63947	15807	17489-1		286.79		

Account Number/ Ptd.	Source	Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
03	GL-CR	9/6/2013	Auth No: 63961	15809	17491-1		1,772.55		
03	GL-CR	9/6/2013	Auth No: 63962	15809	17491-1		422.52		
03	GL-CR	9/8/2013	Auth No: 63974	15810	17492-1		556.56		
03	GL-CR	9/10/2013	Auth No: 63981	15811	17493-1		360.59		
03	GL-CR	9/10/2013	Auth No: 63982	15811	17493-1		706.72		
03	GL-CR	9/10/2013	Auth No: 63983	15811	17493-1		376.20		
03	GL-CR	9/11/2013	Auth No: 63988	15812	17494-1		3,631.02		
03	GL-CR	9/11/2013	Auth No: 63989	15812	17494-1		1.10		
03	GL-CR	9/11/2013	Auth No: 63991	15812	17494-1		5,385.00		
03	GL-CR	9/12/2013	Auth No: 64006	15813	17495-1		500.43		
03	GL-CR	9/12/2013	Auth No: 64007	15813	17495-1		361.42		
03	GL-CR	9/13/2013	Auth No: 64018	15814	17496-1		486.59		
03	GL-CR	9/13/2013	Auth No: 64019	15814	17496-1		119.23		
03	GL-CR	9/13/2013	Auth No: 64020	15814	17496-1		725.65		
03	GL-CR	9/16/2013	Auth No: 64027	15815	17497-1		364.06		
03	GL-CR	9/16/2013	Auth No: 64028	15815	17497-1		202.17		
03	GL-CR	9/16/2013	Auth No: 64029	15815	17497-1		362.31		
03	GL-CR	9/17/2013	Auth No: 64036	15816	17498-1		2,551.55		
03	GL-CR	9/18/2013	Auth No: 64041	15817	17499-1		446.76		
03	GL-CR	9/18/2013	Auth No: 64042	15817	17499-1		3,342.21		
03	GL-CR	9/19/2013	Auth No: 64049	15818	17500-1		495.79		
03	GL-CR	9/19/2013	Auth No: 64050	15818	17500-1		37,654.02		
03	GL-CR	9/19/2013	Auth No: 64051	15818	17500-1		314.48		
03	GL-CR	9/20/2013	Auth No: 64063	15827	17511-1		355.38		
03	GL-CR	9/20/2013	Auth No: 64064	15827	17511-1		71.92		
03	GL-CR	9/23/2013	Auth No: 64070	15828	17512-1		425.67		
03	GL-CR	9/23/2013	Auth No: 64071	15828	17512-1		573.23		
03	GL-CR	9/24/2013	Auth No: 64080	15829	17513-1		1,953.74		
03	GL-CR	9/24/2013	Auth No: 64079	15829	17513-1		360.20		
03	GL-CR	9/25/2013	Auth No: 64085	15830	17514-1		313.83		
03	GL-CR	9/25/2013	Auth No: 64086	15830	17514-1		3,431.81		
03	GL-CR	9/26/2013	Auth No: 64094	15831	17515-1		659.17		
03	GL-CR	9/26/2013	Auth No: 64095	15831	17515-1		1,151.04		
03	GL-CR	9/27/2013	Auth No: 64104	15832	17516-1		157.90		
03	GL-CR	9/27/2013	Auth No: 64105	15832	17516-1		167.30		
03	GL-CR	9/27/2013	Auth No: 64106	15832	17516-1		598.25		
03	GL-CR	9/30/2013	Auth No: 64121	15833	17517-1		569.63		
03	GL-JE	9/3/2013	Journ No: 20393	15720	17401-1				13.32

[illegible]

**DNSWMA
GRAND TOTALS
OCTOBER 2013**

	Amount to 422-421 91003	Amount to 422-421 91004	TOTAL AMOUNT
	66.53%	33.47%	
DNCTS Cash Total	32,929.76	16,566.34	49,496.10
DNCTS Charge Total	121,381.04	61,064.53	182,445.57
DNCTS Credit/Debit	14,880.65	7,486.18	22,366.83
DNCTS Totals	169,191.45	85,117.05	254,308.50
Klamath Cash Total		3,704.33	3,704.33
Klamath Charge Total		222.20	222.20
Klamath Totals		3,926.53	3,926.53
Gasquet Cash Total		1,027.05	1,027.05
Gasquet Charge Total		0.00	0.00
Gasquet Totals		1,027.05	1,027.05
Adjustments			
GRAND TOTALS	169,191.45	90,070.63	259,262.08

3.6

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11/05/13

Del Norte Solid Waste Management Authority

A/R Aging Summary

As of October 31, 2013

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Abandoned Vehicle Abatement	1,618.92	0.00	2,112.38	0.00	-1,215.82	2,515.48
Affordable Home & Rental Rep.	73.44	0.00	0.00	0.00	0.00	73.44
Agricultural Commission	39.31	9.83	0.00	0.00	0.00	49.14
Aladdin Reality	15.45	16.85	0.00	0.00	0.00	32.30
Alexandre EcoDairy Farms	169.96	134.84	0.00	0.00	0.00	304.80
Attain Specialty Insurance	0.00	-5,492.42	0.00	0.00	0.00	-5,492.42
Babich Construction	547.79	0.00	0.00	0.00	43.78	547.79
Bad Checks/Co Collector	0.00	0.00	0.00	0.00	0.00	43.78
Benner Mini Storage	146.42	0.00	0.00	0.00	0.00	146.42
Bommelyn / Hartley Construction	0.00	0.00	33.71	0.00	0.00	33.71
Bommelyn Construction	101.13	0.00	0.00	0.00	0.00	101.13
Borges Dairy	1,802.11	157.31	0.00	0.00	0.00	1,959.42
Brown, Hector	394.69	0.00	0.00	0.00	0.00	394.69
C.A.R.R.E. / Full - Spectrum	325.23	0.00	0.00	0.00	0.00	325.23
Cal-Fire	0.00	-3.50	-13.04	0.00	0.00	-16.54
Cal-Ore LIFE FLIGHT	0.00	0.00	-33.71	0.00	0.00	-33.71
Cal-Trans	71.31	0.00	0.00	0.00	0.00	71.31
California Auto Image	161.53	0.00	0.00	0.00	0.00	161.53
California Construction Co.	423.66	0.00	0.00	0.00	0.00	423.66
California Dept. of Fish & Wildlife	11.85	0.00	0.00	0.00	0.00	11.85
California Dept. Parks & Rec.	448.07	826.10	0.00	0.00	0.00	1,274.17
California Used Oil Recycling	0.00	0.00	0.00	0.00	-15,000.00	-15,000.00
CASH	41.41	0.00	0.00	0.00	0.00	41.41
Castle Rock Countertop's	9.83	0.00	0.00	0.00	6.90	9.83
Certified Plumbing Co.	0.00	7.00	0.00	0.00	0.00	7.00
Cetnar Construction Inc.	176.28	0.00	0.00	0.00	0.00	176.28
Charter Communication	172.77	56.19	0.00	0.00	0.00	228.96
City of Crescent City.	67.43	0.00	0.00	0.00	0.00	67.43
College of the Redwoods	18.26	0.00	0.00	0.00	0.00	18.26
Combined Maintance Services	162.48	57.09	9.35	129.82	0.00	358.74
Cory, Charles	0.00	0.00	0.00	0.00	576.49	576.49
Crescent Ace Hardware.	351.16	0.00	0.00	0.00	0.00	351.16
Crescent City KOA	500.97	0.00	0.00	0.00	0.00	500.97
Crescent City, Harbor	0.00	0.00	0.00	0.00	0.01	0.01
Crescent Fire Protection Dist.	23.08	21.15	0.00	0.00	21.98	66.21
Crescent Land Title Co.	11.24	0.00	0.00	0.00	0.00	11.24
DEBIT	0.00	0.00	0.00	0.00	190.46	190.46
Del Norte Ambulance	4.92	0.00	0.00	0.00	0.00	4.92
Del Norte County Road Dept.	93.90	0.00	0.00	0.00	0.00	93.90
Del Norte Parks & Recreation	404.90	532.08	0.00	0.00	0.00	936.98
Del Norte Realty	91.38	0.00	0.00	0.00	0.00	91.38
Del Norte Roofing	1,012.72	1,035.20	0.00	0.00	0.00	2,047.92
Del Norte Solid Waste Mngmt	61.70	999.24	3,045.41	340.36	2,605.51	7,052.22
Del Norte Storage	33.71	0.00	0.00	0.00	0.00	33.71
Direct TV	9.83	0.00	0.00	14.05	6.91	30.79
DN Fire Safe Council	0.00	0.00	0.00	0.00	37.30	37.30
DN Unified School District	522.69	0.00	0.00	0.00	0.00	522.69
DNC Building Maintenance	95.85	23.86	0.00	0.00	0.00	119.71
DNC Code Enforcement - Blight	0.00	0.00	0.00	0.00	1,127.61	1,127.61
DNC Public Nuisance Abatement	0.00	0.00	0.00	141.86	7,496.26	7,638.12
Dutra Materials	4,168.85	0.00	0.00	0.00	9.67	4,178.52
Elk Valley Casino	0.00	0.00	0.00	0.00	5.53	5.53
Elk Valley Rancheria	30.88	101.91	0.00	0.00	0.00	132.79
Elk Valley Storage	133.44	15.45	0.00	0.00	0.00	148.89
Ellers Fort Dick Market	250.02	391.89	0.00	0.00	0.50	642.41
Extra Muscle - Joel Johnson	0.00	0.00	0.00	196.65	49.67	246.32
FRANKLIN	8.43	0.00	0.00	0.00	0.00	8.43
Franklin's Plumbing	0.00	0.00	0.00	0.00	45.59	45.59
G. H. Outreach	186.26	0.00	0.00	0.00	0.00	186.26
Gasquet Mobile Home Park	0.00	-80.90	-91.83	0.00	0.00	-172.73
Golden State Construction	44.95	0.00	0.00	0.00	0.00	44.95
GR Construction	995.86	0.00	0.00	0.00	0.00	995.86
Green Scapes	68.92	130.81	0.00	0.00	0.00	199.73
Griffin's Furniture Outlet	26.52	0.00	0.00	0.00	0.00	26.52
Hambro Forest Products, Inc.	0.00	0.00	6.75	0.00	0.00	6.75
Hambro/Waste Solutions Group	0.00	0.00	1,714.04	0.00	-1,731.26	-17.22

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Del Norte Solid Waste Management Authority

A/R Aging Summary

As of October 31, 2013

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Hank's Hauling	1,438.07	0.00	0.00	0.00	0.00	1,438.07
Hartley Construction	507.06	356.87	44.95	0.00	0.00	908.88
HASP / Jordan Recovery Centers	329.93	393.83	0.00	0.00	0.00	723.76
Hemmingsen Contracting Company	2,777.32	0.00	0.00	0.00	0.00	2,777.32
Hintz Construction	0.00	0.00	0.00	0.00	127.60	127.60
Humane Society Of Del Norte	14.05	0.00	0.00	0.00	0.00	14.05
Humboldt Moving & Storage	161.90	11.24	0.00	0.00	0.00	173.14
Investment Realty	25.28	0.00	0.00	0.00	0.00	25.28
Jacob R. Crager	137.65	0.00	0.00	0.00	0.00	137.65
Klamath Transfer Station	0.00	0.00	0.00	0.00	60.47	60.47
Larry Hartwick Construction	0.00	42.32	0.00	0.00	0.00	42.32
Larson Services	47.76	0.00	0.00	25.23	0.00	72.99
Lehman Property Management	0.00	0.00	0.00	0.00	1,885.22	1,885.22
Lighthouse Community Church	87.22	35.55	0.00	0.00	0.00	122.77
Lighthouse Repertory Theatre	3.78	0.00	0.00	0.00	0.00	3.78
LNL Design and Construction	0.00	0.00	0.00	26.69	14.77	41.46
Loren Stonebrink's Const.	133.44	0.00	0.00	0.00	0.00	133.44
Lucky 7 Casino	104.42	47.87	0.00	0.00	0.00	152.29
Malloroy Construction	15.45	14.20	0.00	0.00	0.00	29.65
Mark Wooding Construction	0.00	0.00	0.00	0.00	-120.00	-120.00
Mastaloudis Homes Inc.	0.00	-150.72	-47.26	-9.05	0.00	-207.03
Ming Tree Real Estate	0.00	0.00	0.00	0.00	-16.10	-16.10
Moen Investments	0.00	0.00	0.00	0.00	0.00	0.00
Mountain Power Tree Co.	103.94	76.20	0.00	0.00	0.00	180.14
Mow Blow and Go	60.24	0.00	0.00	0.00	0.00	60.24
Murray Construction	155.89	0.00	0.00	0.00	0.00	155.89
Newey, Harold L.	96.66	0.00	0.00	0.00	0.00	96.66
Niehoff Construction	380.64	0.00	0.00	0.00	0.00	380.64
Norbury Construction	0.00	0.00	0.00	0.00	116.70	116.70
North Coast Properties	412.94	0.00	0.00	0.00	0.00	412.94
North Woods Realty	68.28	0.00	0.00	0.00	0.00	68.28
Northridge Electric	332.69	0.00	0.00	0.00	0.00	332.69
Pappas Dry Wall	57.52	146.04	0.00	0.00	0.00	203.56
Peasley's Property Mang.	30.42	0.00	0.00	0.00	0.00	30.42
Pelican Bay Evangelical Free Church	7.71	0.00	0.00	0.00	0.00	7.71
Pelican Bay Roofing Co.	568.87	976.14	0.00	0.00	0.00	1,545.01
Plunkett's Family Painting	6.00	0.00	0.00	0.00	0.00	6.00
Ray's Mobile Home Service	99.73	117.24	0.00	0.00	0.00	216.97
Recology Del Norte (Franchise)	91,954.19	0.10	0.00	0.00	0.00	91,954.29
Recology Del Norte (Prison)	9,874.35	0.00	0.00	0.00	0.00	9,874.35
Red Sky Roofing	11,077.01	5,899.70	0.00	0.00	0.00	16,976.71
Redwood Community Action Agency	64.61	0.00	22.47	0.00	0.00	87.08
Redwood National Park	626.26	1,377.73	1,691.12	1,520.76	4,620.22	9,836.09
Reservation Ranch	832.93	1,120.87	1,060.48	0.00	0.00	3,014.28
Rick Parker Construction	73.04	0.00	0.00	0.00	0.00	73.04
Ritchie Homes	286.54	0.00	0.00	0.00	0.00	286.54
Ron's Hauling	0.00	0.00	0.00	0.00	-5.00	-5.00
Roy Rook Construction	759.60	0.00	0.00	0.00	0.00	759.60
Schnacker's General Hauling	8.43	0.00	0.00	0.00	0.00	8.43
Seabreeze Apartments	0.00	0.00	0.00	0.00	-29.01	-29.01
Seagull Apartments	0.00	0.00	51.25	5.68	0.00	56.93
Seawood Village	7,525.87	0.00	0.00	0.00	0.00	7,525.87
Shangri-la Trailer Court	103.94	0.00	0.00	0.00	0.00	103.94
Smith River Alliance	0.00	0.00	463.52	0.00	0.00	463.52
Smith River Equipment	3,448.29	0.00	0.00	0.00	0.00	3,448.29
Smith River Rancheria	928.77	0.00	0.00	0.00	0.00	928.77
Sprint Courier Service	30.51	0.00	0.00	0.00	0.00	30.51
Spruce Haven Mobile Home Park	21.65	0.00	0.00	0.00	0.00	21.65
St. Joseph's Parish	3.79	0.00	0.00	0.00	0.00	3.79
St. Vincent de Paul	38.99	0.00	0.00	0.00	0.00	38.99
Stephen F White Gen.Cont. Inc.	292.74	9.47	0.00	0.00	0.00	302.21
Stone Roofing	5,281.31	2,328.83	0.00	0.00	0.00	7,610.14
Stremberg Realty	0.00	0.00	0.00	0.00	-0.45	-0.45
SWEET ALOT	0.00	0.00	0.00	0.00	0.00	0.00
Tab & Associates	904.18	0.00	0.00	0.00	0.02	904.20
Thermo Fluids, Inc. / Outbound Oil	0.00	0.00	0.00	0.00	-55.80	-55.80

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11/05/13

Del Norte Solid Waste Management Authority
A/R Aging Summary
 As of October 31, 2013

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Tim Haban Construction	22.45	0.00	0.00	0.00	0.00	22.45
Totem Villa Apartments	15.14	0.00	0.00	0.00	0.00	15.14
TRKLA/TRGAS BINS AND LF BINS	4,598.76	7,091.73	6,026.73	6,969.01	4,468.33	29,154.56
U.S. Forest Service-Gasquet CA	1,342.21	0.00	0.00	0.00	1,120.96	2,463.17
V Primo Construction	7.34	0.00	0.00	0.00	0.00	7.34
Van Arsdale Construction	2,856.10	2,526.87	0.00	0.00	0.00	5,382.97
Van Nocker's Cleaning	30.90	0.00	0.00	0.00	0.00	30.90
VISA	0.00	0.00	0.00	0.00	19.26	19.26
Wetherwell Ranch Inc.	0.00	74.44	0.00	0.00	0.00	74.44
Wigley Contracting	0.00	0.00	0.00	0.00	-2.53	-2.53
Winn's Maintenance Service	0.00	0.00	0.00	0.00	-25.00	-25.00
Your Creation	0.00	0.00	0.00	0.00	1,092.66	1,092.66
Yurok Indian Housing Authority	0.00	47.26	0.00	0.00	0.00	47.26
Yurok Tribe	316.03	320.88	0.00	0.00	0.00	636.91
TOTAL	167,622.30	21,804.64	16,096.32	9,361.06	7,549.41	222,433.73

MONTHLY SPLIT SHEET

DNSSMA TRANSFER STATION

MONTH: OCTOBER 2013

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1	\$ 1,345.38	\$ 374.74	\$ 1,720.12	\$ 898.65	\$ 15.43		\$ 914.08	\$ 7,642.10	\$ 10,276.30	\$ 1,144.40	\$ 575.72	\$ (0.21)	\$ 1,719.21
2	\$ 1,073.00	\$ 209.43	\$ 1,282.43	\$ 820.16	\$ 171.41		\$ 991.57	\$ 12,170.84	\$ 14,444.84	\$ 853.20	\$ 429.23	\$ (0.11)	\$ 1,282.54
3	\$ 1,301.85	\$ 353.31	\$ 1,655.16	\$ 628.28	\$ 126.46		\$ 754.74	\$ 8,390.17	\$ 10,800.07	\$ 1,101.18	\$ 553.98	\$ (0.35)	\$ 1,645.31
4	\$ 1,583.13	\$ 70.19	\$ 1,653.32	\$ 402.88	\$ 95.37		\$ 498.25	\$ 7,326.47	\$ 9,478.04	\$ 1,099.95	\$ 553.37	\$ (0.50)	\$ 1,653.91
5	\$ 2,007.14	\$ 225.63	\$ 2,232.77	\$ 723.08	\$ 103.01		\$ 826.09	\$ 1,642.00	\$ 4,700.86	\$ 1,485.46	\$ 747.31	\$ (1.30)	\$ 2,231.47
6	\$ 2,016.36	\$ 257.80	\$ 2,274.16	\$ 909.97	\$ 5.62		\$ 915.59	\$ 770.01	\$ 3,959.76	\$ 1,513.00	\$ 761.16	\$ (4.59)	\$ 2,269.50
7	\$ 1,140.98	\$ 420.25	\$ 1,561.23	\$ 797.09	\$ 70.23		\$ 867.32	\$ 13,308.03	\$ 15,736.58	\$ 1,098.69	\$ 522.54		\$ 1,561.23
8	\$ 1,052.34	\$ 267.53	\$ 1,319.87	\$ 839.94	\$ 59.78		\$ 899.72	\$ 9,436.72	\$ 11,656.31	\$ 878.11	\$ 441.76	\$ 1.59	\$ 1,321.46
9	\$ 1,158.60	\$ 603.56	\$ 1,762.16	\$ 225.30	\$ 18.26		\$ 243.56	\$ 7,006.28	\$ 9,012.00	\$ 1,172.37	\$ 589.79	\$ 1.50	\$ 1,763.66
10	\$ 1,380.56	\$ 359.70	\$ 1,740.26	\$ 462.41	\$ 142.79		\$ 605.20	\$ 6,998.80	\$ 9,344.26	\$ 1,157.79	\$ 582.47	\$ (0.02)	\$ 1,740.24
11	\$ 1,167.29	\$ 150.17	\$ 1,317.46	\$ 1,028.77	\$ 238.22	\$ 7.02	\$ 1,274.01	\$ 5,523.45	\$ 8,114.92	\$ 876.51	\$ 440.95	\$ (0.89)	\$ 1,316.57
12	\$ 1,260.82	\$ 313.23	\$ 1,574.05	\$ 584.79	\$ 19.64		\$ 604.43	\$ 966.36	\$ 3,144.84	\$ 1,047.22	\$ 526.83	\$ (0.08)	\$ 1,573.97
13	\$ 1,088.66	\$ 390.01	\$ 1,478.67	\$ 538.06	\$ 28.05		\$ 566.11	\$ 1,143.11	\$ 3,187.89	\$ 983.76	\$ 494.91	\$ (2.14)	\$ 1,476.53
14	\$ 1,203.18	\$ 1,298.86	\$ 2,502.04	\$ 292.22	\$ 122.69		\$ 414.91	\$ 9,554.39	\$ 12,471.34	\$ 1,684.61	\$ 837.43	\$ (0.05)	\$ 2,502.09
15	\$ 1,213.45	\$ 612.39	\$ 1,825.84	\$ 351.49	\$ 630.67		\$ 982.16	\$ 5,273.26	\$ 8,081.26	\$ 1,214.73	\$ 611.11	\$ (6.34)	\$ 1,817.50
16	\$ 793.73	\$ 327.86	\$ 1,121.59	\$ 898.01	\$ 66.32		\$ 964.33	\$ 9,819.47	\$ 11,905.39	\$ 746.19	\$ 375.40	\$ (1.01)	\$ 1,120.58
17	\$ 1,135.15	\$ 215.92	\$ 1,351.07	\$ 573.72	\$ 159.62		\$ 733.34	\$ 3,605.34	\$ 5,669.75	\$ 898.87	\$ 452.20	\$ (0.02)	\$ 1,351.09
18	\$ 821.13	\$ 779.83	\$ 1,600.96	\$ 1,451.71	\$ 47.39		\$ 1,499.10	\$ 6,625.28	\$ 9,725.34	\$ 1,065.12	\$ 535.84	\$ (0.06)	\$ 1,600.90
19	\$ 1,586.06	\$ 1,546.59	\$ 3,132.65	\$ 898.67	\$ 21.07		\$ 919.74	\$ 346.73	\$ 4,399.12	\$ 2,084.15	\$ 1,048.50	\$ (0.07)	\$ 3,132.72
20	\$ 1,023.01	\$ 691.04	\$ 1,714.05	\$ 956.58	\$ 8.43	\$ 334.73	\$ 1,299.74	\$ 271.63	\$ 3,285.42	\$ 1,140.36	\$ 573.69	\$ (0.01)	\$ 1,714.06
21	\$ 1,059.29	\$ 283.51	\$ 1,342.80	\$ 351.44	\$ 64.25	\$ 82.72	\$ 498.41	\$ 10,687.88	\$ 12,529.09	\$ 893.36	\$ 449.44	\$ 1.00	\$ 1,343.80
22	\$ 930.62	\$ 296.58	\$ 1,227.20	\$ 689.69	\$ 35.11		\$ 724.80	\$ 7,940.23	\$ 9,892.23	\$ 816.46	\$ 410.74	\$ (6.00)	\$ 1,233.20
23	\$ 1,059.04	\$ 265.58	\$ 1,324.62	\$ 542.26			\$ 542.26	\$ 5,352.91	\$ 7,219.79	\$ 881.27	\$ 443.35	\$ (0.37)	\$ 1,324.99
24	\$ 1,037.67	\$ 325.98	\$ 1,363.65	\$ 330.76	\$ 4.70		\$ 335.46	\$ 5,481.87	\$ 7,180.98	\$ 907.24	\$ 456.41	\$ (0.04)	\$ 1,363.69
25	\$ 847.99	\$ 149.29	\$ 997.28	\$ 448.75	\$ 39.31		\$ 488.06	\$ 7,537.40	\$ 9,022.74	\$ 663.49	\$ 333.79	\$ (0.06)	\$ 997.34
26	\$ 1,267.77	\$ 299.14	\$ 1,566.91	\$ 293.75	\$ 28.10		\$ 321.85	\$ 945.29	\$ 2,834.05	\$ 1,042.47	\$ 524.44	\$ (0.29)	\$ 1,566.63
27	\$ 1,269.32	\$ 167.45	\$ 1,436.77	\$ 786.55	\$ 7.00		\$ 793.55	\$ 110.97	\$ 2,341.09	\$ 955.88	\$ 480.89	\$ (0.18)	\$ 1,436.95
28	\$ 1,303.02	\$ 179.49	\$ 1,482.51	\$ 564.57			\$ 564.57	\$ 8,804.56	\$ 10,851.64	\$ 986.31	\$ 496.20	\$ (0.05)	\$ 1,482.46
29	\$ 994.12	\$ 549.74	\$ 1,543.86	\$ 274.76	\$ 7.51	\$ 17.48	\$ 299.75	\$ 6,898.51	\$ 8,742.12	\$ 1,027.13	\$ 516.73	\$ (0.14)	\$ 1,543.72
30	\$ 1,132.88	\$ 241.59	\$ 1,374.47	\$ 415.31	\$ 21.07		\$ 436.38	\$ 5,059.56	\$ 6,870.41	\$ 914.43	\$ 460.04	\$ (1.20)	\$ 1,375.67
31	\$ 794.98	\$ 221.19	\$ 1,016.17	\$ 587.75			\$ 587.75	\$ 5,805.95	\$ 7,409.87	\$ 676.06	\$ 340.11	\$ 1.16	\$ 1,017.33
TOTALS	\$ 37,048.52	\$ 12,447.58	\$ 49,496.10	\$ 19,567.37	\$ 2,357.51	\$ 441.95	\$ 22,366.83	\$ 182,445.57	\$ 254,308.50	\$ 32,929.76	\$ 16,566.34	\$ (10.65)	\$ 49,480.32

DNSWMA
KLAMATH TRANSFER STATION CASH
OCTOBER 2013

Date	Amount to 422-421	TOTAL CASH AMOUNT
	91004	
October 2, 2013	499.58	\$499.58
October 6, 2013	391.62	\$391.62
October 9, 2013	371.57	\$371.57
October 13, 2013	452.92	\$452.92
October 16, 2013	330.38	\$330.38
October 20, 2013	800.93	\$800.93
October 23, 2013	183.50	\$183.50
October 27, 2013	270.64	\$270.64
October 30, 2013	403.19	\$403.19
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL	3,704.33	\$3,704.33

DNSWMA
 KLAMATH TRANSFER STATION CHARGES
 OCTOBER 2013

Date	Charge Name	Receipt #	Amount to 422-421	TOTAL AMOUNT
			91004	
October 9, 2013	Newey, Harold	474167	36.99	\$36.99
October 16, 2013	Newey, Harold	474168	17.04	\$17.04
October 20, 2013	Newey, Harold	474169	19.89	\$19.89
October 23, 2013	Van Arsdale Roofing	474170	125.54	\$125.54
October 27, 2013	Newey, Harold	474171	22.74	\$22.74
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
TOTAL			222.20	\$222.20

DNSWMA
GASQUET TRANSFER STATION - CASH
OCTOBER 2013

Date	Amount to 422-421	TOTAL CASH AMOUNT
	91004	
October 5, 2013	257.85	\$257.85
October 12, 2013	290.19	\$290.19
October 19, 2013	279.13	\$279.13
October 26, 2013	199.88	\$199.88
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL	1027.05	\$1,027.05

DAILY TICKET REPORT				
DNSWMA TRANSFER STATION				
MONTH: October 2013				
	BEGIN	END	VOIDED TICKETS	TICKET COUNT
Date				
1	726248	726419		172
2	726420	726590	1	170
3	726591	726743		153
4	726744	726913		170
5	726914	727132		219
6	727133	727343	1	210
7	727344	727518	3	172
8	727519	727678	2	158
9	727679	727837		159
10	727838	727988	1	150
11	727989	728152		164
12	728153	728305		153
13	728306	728461	1	155
14	728462	728655	1	193
15	728656	728800	2	143
16	728801	728957	2	155
17	728958	729094		137
18	729095	729243		149
19	729244	729442	2	197
20	729443	729597	1	154
21	729598	729739		142
22	729740	729890	1	150
23	729891	730035		145
24	730036	730172		137
25	730173	730316		144
26	730317	730460	1	143
27	730461	730603	1	142
28	730604	730761		158
29	730762	730899	1	137
30	730900	731045		146
31	731046	731187	1	141
TOTAL			22	4918

MONTHLY SPLIT SHEET
NSWMA TRANSFER STATION
MONTH: OCTOBER 2013

Date	Cash	Checks	Cash/Check Total	Visa	Master	Discover	Credit Card Total	Charges	Grand Total	66.53% 91003	33.47% 91004	20286	Total
1	\$ 1,345.38	\$ 374.74	\$ 1,720.12	\$ 898.65	\$ 15.43		\$ 914.08	\$ 7,642.10	\$ 10,276.30	\$ 1,144.40	\$ 575.72	(\$0.91)	\$ 1,719.21
2	\$ 1,073.00	\$ 209.43	\$ 1,282.43	\$ 820.16	\$ 171.41		\$ 991.57	\$ 12,170.84	\$ 14,444.84	\$ 853.20	\$ 429.23	\$0.11	\$ 1,282.54
3	\$ 1,301.85	\$ 353.31	\$ 1,655.16	\$ 628.28	\$ 126.46		\$ 754.74	\$ 8,390.17	\$ 10,800.07	\$ 1,101.18	\$ 553.98	(\$9.85)	\$ 1,645.31
4	\$ 1,583.13	\$ 70.19	\$ 1,653.32	\$ 402.88	\$ 95.37		\$ 498.25	\$ 7,326.47	\$ 9,478.04	\$ 1,099.95	\$ 553.37	\$0.59	\$ 1,653.91
5	\$ 2,007.14	\$ 225.63	\$ 2,232.77	\$ 723.08	\$ 103.01		\$ 826.09	\$ 1,642.00	\$ 4,700.86	\$ 1,485.46	\$ 747.31	(\$1.30)	\$ 2,231.47
6	\$ 2,016.36	\$ 257.80	\$ 2,274.16	\$ 909.97	\$ 5.62		\$ 915.59	\$ 770.01	\$ 3,959.76	\$ 1,513.00	\$ 761.16	(\$4.66)	\$ 2,269.50
7	\$ 1,140.98	\$ 420.25	\$ 1,561.23	\$ 797.09	\$ 70.23		\$ 867.32	\$ 13,308.03	\$ 15,736.58	\$ 1,038.69	\$ 522.54		\$ 1,561.23
8	\$ 1,052.34	\$ 267.53	\$ 1,319.87	\$ 839.94	\$ 59.78		\$ 899.72	\$ 9,436.72	\$ 11,656.31	\$ 878.11	\$ 441.76	\$1.59	\$ 1,321.46
9	\$ 1,158.60	\$ 603.56	\$ 1,762.16	\$ 225.30	\$ 18.26		\$ 243.56	\$ 7,006.28	\$ 9,012.00	\$ 1,172.37	\$ 589.79	\$1.50	\$ 1,763.66
10	\$ 1,380.56	\$ 359.70	\$ 1,740.26	\$ 462.41	\$ 142.79		\$ 605.20	\$ 6,998.80	\$ 9,344.26	\$ 1,157.79	\$ 582.47	(\$0.02)	\$ 1,740.24
11	\$ 1,167.29	\$ 150.17	\$ 1,317.46	\$ 1,028.77	\$ 238.22	\$ 7.02	\$ 1,274.01	\$ 5,523.45	\$ 8,114.92	\$ 876.51	\$ 440.95	(\$0.89)	\$ 1,316.57
12	\$ 1,260.82	\$ 313.23	\$ 1,574.05	\$ 584.79	\$ 19.64		\$ 604.43	\$ 966.36	\$ 3,144.84	\$ 1,047.22	\$ 526.83	(\$0.08)	\$ 1,573.97
13	\$ 1,088.66	\$ 390.01	\$ 1,478.67	\$ 538.06	\$ 28.05		\$ 566.11	\$ 1,143.11	\$ 3,187.89	\$ 983.76	\$ 494.91	(\$2.14)	\$ 1,476.53
14	\$ 1,203.18	\$ 1,298.86	\$ 2,502.04	\$ 292.22	\$ 122.69		\$ 414.91	\$ 9,554.39	\$ 12,471.34	\$ 1,664.61	\$ 837.43	\$0.05	\$ 2,502.09
15	\$ 1,213.45	\$ 612.39	\$ 1,825.84	\$ 351.49	\$ 630.67		\$ 982.16	\$ 5,273.26	\$ 8,081.26	\$ 1,214.73	\$ 611.11	(\$8.34)	\$ 1,817.50
16	\$ 793.73	\$ 327.86	\$ 1,121.59	\$ 898.01	\$ 66.32		\$ 964.33	\$ 9,819.47	\$ 11,905.39	\$ 746.19	\$ 375.40	(\$1.01)	\$ 1,120.58
17	\$ 1,135.15	\$ 215.92	\$ 1,351.07	\$ 573.72	\$ 159.62		\$ 733.34	\$ 3,605.34	\$ 5,689.75	\$ 898.87	\$ 452.20	\$0.02	\$ 1,351.09
18	\$ 821.13	\$ 779.83	\$ 1,600.96	\$ 1,451.71	\$ 47.39		\$ 1,499.10	\$ 6,625.28	\$ 9,725.34	\$ 1,065.12	\$ 535.84	(\$0.06)	\$ 1,600.90
19	\$ 1,586.06	\$ 1,546.59	\$ 3,132.65	\$ 898.67	\$ 21.07		\$ 919.74	\$ 346.73	\$ 4,399.12	\$ 2,084.15	\$ 1,048.50	\$0.07	\$ 3,132.72
20	\$ 1,023.01	\$ 691.04	\$ 1,714.05	\$ 956.58	\$ 8.43	\$ 334.73	\$ 1,299.74	\$ 271.63	\$ 3,285.42	\$ 1,140.36	\$ 573.69	\$0.01	\$ 1,714.06
21	\$ 1,059.29	\$ 283.51	\$ 1,342.80	\$ 351.44	\$ 64.25	\$ 82.72	\$ 498.41	\$ 10,687.88	\$ 12,529.09	\$ 893.36	\$ 449.44	\$1.00	\$ 1,343.80
22	\$ 930.62	\$ 296.58	\$ 1,227.20	\$ 689.69	\$ 35.11		\$ 724.80	\$ 7,940.23	\$ 9,892.23	\$ 816.46	\$ 410.74	\$6.00	\$ 1,233.20
23	\$ 1,059.04	\$ 265.58	\$ 1,324.62	\$ 542.26			\$ 542.26	\$ 5,352.91	\$ 7,219.79	\$ 881.27	\$ 443.35	\$0.37	\$ 1,324.99
24	\$ 1,037.67	\$ 325.98	\$ 1,363.65	\$ 330.76	\$ 4.70		\$ 335.46	\$ 5,481.87	\$ 7,180.98	\$ 907.24	\$ 456.41	\$0.04	\$ 1,363.69
25	\$ 847.99	\$ 149.29	\$ 997.28	\$ 448.75	\$ 39.31		\$ 488.06	\$ 7,537.40	\$ 9,022.74	\$ 663.49	\$ 333.79	\$0.06	\$ 997.34
26	\$ 1,267.77	\$ 299.14	\$ 1,566.91	\$ 293.75	\$ 28.10		\$ 321.85	\$ 945.29	\$ 2,834.05	\$ 1,042.47	\$ 524.44	(\$0.28)	\$ 1,566.63
27	\$ 1,269.32	\$ 167.45	\$ 1,436.77	\$ 786.55	\$ 7.00		\$ 793.55	\$ 110.97	\$ 2,341.29	\$ 955.88	\$ 480.89	\$0.18	\$ 1,436.95
28	\$ 1,303.02	\$ 179.49	\$ 1,482.51	\$ 564.57			\$ 564.57	\$ 8,804.56	\$ 10,851.64	\$ 986.31	\$ 496.20	(\$0.05)	\$ 1,482.46
29	\$ 994.12	\$ 549.74	\$ 1,543.86	\$ 274.76	\$ 7.51	\$ 17.48	\$ 299.75	\$ 6,898.51	\$ 8,742.12	\$ 1,027.13	\$ 516.73	(\$0.14)	\$ 1,543.72
30	\$ 1,132.88	\$ 241.59	\$ 1,374.47	\$ 415.31	\$ 21.07		\$ 436.38	\$ 5,059.56	\$ 6,870.41	\$ 914.43	\$ 460.04	\$1.20	\$ 1,375.67
31	\$ 794.98	\$ 221.19	\$ 1,016.17	\$ 587.75			\$ 587.75	\$ 5,805.95	\$ 7,409.87	\$ 676.06	\$ 340.11	1.16	\$ 1,017.33
TOTALS	\$37,048.52	\$ 12,447.58	\$ 49,496.10	\$ 19,567.37	\$ 2,357.51	\$ 441.95	\$ 22,366.83	\$ 182,445.57	\$ 254,308.50	\$ 32,929.76	\$ 16,566.34	\$(15.78)	\$ 49,480.32

AUTHORITY REVENUE REPORT October 2013

Source Authority Service Fees	2012/2013		2013/2014		Budget/Year	
	Actual	Budget	Actual	Budget	Actual	Budget
	Annual				Year	
	\$ 954,943.22	\$ 969,825.00				
	Actual/		Comparison		Over Budget	
	Month		FYE13 & FYE14		Month	
July	\$ 87,408.81	\$ 6,000.52		July	\$ 93,409.33	\$ 12,590.58
August	\$ 92,633.00	\$ (650.70)		August	\$ 91,982.30	\$ 11,163.55
September	\$ 92,928.94	\$ (11,356.78)		September	\$ 81,572.16	\$ 753.41
October	\$ 82,747.57	\$ 2,369.48		October	\$ 85,117.05	\$ 4,298.30
November	\$ 70,958.14	\$ -		November		\$ -
December	\$ 69,914.88	\$ -		December		\$ -
January	\$ 76,314.02	\$ -		January		\$ -
February	\$ 67,164.38	\$ -		February		\$ -
March	\$ 75,367.06	\$ -		March		\$ -
April	\$ 79,472.08	\$ -		April		\$ -
May	\$ 80,976.27	\$ -		May		\$ -
June	\$ 79,058.07	\$ -		June		\$ -
Total	\$ 954,943.22	\$ (3,637.48)		Total	\$ 352,080.84	\$ 28,805.84

3.7

AUTHORITY		REVENUE	REPORT	October 2013	
Source Franchise Fee	2012/2013	Comparison FYE13 & FYE14	2012/2013	Budget/Year	
	Actual Annual			Budget/Month	Budget/Year
				\$ 20,382.83	\$ 244,594.00
	Actual//Month			Actual/Month	Over/Under Budget
July	\$ 19,055.00	\$ 909.00	July	\$ 19,964.00	\$ (418.83)
August	\$ 20,358.00	\$ (456.00)	August	\$ 19,902.00	\$ (480.83)
September	\$ 21,214.00	\$ (343.00)	September	\$ 20,871.00	\$ 488.17
October	\$ 20,565.00	\$ (27.00)	October	\$ 20,538.00	\$ 155.17
November	\$ 19,983.00	\$ -	November		\$ -
December	\$ 19,893.00	\$ -	December		\$ -
January	\$ 19,165.00	\$ -	January		\$ -
February	\$ 20,911.00	\$ -	February		\$ -
March	\$ 20,547.00	\$ -	March		\$ -
April	\$ 19,601.00	\$ -	April		\$ -
May	\$ 19,683.00	\$ -	May		\$ -
June	\$ 19,964.00	\$ -	June		\$ -
Total	\$ 240,939.00	\$ 83.00	Total	\$ 81,275.00	\$ (256.33)



Environmental Impairment Liability Quotation

Quoted Coverages Environmental Impairment Liability Admiral Insurance Company (A.M. Best Rating A+XV)

Applicant: Del Norte Solid Waste Management Authority

Regardless of the number of Coverage Parts written under this policy or applicable to any one Occurrence, Claim, Wrongful Act or Pollution Condition, the Limits of Insurance shown below apply once for the entire policy, and not separately for each Coverage Part.

OPTION 1

Commercial General Liability Limits	
\$2,000,000	General Aggregate
\$2,000,000	Products-Completed Operations
\$1,000,000	Personal Advertising Injury
\$1,000,000	Damages limit for each Occurrence of Claim
\$50,000	Fire Damage Limit (Any One Fire)
\$5,000	Medical Expense Limit (Any One Person)
Environmental Impairment Liability Limits	
\$1,000,000	Per Pollution Condition
\$2,000,000	Aggregate Pollution Condition Limits

	SIR Deductible		Retro Date	Term	Premium
EIL	\$25,000	Per Claim	Policy Inception	1 Year	
CGL	\$5,000	Per Occurrence	Not Applicable		

With taxes and wholesale broker fees

\$5,710

OPTION 2

Commercial General Liability Limits	
\$3,000,000	General Aggregate
\$3,000,000	Products-Completed Operations
\$3,000,000	Personal Advertising Injury
\$3,000,000	Damages limit for each Occurrence of Claim
\$50,000	Fire Damage Limit (Any One Fire)
\$5,000	Medical Expense Limit (Any One Person)
Environmental Impairment Liability Limits	
\$3,000,000	Per Pollution Condition
\$3,000,000	Aggregate Pollution Condition Limits

	SIR Deductible		Retro Date	Term	Premium
EIL	\$25,000	Per Claim	Policy Inception	1 Year	
CGL	\$5,000	Per Occurrence	Not Applicable		

With taxes and wholesale broker fees

\$7,949

4.1



Environmental Impairment Liability Quotation

Quoted Coverages Environmental Impairment Liability Admiral Insurance Company (A.M. Best Rating A+XV)

Applicant: Del Norte Solid Waste Management Authority

OPTION 3

Commercial General Liability Limits	
\$5,000,000	General Aggregate
\$5,000,000	Products-Completed Operations
\$5,000,000	Personal Advertising Injury
\$5,000,000	Damages limit for each Occurrence of Claim
\$50,000	Fire Damage Limit (Any One Fire)
\$5,000	Medical Expense Limit (Any One Person)
Environmental Impairment Liability Limits	
\$5,000,000	Per Pollution Condition
\$5,000,000	Aggregate Pollution Condition Limits

	SIR/ Deductible	Retro Date	Term	Premium
EIL	\$25,000 Per Claim	Policy Inception	1 Year	
CGL	\$5,000 Per Occurrence	Not Applicable		

With taxes and wholesale broker fees \$10,354

OPTION 4

Commercial General Liability Limits	
\$10,000,000	General Aggregate
\$10,000,000	Products-Completed Operations
\$10,000,000	Personal Advertising Injury
\$10,000,000	Damages limit for each Occurrence of Claim
\$50,000	Fire Damage Limit (Any One Fire)
\$5,000	Medical Expense Limit (Any One Person)
Environmental Impairment Liability Limits	
\$10,000,000	Per Pollution Condition
\$10,000,000	Aggregate Pollution Condition Limits

	SIR/ Deductible	Retro Date	Term	Premium
EIL	\$25,000 Per Claim	Policy Inception	1 Year	
CGL	\$5,000 Per Occurrence	Not Applicable		

With taxes and wholesale broker fees \$18,094

Tedd Ward

From: Bill Cochran [bill-cochran@leavitt.com]
Sent: Tuesday, October 22, 2013 12:24 PM
To: 'Tedd Ward'
Cc: 'Richard D Taylor'
Subject: RE: from Bill Cochran @ Redwoods Leavitt Re: pollution
Attachments: MX-B401_20131022_123831.pdf

Tedd,

In essence the policy has four coverage triggers (see "A" 3 of 26). In looking at the insuring agreement it is for "liabilities" from pollutants you would be held responsible. Generally a "legal liability" policy extends to liabilities to others (bodily injury or property damage) not "owned property repair." In this case it extends to "clean up" if you were held liable (see "C" 8 of 26 :) Repairing damage at the landfill would not be considered a third party claim. Look at "clean up" definition ("B" 6 of 26) it states clean up "from" not "to" the scheduled location.

Specifically there is not any exclusionary language for pollution conditions resulting from an earthquake. However, As far as repair of damage from an earthquake that is historically provided by a first party earthquake policy.

Question back from the underwriter about your answers to the additional wells. **"I think I need more back ground on the conditions leading to the determination of "measurable significant evidence of release." Maybe the approved work plan spells that out."**

Bill

From: Tedd Ward [mailto:tedd@recycleelnorte.ca.gov]
Sent: Tuesday, October 22, 2013 9:41 AM
To: Bill Cochran
Cc: 'Richard D Taylor'
Subject: RE: from Bill Cochran @ Redwoods Leavitt Re: pollution

Bill:

Could you provide me the basic coverages and exclusions for this policy? The summary sheets were not clear to me... for instance, what would be covered in the event of a major earthquake that could trigger major repair work at the landfill? Is there any part of such repair work that would not be covered? Would repair work required by regulatory agencies covered?

1. Additional monitoring wells not yet installed.
2. Gas monitoring wells along the property perimeter are being reviewed by CalRecycle with respect to their depth and design. No further info available at this time.
3. Yes, that is the most recent groundwater monitoring report available.

Thanks,

Tedd Ward
 Acting Director
 Del Norte Solid Waste Management Authority

10/22/2013

From: Bill Cochran [<mailto:bill-cochran@leavitt.com>]
Sent: Monday, October 21, 2013 11:38 AM
To: 'tedd@recycledelnorte.ca.gov'
Subject: from Bill Cochran @ Redwoods Leavitt Re: pollution

Tedd,

Per our discussion we received a proposal on the general and pollution liability for the former landfill. Our proposal includes four options. Coverage is quoted with Admiral Insurance Company which is A+XV rated. Premiums included:

LIMITS	ANNUAL PREMIUM
1,000,000 Occurrence /2,000,000 Aggregate	\$5,710
3,000,000 Occurrence /3,000,000 Aggregate	\$7,949
5,000,000 Occurrence /5,000,000 Aggregate	\$10,354
10,000,000 Occurrence/10,000,000 Aggregate	\$18,094

If you or the board would like to review any of the details of this I would be glad to attend a meeting .

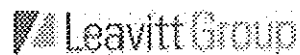
Underwriting notes:

- 1 The underwriter states that the submission indicated that additional monitoring wells were being installed during the summer of 2013. Were those wells installed and sampled? I see note regarding perimeter gas wells being reviewed. Please clarify.
- 2 The most recent completed groundwater monitoring report is 1-1-13 to 6-1-13 report, correct?

Thanks for the continued opportunity to serve you.

Bill

Bill Cochran, Co-Owner
 Redwoods Leavitt Insurance Agency



785 East Washington Blvd, Ste. 4 | Crescent City, CA 95531
 Phone: 707.464.4812 | bill-cochran@leavitt.com

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10/22/2013

Environmental Impairment Liability Policy

The coverage provided by this policy contains requirements for claims-made and reporting to the insurance company listed in the declarations (hereinafter the *company*). Please read this entire form carefully. This policy has certain provisions and requirements unique to it and may be different from other policies the insured may have purchased. Defined terms, other than headings, appear in italics.

Notice: the descriptions in any headings or sub-headings of this policy are inserted solely for convenience and do not constitute any part of the terms or conditions of this policy.

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Environmental Impairment Liability Policy

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The *Company*, in consideration of the payment of the premium and in reliance upon all representations and warranties contained in the application submitted to the *Company* and made a part of this *Policy*, including any addendum or addenda, and subject to all provisions of this *Policy* subsequently set forth herein, agrees with the *Named Insured* as follows.

I. INSURING AGREEMENT

COVERAGE

The *Company* shall pay, up to the Limits of Liability and in excess of the *Self-Insured Retention*, on behalf of the *Insured* all:

"A"

- 1 • *Cleanup Costs* of the *Insured*;
- 2 • *Liabilities* for *Property Damage* to a *Third Party* (including *Cleanup Costs*)
- 3 • *Liabilities* for *Bodily Injury* to a *Third Party*; and
- 4 • *Defense Expenses*

resulting from *Pollution Conditions* at, upon, within, under or migrating from a *Scheduled Location* which commenced during the *Policy Period* or after the *Retroactive Date*, if any and were *Discovered* and reported to the *Company* during the *Policy Period*, the Automatic Extended Reporting Period or the Optional Extended Reporting Period, if any. A *Claim* under this coverage must be reported to the *Company* in accordance with Section VII. Conditions.

II. DEFINITIONS

Words and phrases in italics in this *Policy* have the following special meaning:

Affiliates

The term *Affiliates* means all affiliates of the *Insured*, including without limitation, subsidiary or parent entities, shareholders, members, partners, owners, joint venturers, directors, managers, officers, employees, *Leased Workers*, *Temporary Workers*, or immediate family of any of the *Insureds*.

Auto

The term *Auto* means a land motor vehicle, trailer or semitrailer designed for travel on public roads, including any attached machinery or equipment. *Auto* does not include *Mobile Equipment*. However, self-propelled vehicles with the following types of permanently attached equipment are not *Mobile Equipment* but will be considered *Autos*:

- Equipment designed primarily for snow removal, road maintenance other than construction or resurfacing, or street cleaning;
- Cherry pickers and similar devices mounted on automobile or truck chassis and used to raise or lower workers; and
- Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment.

Bodily Injury

The term *Bodily Injury* means, sickness, disease, mental anguish, emotional distress or physical injury sustained by a *Third Party*, including death resulting therefrom.

Business Interruption Losses

The term Business Interruption Losses means:

- The actual loss sustained during the *Period of Restoration* by a *Third Party* due to the necessary suspension of business activities resulting directly from *Pollution Conditions* at a *Scheduled Location* not to exceed the net income (net profit or loss before income taxes) that would have been earned or incurred in the absence of suspension of *Operations*;
- The necessary expenses incurred by a *Third Party*
 - as a result of the suspension of *Operations*; and
 - to avoid or minimize the loss suffered by the *Third Party* as a result of the suspension of *Operations*.

Environmental Impairment Liability Policy

The amount payable by the *Company* for *Business Interruption Losses* shall be reduced in the event that *Business Interruption Losses* could have been reduced by:

- a complete or partial resumption of *Operations*, whether the location of *Operations* was damaged or not; or
- by making use of other property at any other location; or
- by making use of stock (raw, in process or finished).

The *Company* shall not be liable for any *Claims* resulting from the suspension, lapse or cancellation of any lease, license, contract or order unless such suspension, lapse or cancellation is directly and primarily caused by the interruption of business resulting from the *Pollution Condition*. The liability of the *Company* for *Business Interruption Losses* shall, in addition to the limitations set forth herein, be further limited to the period of twelve (12) calendar months from the date of the *Claim*.

Cargo

The term *Cargo* means goods, products or wastes carried for delivery on or within an *Auto* that is properly licensed to transport such goods, products or wastes.

Carrier

The term *Carrier* means a person or entity, other than the Insured or any subsidiary or affiliate company of the Insured, properly licensed to engaged in the businesses of transporting property for hire by Auto, Watercraft or rolling stock.

Claim(s)

The term *Claim(s)* means written notice during the *Policy Period*:

- to an *Insured* from a *Third Party* seeking to hold any *Insured* responsible for *Liabilities* resulting from *Pollution Conditions* at, upon, within, under or migrating from a *Scheduled Location*; or
- by the *Insured* seeking coverage for *Cleanup Costs* resulting from *Pollution Conditions* at, upon, within, under or migrating from a *Scheduled Location*.

Cleanup Costs

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The term *Cleanup Costs* means the reasonable and necessary costs incurred in performing *Corrective Actions* and/or *Restorative Actions* at, upon, within, under or migrating from a *Scheduled Location*. Costs incurred by the use of *Affiliates* to perform *Corrective Actions* or *Restorative Actions* or to act in any manner with respect to a *Claim* are not included in *Cleanup Costs*.

Corrective Actions

The term *Corrective Actions* means actions undertaken with the prior written approval of the *Company* to investigate, test, sample, monitor, cleanup, remove, remediate, treat, dispose of, neutralize or immobilize *Pollutants* resulting from a *Pollution Condition*. *Corrective Actions* for a *Pollution Condition* shall be deemed completed when the condition of the property:

- satisfies the applicable Risk Based Standards; or
- a no further action letter, closure or other approval is received from the appropriate *Regulatory Body*.

For the purposes of this Policy, "Applicable Risk Based Standards" shall mean those standards developed by the appropriate *Regulatory Body* for the cleanup of the *Pollutant(s)*:

- for similar property in the same geographic area as the *Scheduled Location*; and,
- based upon the land use of the *Scheduled Location* at the time of inception of this *Policy*.

Corrective Actions shall also include the preparation of customary reports related to such actions. *Corrective Actions* or *Mitigation Actions* that require an emergency response (pursuant to Section VII. Conditions) do not require the prior written approval of the *Company*.

Defense Expenses

The term *Defense Expenses* means the reasonable legal costs, charges and expenses incurred by the *Company*, fees and expenses of any third party administrator for the *Company* or, with the prior written approval of the

Company, by an *Insured*, in the investigation, adjustment or defense of *Claims* with respect to:

- the determination of any *Liability*; or
- *Cleanup Costs*.

Defense Expenses do not include salary charges of regular employees or officials of the *Company*, fees and expenses of supervisory counsel retained by the *Company*, or the time and expense incurred by the *Insured* in assisting in the investigation or resolving a *Claim* or in connection with *Cleanup Costs*, including, but not limited to, the cost of the *Insured's* in-house counsel.

Discovered

The term *Discovered* means the point in time at which any officer, director, executive or employee responsible for environmental compliance of an *Insured* becomes aware of the existence of a *Pollution Condition*.

Environmental Laws

The term *Environmental Laws* means any federal, state, provincial, foreign or local laws (including, but not limited to, statutes, rules, regulations, ordinances, guidance documents, and governmental, judicial or administrative orders and directives) that are applicable to *Pollution Conditions*.

Insured(s)

The term *Insured(s)* means the following:

- The *Named Insured*;
- Any present or former director, officer or employee of the *Named Insured* while acting (or failing to act) within the scope of his/her duties as such;
- The current spouse of any current owner, director or officer of the *Named Insured*; but solely with respect to the liability of each *Insured* as otherwise covered by this *Policy*;
- The heirs, executors, administrators, guardians and legal representatives of each *Insured* in the event of death, incapacity or bankruptcy, but solely with respect to the liability of each *Insured* as otherwise covered by this *Policy*; and
- Any person or organization acting as the *Insured's* real estate manager.

Environmental Impairment Liability Policy

No person or organization is an *Insured* with respect to the conduct of any current or past partnership, joint venture or any other entity unless such entity is set forth as a *Named Insured* in the Declarations.

Leased Worker

The term *Leased Worker* means a person leased by a labor leasing firm to perform duties related to the conduct of the lessee's business. *Leased Worker* does not include *Temporary Worker*.

Liabilities

The term *Liabilities* means those sums that the *Insured* becomes legally obligated to pay to *Third Parties* as a result of *Claims* for:

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- *Bodily Injury*;
 - *Property Damage*; or
 - *Cleanup Costs*.

Loss of Rental Income

The term *Loss of Rental Income* means the actual loss sustained by a *Third Party* due to the required suspension of rental activities during the *Period of Restoration* at a location directly damaged by a *Pollution Condition* plus necessary expenses incurred by a *Third Party*:

- as a result of the suspension of its rental activities at the location directly damaged by a *Pollution Condition*; and
- to avoid or minimize the loss suffered by the *Third Party* as a result of the suspension of rental activities at the location directly damaged by a *Pollution Condition*.

Loss of Rental Income shall not exceed the net income (net profit or loss before income taxes) that would have been earned or incurred in the absence of suspension of rental activities and is further limited to the period of twelve (12) calendar months from the date of the *Claim*.

Loss of Use

The term *Loss of Use* means the lesser of *Business Interruption Losses* or *Loss of Rental Income*.

Mobile Equipment

The term *Mobile Equipment* means any of the following types of land vehicles, including any attached machinery or equipment:

- Bulldozers, farm machinery, forklifts, and other vehicles designed for use principally off public roads.
- Vehicles maintained for use solely on or next to premises you own or rent.
- Vehicles that travel on crawler treads.
- Vehicles, whether self-propelled or not, maintained primarily to provide mobility to permanently mounted:
- Power cranes, shovels, loaders, diggers or drills; or
- Road construction or resurfacing equipment such as graders, scrapers or rollers.
- Vehicles not described in the above definition that are not self-propelled and are maintained primarily to provide mobility to permanently attached equipment of the following types:
- Air compressors, pumps and generators, including spraying, welding, building cleaning, geophysical exploration, lighting and well servicing equipment; or
- Cherry pickers and similar devices used to raise or lower workers.
- Vehicles not described in the above definition maintained primarily for purposes other than the transportation of persons or cargo.

Mitigation Actions

The term *Mitigation Actions* means those actions set forth in Section VII. Conditions.

Named Insured

The term *Named Insured* means the proprietor, partners or organization identified as the *Named Insured* in the Declarations.

Natural Resource Damage

The term *Natural Resource Damage* means physical injury to or destruction of, including the resulting loss of value of, land, fish, wildlife, biota, air, water, groundwater, drinking water supplies and other such resources belonging to, managed by, held in trust by, appertaining to, or otherwise controlled by the United States (including the resources of the fishery conservation zone established by the Magnuson-Stevens Fishery Conservation and Management Act (16 U.S.C. 1801 et seq.)), any state or local government, any foreign government, any Indian tribe or, if such resources are subject to a trust restriction on alienation, any member of an Indian tribe.

Non-Owned Disposal Sites

The term *Non-owned Disposal Sites* means *Liabilities* arising from an *Insured's* disposal of wastes at a treatment, storage or disposal facility that is not owned or operated by the *Insured*, and that is scheduled by endorsement on the Non-Owned Disposal Site Coverage Endorsement.

Operations

The term *Operations* means the business activities of a *Third Party* occurring at a location damaged by a *Pollution Condition*.

Period of Restoration

The term *Period of Restoration* means the period of time that:

- begins with the date that a *Claim* from a *Third Party* is received by an *Insured* or is made by the *Insured* to the *Company*, and;
- ends on the date when the property at the *Scheduled Location* is repaired, rebuilt or replaced with reasonable speed and similar quality.

Period of Restoration does not include any delay caused by the enforcement of any local or state ordinance or law regulating the construction, use or repair, or demolition of property. The expiration date of this *Policy* does not end the *Period of Restoration*.

Policy

The term *Policy* means this document as well as the application, all endorsements, declarations, modifications and addenda thereto.

Policy Period

The term *Policy Period* means the period set forth in the Declarations, any shorter period, arising as a result of cancellation or non-renewal or any other period as changed by endorsement.

Pollutant(s)

The term *Pollutant(s)* means any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, fumes, acids, alkalis, chemicals, toxic chemicals, liquids or gases, other irritants or contaminants or any discarded materials of any kind. *Pollutants* shall not include "Source Material," "Special Nuclear Material" or "Byproduct Material" as such terms are defined in the Atomic Energy Act of 1954.

Pollution Condition(s)

The term *Pollution Condition(s)* means the gradual or sudden unintended discharge, dispersal, release or escape of *Pollutants* at, upon, within, under or migrating from a *Scheduled Location* which the *Insured* had not *Discovered* at the time of inception of this *Policy*, unless such previously *Discovered Pollution Condition* has been listed by endorsement, is first reported to the *Company* during the *Policy Period*, and commenced during the *Policy Period* or after the *Retroactive Date*, if any.

Property Damage

The term *Property Damage* means the following:

- Physical injury to or destruction of property of *Third Parties*;
- *Natural Resource Damage*
- *Loss of Use* of tangible property of *Third Parties*; and
- the lesser of (i) the diminution of value of tangible property of *Third Parties* directly attributable to the effects of *Pollution Conditions*; or (ii) the reasonable costs of *Restorative Actions* for such property;

but only to the extent the above injuries are not already remedied by *Cleanup Costs*. For purposes of determining the extent, if any, of diminution in value, the value of the tangible property injured shall equal the replacement cost of such property reduced by physical depreciation and obsolescence as of the time the damage to such tangible property was sustained.

Regulatory Body(ies)

The term *Regulatory Body(ies)* means the federal, state or foreign regulatory agency or agencies having jurisdiction with respect to a *Pollution Condition*.

Restorative Actions

The term *Restorative Actions* means actions undertaken with the prior written approval of the *Company* to repair, replace or restore tangible property to substantially the same condition such tangible property was in prior to being damaged during work performed in the course of incurring *Cleanup Costs*. The cost of *Restorative Actions* at a *Scheduled Location* shall not exceed the diminution in value of the *Scheduled Location* as a result of the *Pollution Condition*.

Retroactive Date

The term *Retroactive Date* means the date identified as such and set forth in the declarations and is the earliest date that a *Pollution Condition* can have commenced for coverage to be provided under this *Policy*.

Scheduled Location

The term *Scheduled Location* means the insured locations identified on the declarations.

Temporary Worker

The term *Temporary Worker* means a person who is furnished to substitute for a permanent employee on leave or to meet seasonal or short-term workload conditions.

Termination Date

The term *Termination Date* means the effective date and hour of cancellation or nonrenewal of this *Policy* and the *Policy Period* as described in Section VII. Conditions.

Third Party(ies)

The term *Third Party(ies)* means any person or persons who are not *Insureds*, *Affiliates* or contractors (including without limitation, any affiliates, employees, *Leased Workers* or *Temporary Workers* of such contractors) of the *Insured*.

Transported Cargo

The term Transported Cargo means Cargo after it is moved from the place where it is accepted for movement into or on to the Covered Auto, until the Cargo is moved from the Covered Auto to the place where it is finally delivered. Transported Cargo also includes Cargo during the loading and unloading to or from a Covered Auto, provided that the loading or unloading is performed by the Insured. Transported Cargo does not include Cargo at rest for a period of longer than seventy-two (72) hours, after it has been accepted for movement into or onto a Covered Auto but before it reaches the place of final delivery

III. EXCLUSIONS

This policy does not cover any *Claims* arising out of, based upon, resulting from or with respect to:

Acts of War

The consequence of war, invasion, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection or military or usurped power, strike, riot or civil commotion.

Asbestos

Any *Claim* arising out of the existence of asbestos products, fibers, or asbestos dust unless specifically endorsed onto this Policy; or,

Automobiles

Any *Claim* arising out of the ownership, maintenance, use, operation, loading or unloading of any *Auto*, aircraft, watercraft or rolling stock; except when on or at a *Scheduled Location*; or,

Certain Damages

Punitive or exemplary damages, multiplied damages, assessments, fines or penalties (including those arising from criminal actions).

Compliance Actions and Improvements

Funds spent for additions, equipment, upgrades or physical improvements to the *Scheduled Location* or other property of the *Insured* undertaken voluntarily or to assure future compliance with applicable laws, rules or regulations.

Contractual Liability

The liability of others assumed by an *Insured* under any contract or agreement unless the liability of such *Insured* would exist in the absence of a contract or agreement.

Course of Employment

Any injury:

- to any *Affiliates* in the course of employment by the *Insured* or performing duties related to the conduct of the *Insured's* business; or
- to the spouse, child, parent, brother, sister, personal representative, guardian or other party authorized to act on behalf of the injured party as a consequence of the injury.

Insured versus Insured

By any past or present *Insured* against any *Insured*. This exclusion does not apply to additional *Insureds* under this *Policy*.

Intentional or Illegal Acts

Any *Insured's*:

- intentional, willful, deliberate non-compliance with any statute, regulation, ordinance, administrative complaint or notice of violation,

notice letter, executive order or instruction of any governmental agency or body; or

- dishonest, illegal, fraudulent or criminal act.

Known Conditions

Any *Pollution Conditions Discovered* prior to the inception of this *Policy*. This exclusion does not apply to *Pollution Conditions* disclosed to the *Company* prior to the inception of this *Policy* and specifically listed by endorsement.

Lead-Based Paint

Any *Claim* arising out of the existence, required removal or abatement of lead paint unless specifically endorsed onto this *Policy*; or,

Mold

Any *Claim* arising directly or indirectly out of, or in concurrence with actual, alleged or threatened existence, growth, spread, proliferation, discharge, dispersal, seepage, release or escape of any form of fungus, including mold or mildew, and any mycotoxins, spores, scents or byproducts produced or released by fungi unless specifically endorsed onto this *Policy*; or,

Silica

Any *Claim* arising out of exposure to or inhalation, ingestion or respiration of silica or products or substances containing silica or silicon dioxide in any form including, but not limited to, silica dust, sand or otherwise, or work involving the use of or handling of silica or silicon dioxide in any form unless specifically endorsed onto this *Policy*; or,

Subsequent to Property Transfer

A *Pollution Condition* that is *Discovered* subsequent to the time the *Named Insured* has sold, given away, abandoned, condemned or otherwise transferred the *Scheduled Location* unless specifically listed by endorsement.

Transportation

The ownership, maintenance, use, operation, loading or unloading of any form of transportation beyond the legal boundaries of a *Scheduled Location* unless specifically listed by endorsement.

Underground Storage Tanks

The existence of any underground storage tank(s) and associated underground piping at a *Scheduled Location*, but only if the *Named Insured* had *Discovered* such underground storage tanks at the time of inception of the *Policy*. This exclusion does not apply to underground storage tank(s) and associated underground piping when endorsed onto this *Policy*.

Workers Compensation

Any obligation of the *Insured* under a workers compensation, disability benefits, unemployment compensation, employee benefits, pension sharing, ERISA law or any similar law.

Wrongful Delivery

Any Claim arising out of the delivery of any Cargo into the wrong receptacle or to the wrong address, or the delivery of one type of Cargo in error for another.

IV. LIMITS OF INSURANCE

The limits of this insurance are presented in the following sections regarding "Maximum Limits of Liability" and separate limits of liability.

Maximum Limits of Liability

The *Company's* total liability hereunder for all *Liabilities*, *Cleanup Costs* and *Defense Expenses*, shall not exceed the "Aggregate Limit" specified in the Declarations irrespective of any of the following:

- The number of *Claims* made;
- The number of persons or organizations making claims;
- The number of persons covered hereunder;
- The number of actual or alleged *Pollution Conditions*; or
- The number of times *Cleanup Costs* or *Liabilities* are incurred.

Limits of Liability

As specified in the Maximum Limits of Liability above and in the Declarations:

Environmental Impairment Liability Policy

- The "Per Pollution Condition Limit" amount shown in the Declarations is the maximum amount the *Company* will pay under this *Policy* for any *Claim(s)* resulting from the same or related *Pollution Conditions*.
- The "Aggregate Limit" amount shown in the Declarations is the maximum amount the *Company* will pay under this *Policy*.

The Limits of Insurance shown in the Declarations shall apply in excess of the *Self Insured Retention* amount shown in the Declarations.

If this *Policy* and any other policy providing coverage issued by the *Company* or any affiliate of the *Company* apply to the same *Pollution Condition* or related *Pollution Conditions*, the aggregate maximum amount payable under all of such policies combined shall be limited to the amount of the highest applicable Per Pollution Condition Limit payable under any one of the policies.

In the event that the *Company* or any affiliate of the *Company* issues a subsequent Pollution Legal Liability Policy to the *Insured* which provides substantially the same coverage as this *Policy*, all *Pollution Conditions* (including related *Pollution Conditions Discovered* after the *Policy Period*) *Discovered* and reported to the *Company* under any of these policies shall be deemed to have been *Discovered* and reported under this *Policy* during the *Policy Period*. As a result, the *Company* shall have no further obligation for the *Pollution Condition* (and the related *Pollution Conditions*) under all of the policies once the *Company* pays an amount equal to the Single Pollution Incident Limit of this *Policy*. Coverage under this *Policy* for such *Pollution Conditions* shall not apply unless the *Insured* has maintained with the *Company* or any affiliate of the *Company* a Pollution Legal Liability Policy providing substantially the same coverage as this *Policy* on a continuous, uninterrupted basis since the *Pollution Condition* was *Discovered* and reported to the *Company*.

For the purposes of this *Policy*, related *Pollution Conditions* are those which arise out of, are based on, relate to or are in consequence of, the same facts, circumstances or situations.

Settlement

If the *Company* recommends a settlement of a *Claim*:

- for an amount within the Self-Insured Retention and the *Insured* refuses such settlement, the *Company* shall not be liable for any *Cleanup Costs*, *Liability* or *Defense Costs* or other coverages in excess of the Self-Insured Retention; or
- for a total amount in excess of the Self-Insured Retention and the *Insured* refuses such settlement, the *Company's* liability for *Cleanup Costs*, *Liabilities* or *Defense Costs* or other coverages shall be limited to that portion of the recommended settlement and the costs, charges and expenses as of the date *Insured's* refusal that exceed the Self-Insured Retention and fall within the Limits of Liability.

V. SELF-INSURED RETENTION

The *Company's* obligation for *Liabilities*, *Cleanup Costs* and *Defense Costs* shall only be in excess of the "Self-Insured Retention Amounts" for the *Policy* and per *Claim* as specified in the Declarations for the same or related *Pollution Conditions*. The Self-Insured Retention shall be applied as shown in the Declarations.

The Self-Insured Retention is to be paid by the *Insured* and is not to be insured by the *Company* unless specifically listed by endorsement. The *Insured* shall promptly reimburse the *Company* for advancing any element of *Liability*, *Cleanup Costs* or *Defense Costs* falling within the Self-Insured Retention.

VI. EXTENDED REPORTING PERIOD

The following section describes the automatic and extended reporting period provisions of this *Policy*.

Automatic Extended Reporting Period

The *Insured* is entitled to an Automatic thirty (30) day Extended Reporting Period for no additional premium upon cancellation or non-renewal of this *Policy* in accordance with the terms of this section. The Automatic Extended Reporting Period shall apply to *Claims* first made within the Automatic Extended Reporting Period but only with respect to *Pollution Conditions* that (a) are *Discovered* and reported during the Automatic Extended Reporting Period, and (b) commenced during the *Policy Period* or after the *Retroactive Date*, if any. The *Insured* shall not have the right to the Automatic Extended Reporting Period if:

- The *Policy* was cancelled due to non-payment of premium, fraud or material misrepresentation; or
- The *Insured* purchases other insurance to replace this *Policy*.

Optional Extended Reporting Period

The *Insured* may purchase an Optional Extended Reporting Period upon cancellation or non-renewal of the *Policy* subject to the following terms and conditions:

- The *Insured* makes a written request for an Optional Extended Reporting Period that the *Company* receives within thirty (30) days of the *Termination Date*; and
- The *Insured* pays the *Company* an additional premium (to be determined by the *Company*) within thirty (30) days of the *Termination Date*. Such additional premium charge may not exceed 200% of the policy premium stated in the Declarations.

The maximum Optional Extended Reporting Period may at the election of the *Insured* be for a period of up to thirty-six (36) months from the *Termination Date* applicable to any *Scheduled Location*. The Optional Extended Reporting Period shall apply to *Claims* first made within the Optional Extended Reporting Period but only with respect to *Pollution Conditions* that (a) are *Discovered* and reported during the Optional Extended Reporting Period, and (b) commenced during the *Policy Period* or after the *Retroactive Date*, if any.

The *Insured* shall not have the option to purchase the Optional Extended Reporting Period if:

- The *Policy* was cancelled due to non-payment of premium, fraud or material misrepresentation; or
- The *Insured* purchases other insurance to replace this *Policy*.

In the event that the Optional Extended Reporting Period is purchased by the *Insured*, the Optional Extended Reporting Period shall run concurrent to the Automatic Extended Reporting Period and shall not be in addition to the Automatic Extended Reporting Period.

VII. CONDITIONS

The following sections describe the conditional provisions of this *Policy*.

Notice of Pollution Conditions and Claims

The *Named Insured* shall immediately provide written notice of any *Pollution Conditions Discovered* or *Claim* received. Such written notice:

- shall be given to the *Company*, in care of:

Claims
Berkley Custom Insurance Managers
3 Stamford Plaza
301 Tresser Blvd., 6th Floor
Stamford, CT 06901

Telephone 855-597-7616
E-Mail addressed to: claims@berkleycustom.com

- shall contain complete details regarding the *Pollution Condition* or *Claim*, including, but not limited to:
 - The exact date the *Pollution Condition* was *Discovered* or the *Claim* was made, its nature and location, and circumstances giving rise to such *Claim* or *Discovery*;
 - All information relating to the cause of the *Pollution Conditions*, including, the *Bodily Injury*, *Property Damage* or *Cleanup Costs* that have resulted or may result from such *Pollution Conditions*, all engineering information available on the *Pollution Conditions*, and any other information that the *Company* deems reasonably necessary.
 - All demands, summonses, notices or other process or papers filed with a court of law, administrative agency or an investigative body;
 - The names and addresses of all parties asserting a *Claim* and all persons with knowledge of the *Claim* and *Pollution Condition*; and

- o All other information in the possession of the *Insured* or its *Affiliates* regarding the *Pollution Conditions*, the *Discovery* and the *Claim*.

The duties of the *Insured* hereunder may not be delegated. Nothing contained herein shall relieve the *Insured* from any obligation, including any notification requirements it may have pursuant to applicable laws, rules or regulations.

Written notice shall be given whether or not the *Named Insured* believes that a *Pollution Condition* or *Claim* will result in a demand that falls under, or in excess of, the *Self-Insured Retention*.

When a *Pollution Condition* or other circumstance requires an *Insured* to undertake emergency *Mitigation Actions* as described in this section, the *Named Insured* must immediately provide written notice to the *Company* upon undertaking such emergency *Mitigation Actions*.

Defense and Cooperation and Assistance of the Insured

The *Company* has the right and the duty to defend the *Insured* against any *Claim* resulting from a *Pollution Condition*, and may, in its sole discretion, investigate and settle such *Claims*. The *Company* shall have the right to designate legal counsel for the investigation, adjustment and defense of *Claims*. Each *Insured* shall fully cooperate with and offer all reasonable assistance to the *Company* with respect to the investigation, defense, settlement, arbitration or appeal of any *Claim*. Such cooperation shall include full access to the *Company* to interview *Affiliates* as well as inspect any property of the *Insured*. No *Insured* shall be indemnified hereunder for loss of earnings incurred in such cooperation or assistance, unless provided in an endorsement, nor shall such loss of earnings apply towards the satisfaction of the *Self-Insured Retention*. In no event shall this paragraph be deemed to require the *Insured* to share documents or information in a manner that would result in the waiver of any legally sanctioned privilege.

The *Company's* duty to defend the *Insured* shall terminate when the *Company* establishes: (i) the absence of coverage under the terms and conditions of this *Policy*; or (ii) the Limits of Liability have been exhausted. In such

circumstance, the *Company* shall take reasonably appropriate steps to transfer control of any existing defense to the *Named Insured*.

Inspection

The *Company* has the right, upon reasonable advance notice, to inspect the *Scheduled Locations* at any time. Neither the *Company's* right to inspect the *Scheduled Locations*, any actual inspection performed pursuant to this right, nor any report resulting from any inspection shall constitute an undertaking, on behalf of the *Insured* or any other party, to determine or warrant that the property or operations are safe, healthful or conform to acceptable engineering practice or are in compliance with any law, rule or regulation. The *Insured* will provide appropriate assistance to the *Company* during any inspection.

Actions Prejudicial to the Company

In the event of a *Claim*, no *Insured* shall undertake any of the following actions without the *Company's* prior written consent:

- Engage counsel to provide legal representation;
- Assume any obligation;
- Admit or in any manner acknowledge liability;
- Effectuate or attempt to effectuate compromise or settlement, including, but not limited to, entering into a consent decree involving the assignment of any *Insured's* interest under this *Policy*; or
- Except for emergency *Mitigation Actions* described in this section, initiate (or modify ongoing) *Corrective Actions* or *Restorative Actions*.

Any of the foregoing actions by any *Insured* shall be deemed to materially prejudice the *Company's* rights. Where the written approval of the *Company* is required for *Corrective Actions* or *Restoration Actions*, such consent shall not be unreasonably withheld or delayed.

Mitigation Actions

The *Named Insured* shall make all reasonable efforts to abate, stop, prevent or reduce the *Liabilities*, *Cleanup Costs* and *Defense Costs* caused by any *Pollution Condition(s)*. These efforts:

- May be taken only with the prior written consent of the *Company*; and

Environmental Impairment Liability Policy

- Shall commence immediately when a *Pollution Condition* is *Discovered*.

Such mitigation efforts must be undertaken even in the absence of a *Claim*.

The prior written approval of the *Company* shall not be required to take any action in the event of a *Pollution Condition* that presents an immediate, dangerous and significant threat to human health or the environment where any delay by the *Insured* would cause further injury to persons or damage to property or increase significantly the cost of responding to a potential *Claim*. At any time after the *Company* receives notification of a *Claim*, the *Company* may require its prior written approval before the *Insured* may incur any additional *Cleanup Costs* or other costs or expenses.

Subrogation

In the event that the *Company* pays any amount under this *Policy*, the *Company* shall be subrogated to all of each *Insured's* rights of recovery against any person, firm or organization. All *Insureds* shall execute and deliver instruments and papers and do whatever else is necessary to secure such rights. No *Insured* shall do anything to waive or prejudice such rights.

Named Insured as Agent

The *Named Insured* specified in the Declarations shall be deemed the agent of each *Insured* with respect to all matters involving this *Policy*, however, the *Company* shall have the right to seek indemnification from any *Insured* or any other person who may be legally liable for the actions of the *Named Insured*.

Assignment

This *Policy* may be assigned only with the prior written consent of the *Company*. Such written consent shall not be unreasonably withheld or delayed by the *Company*.

No Action Against Company

No third party action shall lie against the *Company* unless, as a condition precedent thereto, each *Insured* has fully complied with all the provisions of the *Policy* nor until the amount of the *Insured's* obligation to pay has been finally determined either by written agreement of the *Insured*, the *Company* and the party asserting the *Claim* or by final judgment against the *Insured* after the

actual trial of the issues and the period of time to appeal has elapsed without an appeal having been taken or, if an appeal has been taken, then until after such appeal has been adjudicated. Any person or organization, or the legal representative thereof, that has secured such judgment or written agreement shall thereafter be entitled to recover under this *Policy* to the extent of the insurance afforded by the *Policy*. No person or organization shall have any right under this *Policy* to join the *Company* as party to any action against the *Insured* to determine the *Insured's* liability nor shall the *Company* be impleaded by the *Insured* or his legal representative.

Changes

No provision of this *Policy* may be amended, waived or otherwise changed except by endorsement hereto and the written agreement of the *Named Insured* and the *Company*.

Cancellation

The *Named Insured* may cancel this *Policy* by mailing to the *Company* written notice stating when thereafter such cancellation shall become effective. The *Termination Date* shall be the date stated in such written notice.

The *Company* may cancel this *Policy* for:

- fraud or material misrepresentation by an *Insured*;
- material change in the nature or extent of the risk involved hereunder; or
- failure to pay premium.

In the event of cancellation for any reason other than failure to pay premium, the *Company* shall provide written notice stating when not less than thirty (30) days thereafter such cancellation shall become effective. In the event the *Named Insured* fails to pay premium under this *Policy*, the *Company* shall provide not less than ten (10) days written notice of cancellation of the *Policy*. The *Termination Date* shall be the date stated in any such written notice.

The mailing of notice to the last known address of the *Insured* in the manner provided herein or hand delivery to such address shall be sufficient proof of notice.

In the event of cancellation by the *Named Insured*, the earned premium shall be computed in accordance with the customary short rate table. In the event of cancellation by the *Company*, the earned premium shall be computed pro rata.

The *Company* will tender any return premium subject to retaining a minimum earned premium equal to 25% of the amount specified in the Declarations unless modified by endorsement. Premium adjustment may be made either at the time cancellation is effective or as soon as practicable thereafter, but neither tender of the unearned premium nor return of this *Policy* shall be a condition to cancellation hereunder.

Nonrenewal

The *Company* may non-renew this *Policy* by mailing or delivering to the *Named Insured* written notice of nonrenewal at least sixty (60) days before the expiration date of this *Policy*. The *Termination Date* shall be the date stated in such nonrenewal notice.

Additional Premiums

If, during this *Policy Period*, an increase in the risk or hazards covered hereunder occurs, the *Company* shall have the right to charge an appropriate additional premium or to cancel the *Policy*.

Representations and Covenants

The *Named Insured* acknowledges and agrees that:

- The information, warranties and representations contained in the application submitted by the *Insured* as well as in all supplemental documents provided herewith are true, correct and complete; and
- The *Company* has issued this *Policy* in specific reliance upon the truth and accuracy of the warranties and representations contained in the application.
- A signed copy of the application is kept on file by the *Company*.
- All activities of the *Insured* have been and will be conducted in full compliance with *Environmental Laws*.

The application, the declarations and endorsements, if any, are incorporated into, and are part of, this *Policy* and embody all agreements existing between the *Named Insured* and the *Company* and supersede all prior agreements, whether written or oral, expressed or implied.

Other Insurance

If any part of *Liabilities*, *Cleanup Costs* or *Defense Costs* or other coverage afforded by endorsement is insured under this *Policy* and any other current, prior or subsequent policy that is not issued by the Company or an affiliate of the *Company*, this *Policy* shall provide coverage for such *Liabilities*, *Cleanup Costs*, *Defense Costs* or other coverage afforded by endorsement, in proportion to the applicable Limits of Liability of this *Policy* and those of such other policy or policies.

Concealment or Fraud

If the *Insured* wilfully concealed or misrepresented any fact or circumstance material to the granting of coverage under this *Policy*, this entire *Policy* shall be void.

Separation of Insured

Except with respect to the Limits of Liability, and any rights or duties specifically assigned to the *Named Insured*, this *Policy* applies:

- As if each *Named Insured* were the only *Named Insured*; and
- Separately to each *Insured* against whom a *Claim* is made.

**DEL NORTE SOLID WASTE MANAGEMENT AUTHORITY
COUNTY OF DEL NORTE SOLID WASTE MANAGEMENT
AUTHORITY
CITY OF CRESCENT CITY
STATE OF CALIFORNIA**

DRAFT

**PLEDGE OF REVENUE AGREEMENT
ESTABLISHING FINANCIAL ASSURANCES FOR
POSTCLOSURE MAINTENANCE AND POTENTIAL CORRECTIVE
ACTION RELATING TO THE CRESCENT CITY LANDFILL**

This agreement establishes a Pledge of Revenue to assure that adequate funds are available to carry out the Postclosure Maintenance of the Crescent City Landfill, and to enact necessary corrective actions due to impacts to ground or surface water, or non-water related impacts should such arise.

This Agreement shall become effective immediately, and is made and entered into by and between the Del Norte Solid Waste Management Authority (DNSWMA or 'Authority') and the California Department of Resources Recycling and Recovery (CalRecycle).

WHEREAS, California Public Resources Code (PRC) sections 43500 through 43610.1 and Title 27 of the California Code of Regulations ("Regulations"), Division 2, Chapter 6, Article 2, require operators of solid waste landfills to demonstrate the availability of financial resources to conduct postclosure maintenance activities; and

WHEREAS, sections 2228 and 22245 of the Regulations specify a Pledge of Revenue as an acceptable mechanism to demonstrate financial responsibility for financing postclosure maintenance costs of a solid waste landfill; and

WHEREAS, the Authority maintains the closed Crescent City Landfill, a solid waste landfill under assignment from the County of Del Norte, the property owner, in conformance with the findings, conditions, prohibitions and requirements contained in the permit, SWIS #08-AA-006, issued by the Del Norte County Environmental Health Department serving as Local Enforcement Agent for CalRecycle; and

WHEREAS, the Authority is pledging revenues from tipping fees collected at the Del Norte County Transfer Station (SWIS #08-AA-0018), deposited into the Del Norte Solid Waste Management Authority Fund; and

WHEREAS, the Authority has determined that the projected net revenues from tipping fees during the thirty (30) year period of postclosure maintenance, shall, during each year of this period, be greater than the yearly monitoring and

postclosure maintenance costs contained in the most recent Cost Estimate for the Crescent City Landfill, which has been submitted to CalRecycle in accordance with Regulations Title 27, Section 21840 of Chapter 4, subtitle 4.

NOW, THEREFORE, the Authority and CalRecycle do agree as follows:

1. The Authority hereby establishes a pledge of revenue to demonstrate financial responsibility for postclosure maintenance of the Crescent City Landfill in accordance with sections 22228 and 22245 of the Regulations.

2. The Authority hereby establishes a pledge of revenue to demonstrate financial responsibility for corrective action costs for reasonably foreseeable impacts to water from this landfill in accordance with section 22101(a) of Title 27, Division 2, Subdivision 1, Chapter 4, subchapter 5 of the Regulations. In 2013, such potential water related corrective action costs were projected in November 2013 to be \$_____.

3. The Authority hereby establishes a pledge of revenue to demonstrate financial responsibility for corrective action costs for reasonably foreseeable scenarios addressing non-water-related impacts from this landfill in accordance with section 22101 (b) of Title 27, Division 2, Subdivision 1, Chapter 4, subchapter 5 of the Regulations. In 2013, such potential non-water-related corrective action costs were projected in June 2013 to be \$522,200.

4. The most recent monitoring and postclosure maintenance cost estimate for the Crescent City Landfill, estimated in June 2013, to be \$96,225 annually for the period of postclosure maintenance, ending no sooner than February 2036. It is agreed that the amount of this pledge may increase or decrease to match any adjustment to the identified cost estimate which is mutually agreed by the Authority and CalRecycle.

5. The amount of the pledged revenue shall be equal to the most recent monitoring and postclosure maintenance cost projection plus the greater of the corrective action cost estimates for water-related and non-water-related impacts associated with this landfill.

6. The Authority agrees not to pledge net revenues from the tipping fees deposited into the Del Norte Solid Waste Management Authority Fund for any potentially conflicting purpose.

7. If the Authority ceases at any time to allocate the pledged revenue as identified herein to pay postclosure maintenance costs or to implement required postclosure maintenance activities, CalRecycle may seek appropriate and applicable remedies described within Title 27, Chapter 6, subchapter 4, Article 1 of the Regulations, sections 22270 – 22278.

Deleted: The Authority agrees not to pledge net revenues from the tipping fees deposited into the Del Norte Solid Waste Management Authority Fund.¶
¶
3. . The amount of the pledged revenue shall be equal to the most recent monitoring and postclosure maintenance cost

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8. If the Authority ceases at any time to retain control of its ability to allocate any pledged revenue to pay postclosure maintenance costs, the Authority or its successor shall notify CalRecycle and obtain alternate coverage within 60 days after control lapses, pursuant to section 22245 of the Regulations.

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9. In the event that CalRecycle determines that the Authority has failed, or is failing, to perform postclosure maintenance activities as required by law and the Crescent City Landfill Closure and Postclosure Maintenance Plan as amended, CalRecycle may direct the Auditor-Controller to pay to the Solid Waste Director or his/her successor(s) from the pledged revenues such amounts as are necessary to ensure sufficient postclosure maintenance, who shall then use such funds for postclosure maintenance in accordance with the directives of the LEA, CalRecycle, the North Coast Air Quality Management District and the Regional Water Quality Control Board for the North Coast Region, as applicable.

Deleted: 6

10. In the event that a participating member of the Authority withdraws from the Authority, the withdrawing member shall continue to be financially responsible for postclosure maintenance of the Crescent City Landfill when such a liability was incurred prior to the withdrawal date. All members of the Authority further agree that postclosure maintenance activities shall not be delayed in order to determine such proportionate share of the withdrawing member's liability.

Deleted: 7

11. In the event the Authority is dissolved, all members of the Authority agree to make financial assurances prior to dissolution that will ensure continued payment of each members' respective share of any outstanding indebtedness for postclosure maintenance of the Crescent City Landfill. All members of the Authority agree that postclosure maintenance activities shall not be delayed in order to determine the members' proportionate shares of such indebtedness.

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12. This agreement has been separately reviewed and approved by the City of Crescent City, the County of Del Norte, and the Del Norte Solid Waste Management Authority.



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

Staff Report

Date: 08 November 2013
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager
File Number: 230102 – Waste Discharge Requirement Fee Appeals & Investigations

Topic: Landfill road improvement and drilling investigation wells

Summary / Recommendation: That the Board direct staff to continue pursuit of the most cost and time-effective method to install these investigation wells at the Crescent City Landfill, including up to \$7500 in costs to improve an access road, and potential additional costs for project support from the Del Norte County Engineering Department.

Background: Groundwater Investigation Work Plan for the Crescent City Landfill describes the locations, procedures, and methods for developing and using two new groundwater monitoring locations at the Crescent City Landfill. These two new groundwater monitoring locations are intended to be used to clarify the gradient of groundwater flow nearest to the residential wells to the northeast which are closest to the landfill mound of the Crescent City Landfill. The Del Norte Solid Waste Management Authority (Authority) as administrator of landfill post-closure maintenance, and the County of Del Norte as owner of the landfill, intend to use data collected from these new wells to demonstrate that the Crescent City Landfill is not having an adverse impact on nearby residential wells. If staff of the Regional Water Quality Control Board of the North Coast region agree that the groundwater elevation and sampling data support such a conclusion, this data will be the basis for justifiably and permanently reducing the Threat / Complexity rating for the Crescent City Landfill from 'IA' to 'IIA' or 'IIB.'

Analysis: The following table details the current cost projections to develop these investigation wells and compare those total costs to the projected annual savings if

13 January 2012
I:\Tedd\LANDFILL\Post-Closure\Enviro Services\Change Order 1\20131113 Build Road to Drill Report.doc

1 Printed on >30% post-consumer recycled paper

4.3



these investigations result in permanently changing the Threat / Complexity rating from a I-A to a II-A.

Cost Analysis for Installing Investigation Wells

WDR Fees 2011/12 (I-A)	\$ 52,697
WDR Fees 2012/13 (II-A)	\$ 22,801
<hr/>	
Projected Annual Savings	\$ 29,896

Investigation Well Development Costs

EBA Change Order 1	\$ 2,000
Road Dept Costs	\$ 7,232
Drilling	\$ 9,837
Construction Oversight	\$ 3,600
Well Permit Fees	\$ 300
County Engineering Staff?	
Sampling, per event	\$ 1,158
<hr/>	
Total Well Dev't Costs	\$ 24,127
<hr/>	
Potential net benefit, first year	\$ 5,769

The drilling contractor says they are still interested in doing the work but would like to have another site visit to discuss the planned road improvements to make sure that all parties agree on the path forward.

Alternatives: The Board could direct staff to investigate the potential availability and mobilization costs for another appropriately licensed California drilling company that might have a drilling rig that could be driven across the sand to the drilling locations. Considering current staffing challenges, the Acting Authority Director intends on working with staff from the County engineering department to complete that investigation.

Fiscal Impact: The table above indicates that even with these additional costs, the potential benefit to the Authority in reduced permitting costs justifies continuing efforts to complete these investigation wells.

Related Issues: Authority (and possibly County Engineering) staff will work with the County Community Development Department to assure that these activities are properly permitted. At this time, it appears that this modest improvement of an existing road would not trigger additional permit requirements other than the well drilling permits would be required.



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027
P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812

October 18, 2013

Mr. Tedd Ward
Del Norte Transfer Station
1700 State St.
Crescent City, CA 95531

Dear Mr. Ward,

Thank you for considering participating in CalRecycle's 2014 Statewide Waste Characterization study. This study will update information on materials still being disposed in California's waste stream by sampling and characterizing waste at solid waste facilities throughout the state. The study would not be possible without the cooperation and assistance of these facilities. This project is crucial to CalRecycle's effort to understand what our waste stream is today, how it is changing, and what it will resemble tomorrow. And this is key to the state's policy, planning and regulatory decisions in the future as they relate to integrated waste management.

Below is a brief description of the study and the participation we're asking for from facilities.

- At facilities, trucks coming in the gate will be randomly selected, and a 200-lb waste sample will be taken from each selected truck. Trucks from routes serving businesses, residences, and self-haulers (public) will be selected. Samples will be weighed and sorted into materials. About 15 samples will be sorted at each facility each day. The sorting crew will be there all day in order to randomly capture samples during the day's operations.
- In addition, vehicles arriving at the facility will be surveyed to determine net weight and sector of origin (residential, commercial, or self-haul). Some other questions will be asked to gather data on construction and demolition loads and perhaps other questions as needed.
- Cooperation needed from facilities include providing a safe location to sort the waste (20 ft x 40 ft area would be ideal); at some facilities, we may need assistance from operators in the use of a loader to move samples from the tipping area to the sorting area; and several bins will be needed on sampling days for disposal of characterized samples and recovery of recycled materials (e.g., aluminum cans, etc.). Also, assistance will be needed from scale house personnel for selecting loads and surveying vehicles. The crew will manage materials and abide by any operational and health and safety protocols required by the facility.
- Twenty-five sites will be randomly selected throughout the state – sites will be contacted and asked to participate in the study during Fall of 2013. Field work will occur throughout 2014. Each site will be visited twice – some in Winter/Summer seasons, some in Spring/Fall seasons. In addition, another 15 sites will be used for vehicle surveys only (no sampling and sorting). Surveyors will be at the site one day, and the site visits will be distributed throughout the seasons. Overall, a total of 750 samples will be sorted, and about 7,000 vehicle surveys will be done. The consulting firm conducting the field work is MSW Consultants. CalRecycle staff will assist with some of the parts of the study and will also visit sites to observe the field work.
- Data collected at the facility can be provided to the facility about 2 months after the site visits. Also, the final report will be available May 2015.

6.1



Tedd Ward

From: Staklis, Peter [Peter.Staklis@CalRecycle.ca.gov]
Sent: Thursday, October 10, 2013 10:58 AM
To: tedd@recycledelnorte.ca.gov
Subject: Waste Characterization Study info and data needed

Hello Ted.

Thanks for participating in the 2014 waste characterization study. To finalize the facility data sheet we went over on the phone, CalRecycle needs some information about the vehicle counts and categories that dispose at Del Norte TS. If you could send this back to me soon that would be great.

		Weekday Vehicle Counts	Saturday Vehicle Counts	Sunday Vehicle Counts
Transfer trucks				
Haulers with residential waste				
Haulers with nonresidential waste (trucks carrying commercial, industrial, government, military, or multifamily waste)	Roll-offs			
	Packers or compactors			
Self-haul vehicles				
Total Vehicle Count				

Below is a brief summary of the 2014 waste characterization study and details of how the sampling and sorting will occur.

For questions about the study you can contact me at peter.staklis@calrecycle.ca.gov or call me at 916-341-6230. You can also contact Nancy or Tom below if you have detailed questions about the study.

Waste Characterization Study - Task 1: Sampling and sorting of waste disposed at solid waste facilities (landfills and transfer stations), and vehicle surveys..

At facilities, trucks coming in the gate will be randomly selected, and a 200-lb waste sample will be taken from each selected truck. Trucks from routes serving businesses, residences, and self-haulers (public) will be selected. Samples will be weighed and sorted into materials. About 15 samples will be sorted at each facility each day. The sorting crew will be there all day in order to randomly capture samples during the day's operations.

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For questions or more information, please contact:

Nancy Carr, Project Manager
916.341.6216
Nancy.Carr@CalRecycle.ca.gov

Tom Rudy
916.341-6229
Thomas.Rudy@CalRecycle.ca.gov

California State Senate

ALEX PADILLA
SENATOR, 20TH DISTRICT



RECEIVED

CITY OF CRESCENT CITY

October 1, 2013

City of Crescent City
Attn: City Council
377 J St
Crescent City, CA 95531-4008

Dear Colleague,

I respectfully ask for your support of Senate Bill 405 which would phase out single-use plastic bags in California.

Each year in California, more than 13 billion single-use plastic bags are handed out by retailers. CalRecycle reports that only 3% of single-use plastic bags are actually recycled. The other 97% litter our streams, rivers and coastline, and endanger birds, marine life and wildlife. Plastic bags remain one of the top items found during annual beach cleanups.

Plastic bags also contribute to blight in our communities and clog local storm water systems. Because plastic bags take 1,000 years to degrade, their impacts are compounded every year. California local governments spend more than \$25 million each year to collect and bury plastic bag waste. And the plastic bags that do enter our recycling centers slow the sorting process and jam machinery.

Earlier this year, I introduced SB 405. This bill would enact a statewide phase out of single-use plastic bags in California. This legislation is supported by a broad coalition that includes grocers, environmentalists and many local governments.

Despite strong support, SB 405 fell 3 votes short of passage this year. I remain committed to this effort, but I need your help. SB 405 will face another vote early next year. Between now and then, I am respectfully asking you to put your city on record in support of SB 405. The City of Los Angeles took this step in June of this year and joined 80 other California cities and counties who support the phase out of single-use plastic bags in their communities.

Please join me in this effort. Attached, please find a sample resolution in support of SB 405, a copy of the bill, and a fact sheet with additional information. I look forward to working with you so that single-use plastic bags are soon phased out in our state.

Thank you for your time and consideration. Please feel free to contact me at (916) 651-4020 if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Alex Padilla".

ALEX PADILLA
State Senator, 20th District

7.2



RESOLUTION

WHEREAS, each year in California more than 13 billion single-use plastic bags are handed out by retailers and only 3% of these bags are recycled; and

WHEREAS, plastic bags cause slow sorting and jam machinery at recycling centers costing California more than \$25 million dollars each year to collect and bury the plastic bag waste; and

WHEREAS, according to a study commissioned by the US Marine Debris Monitoring Program, plastic bags remain one of the top items found consistently during annual beach cleanups; and

WHEREAS, The Convention on Biological Diversity reports a total of 663 species have been affected by plastic marine pollution through entanglement or ingestion; and

WHEREAS, the United States Environmental Protection Agency finds that reducing the use of an item is one of the most effective ways to save our natural resources and protect the environment; and

WHEREAS, a third of Californians are subject to laws phasing out the use of single-use plastic bags; and

WHEREAS, State Senator Padilla has authored SB 405, which would prohibit grocery stores and large retailers from providing single-use bags to customers in 2015, and would expand that prohibition to convenience stores and food marts in 2016; and

WHEREAS, by prohibiting the free distribution of plastic bags, SB 405 would help eliminate a major source of pollution in California; and

NOW, THEREFORE, BE IT RESOLVED, with the concurrence of the Mayor, that by the adoption of this Resolution, the _____ hereby SUPPORTS Senate Bill 405 (Padilla) that would prohibit grocery stores, large retailers, convenience stores, and food marts from providing free single-use plastic bags to consumers, and require those stores to have reusable bags available for purchase.

PRESENTED BY _____

SECONDED BY _____

Senator Alex Padilla

Fact Sheet

SB 405 – PADILLA

Single-Use Bag Phase Out

(as amended 05/24/13)

Summary

SB 405 would phase out single-use plastic bags in California grocery stores, convenience stores, liquor stores, and pharmacies.

Background

Each year in California, more than 13 billion single-use plastic bags are handed out by retailers. According to the United States Environmental Protection Agency, 88% of plastic bags and sacks are not recycled. In California, only 3% are recycled, according to CalRecycle. Plastic bags cause litter, slow sorting and jam machinery at recycling centers costing California more than \$25 million dollars each year to collect and bury the plastic bag waste. According to a study commissioned by the US Marine Debris Monitoring Program, plastic bags remain one of the top items found consistently during annual beach cleanups.

Plastic bags are also harmful to the environment killing thousands of birds, turtles and other species. Most plastics do not degrade. Although they represent only 2.2% of waste stream in California, plastic waste is the predominate form of marine debris. Plastics are estimated to compose 60-80% of all marine debris and 90% of all floating debris worldwide.

Plastics not only entangle marine life, they are also ingested by marine life and birds. Most plastic marine debris exists as small plastic particles due to excessive UV radiation exposure and subsequent photo-degradation. The Convention on Biological Diversity reports a total of 663 species have been affected by plastic marine pollution through entanglement or ingestion.

The California Coastal Commission reports that "birds, fish and mammals often mistake plastic for food. Some birds even feed it to their young. With plastic filling their stomachs, animals have a false feeling of being full, and may die of starvation. Sea turtles mistake plastic bags for jellyfish, one of their favorite foods. Even grey whales have been found dead with plastic bags and sheeting in their stomachs."

The Scripps Institution of Oceanography at UC San Diego found evidence of plastic waste in more than 9% of the stomachs of fish collected in the North Pacific Subtropical Gyre and estimate that fish who reside in the intermediate ocean depths ingest 12,000- to 24,000 tons of plastic per year.

According to the United States Environmental Protection Agency, reducing the use of an item is one of the most effective ways to save our natural resources and protect the environment. To date, many local jurisdictions in California have enacted ordinances. The ordinances vary with some requiring a charge for paper carry-out bags and others banning both single-use plastic and paper

FOR MORE INFORMATION – Contact Angela Manetti, Office of Senator Alex Padilla (916) 651-4020

Green Vets Los Angeles
GreenWaste Recovery
Heal the Bay
Humboldt County Board of Supervisors
Humboldt Waste Management Authority
LMV Productions
Los Angeles County Board of Supervisors
Los Angeles County Integrated Waste
Management Task Force
Napa Valley CanDo Environment Group
National Hispanic Environmental Council
Natural Resources Defense Council
Pacifica's Environmental Family
Planning and Conservation League
Plasticbaglaws.org
Republic Services
Santa Clara County Board of Supervisors
Save Our Shores
Seventh Generation Advisors
Sierra Club California
Surfrider Foundation
Team Marine – Santa Monica High School
The Northern California Recycling Association
Turtle Island Restoration Network
United Food & Commercial Workers Western
States Council
William C. Velazquez Institute
Zanker Road Resource Management

carryout bags. These ordinances have both eliminated the costs associated with plastic bags as well as substantially reduced the volume and costs associated with paper bags in communities.

For example, San Francisco, Los Angeles County, San Jose, and San Luis Obispo County are already experiencing the benefits of reducing the use of plastic bags. After just one year of implementation of its bag ordinance, the City of San Jose is reporting 50% cleaner creeks. Los Angeles County is reporting a 95% reduction of all single-use bags distributed, including a 30% reduction of paper bags.

Existing Law

Section 42254 and 42257 of the Public Resources Code requires large grocery stores to establish a plastic bag recycling program and sunsets on January 1, 2020.

Current California law is silent on the reduction of single-use plastic bags.

This Bill

This bill would:

- prohibit a store, on and after January 1, 2015, from providing a *single-use carryout bag* (i.e., paper, plastic, or other material) to a customer at the point-of-sale. (§42283(a))
- authorize a store, on and after July 1, 2016, to provide a *reusable grocery bag* (i.e., cloth or durable plastic) to a customer, which may be made available for purchase. (§42283(c)(1)).
- authorize a store to make a *recyclable paper bag* available for purchase at the point of sale. (§42283(d)).
- specifies standards for reusable grocery bags. (§42281)

- allows ordinances adopted prior to September 1, 2013 to continue to be enforced. (§42287 (b)).
- prohibits any local agency from enforcing an ordinance related to single-use carryout bags after January 1, 2014. (§42287 (b))
- allows local agencies to only amend the cost associated with the recyclable paper bag for existing ordinances (§42287 (c))
- authorizes the California Department of Resources, Recycling, and Recovery to inspect and audit a reusable bag producer. (§42282 (a)).

Support

5 Gyres Institute
Azul
BagIt
Board of Supervisers
California Coastkeeper Alliance
California Coastal Coalition
California Resource Recovery Association
California State Lands Commission
Californians Against Waste
Central Contra Costa County Solid Waste Authority
City of El Cerrito
City of Long Beach
City of Palo Alto
City of Sacramento
City and County of San Francisco
City of Sunnyvale
City of San Francisco
Clean Water Action
Clean Water California
Contra Costa Clean Water Program
County of Los Angeles
County of San Mateo
Environment California
Greater San Fernando Valley Chamber of Commerce
Green Sangha

FOR MORE INFORMATION – Contact Angela Manetti, Office of Senator Alex Padilla (916) 651-4020



Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

Staff Report

Date: 08 November 2013
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager

Attachment: DNSWMA Directed Complimentary Bin Pull Report 10/14/13
File Number: 031205 – Community Cleanup

Topic: Cleanup along Union Street

Summary/ Recommendation: That the Board direct staff to work with Mike Justice of Our Daily Bread Ministries and County Code Enforcement Officer Dave Mason to facilitate a cleanup along Union Street before the end of 2013 by:

1. Authorizing the delivery and pickup of a complimentary bin from Recology Del Norte.
2. Request that Hambro/WSG waive their portion of the disposal fees for the mixed solid wastes from this cleanup disposed in that bin.
3. Authorize the waiving of the Authority portion of the fees for solid wastes for the materials placed in that bin.

There may be some charges for items charged per unit such as tires, appliances and furniture, which would be charged to the County's account. If the County has not used up its annual allocation of \$15,000 disposal costs, there would be no actual charge to the County.

Background: Under the collections Franchise agreement with Recology Del Norte, the Authority may direct up to twenty complimentary bin pulls per calendar year. The attached report from Recology confirms that the Authority had already authorized seventeen bin pulls prior to approving two additional bins for City-organized cleanups along Elk Creek.

Analysis: The Authority has one remaining complimentary bin pull under the Franchise agreement before the end of 2013. Other cost commonly associated with such



cleanups include labor, equipment and disposal costs for solid wastes and items charged per unit such as tires, appliances and furniture. Commissioner Gitlin has arranged labor for this cleanup with Our Daily Bread Ministries, and County Code Enforcement Officer Dave Mason has said he would help initiate this cleanup. Waiving all fees for items charged per unit is somewhat more problematic, as each of these items must be separately registered in our system for reporting to contractors and state agencies, and to do so would require establishing new material codes in the computer for each item disposed in this cleanup. Creating new material codes significantly complicates regular Authority reporting and recordkeeping even for months when those new codes are not used.

For the recent cleanup of Elk Creek organized by the City, the City agreed to absorb the fees for the per unit charges onto their account. Staff recommendation is to have the same arrangement for this cleanup coordinated by the County.

Alternatives: The Board could take no action, and perhaps direct use of the complimentary bin pull for some other purpose before the end of the year.

DNSWMA -- Directed Complimentary Bin Pull Report 10-14-13

Earn Date	Cust#	Service Addr	Route	Code	Ticket #	Event	Bin / Service
06/30/2013	287417	900 WASHINGTON BLVD #A	060	D1044	725468	EAGLE SCOUT - WALMART CLEAN UP	20YD TRASH
07/04/2013	287151	JULY 4TH	070	D1044	725426	JULY 4TH / PARADE CARTS	11 - 64 TRASH / RECYCLE CARTS
07/04/2013	277111	JULY 4TH / STAMPS WAY #A	060	D1044	725435	JULY 4TH	20YD TRASH
07/04/2013	277129	JULY 4TH / FRONT ST & G ST	060	D1044	725448	JULY 4TH	20YD TRASH
07/06/2013	287417	900 WASHINGTON BLVD #A	060	D1044	725469	EAGLE SCOUT -WALMART CLEAN UP	40YD TRASH #2
08/01/2013	252601	421 HWY 101 N #B	060	D1044	725449	DEL NORTE COUNTY FAIR	20YD TRASH
08/01/2013	252601	421 HWY 101 N #B	060	D1044	725450	DEL NORTE COUNTY FAIR	20YD TRASH BIN #2
08/01/2013	252601	421 HWY 101 N #B	060	D1044	725452	DEL NORTE COUNTY FAIR	3YD RECYCLE
08/01/2013	252601	421 HWY 101 N #B	060	D1044	725454	DEL NORTE COUNTY FAIR	3YD RECYCLE #2
08/01/2013	252601	421 HWY 101 N #B	060	D1044	725455	DEL NORTE COUNTY FAIR	3YD TRASH - RABBIT BARN
09/21/2013	254144	ENDERT'S BEACH RD #A	111	D1044	725458	CALIFORNIA COASTAL CLEAN UP	2YD TRASH
09/21/2013	254151	ANCHOR WAY	111	D1044	725460	CALIFORNIA COASTAL CLEAN UP	4YD TRASH
09/21/2013	254193	PEBBLE BEACH DR	111	D1044	725461	CALIFORNIA COASTAL CLEAN UP	2YD TRASH
09/21/2013	254201	POINT ST GEORGE #A	111	D1044	725462	CALIFORNIA COASTAL CLEAN UP	3YD TRASH
09/21/2013	254219	KELLOGG RD - BEACH ACCESS	111	D1044	725465	CALIFORNIA COASTAL CLEAN UP	4YD TRASH
09/21/2013	254227	15100 HWY 101 N-SR	111	D1044	725467	CALIFORNIA COASTAL CLEAN UP	4YD TRASH
10/11/2013	254706	SEA CRUISE / FRONT & G ST	060	D1044	725457	SEA CRUISE	20YD TRASH

Del Norte Mandatory Commercial Recycling (MCR)

Correspondence with Spencer Fine, CalReycle

This note is currently in Program Code 2030:

On 24 July 2012 the DNSWMA Board adopted their Mandatory Commercial Recycling Program, as had been drafted with the advice and review of the Del Norte Solid Waste Task Force. Education & Outreach: Radio ads regarding Mandatory Commercial Recycling (MCR) ran on KPOD-AM and KCRE-FM in June 2012. Newspaper ad (6" x 6.5") in the Del Norte Triplicate re. MCR ran in August 2012. A letter re. MCR requirements was sent to all 387 Recology Del Norte commercial and multi-family collection customers in June 2013. Coverage: As of January 2013, 90 commercial customers had collections >4 cy/week of trash, and 36 of these accounts also had subscribed for recycling collections. 50 Multi-family customers had > 4cy/week trash collections and 34 of these customers also had recyclables collected. By August 2013, 40 of these >4cy/week multi-family accounts had recyclables collected. Each of these customers could be self-hauling their recyclables, but the proportion doing so is unknown at this time.

Spencer Fine's comments about the note: The main components to be addressed are the bulleted items. I have my questions in bold. Can you please take a look at all the information to ensure that it is correct? Feel free to add/change anything to reflect the situation. My plan is to upload this into the staff notes section of the Program Code 2030 in the 2012 EAR. It will be above your note, and will read as follows:

Per Tedd Ward, DNSWMA Acting Director / Program Manager:

- A description of education and outreach activities implemented,
 - Electronic – Information available on Recology Del Norte and DNSWMA website, electronic advertisement in Del Norte Triplicate newspaper (e-edition). Radio ads on two radio stations in June 2012.
 - Print – MCR requirements letter mailed to 385 commercial/multifamily customers. MCR advertisement in Del Norte Triplicate newspaper.
 - Direct Contact – presentation at DNSWMA Board meetings, general direct contact to businesses while on site visits, and an advertised public meeting of the Del Norte Solid Waste Task Force on May 10, 2012 on this topic.
- The total number of businesses (4 cy or more of garbage per week) that meet the threshold and how many are not recycling,
 - The letter sent to the 387 commercial and multifamily collection customers was sent to all commercial and MF customers regardless of service volume. Those that subscribed to more than 4 cy weekly garbage collection included the 90 commercial and 50 MF customers. The other 247 are not subject to the requirements of this program, though recycling is provided to MF customers for no additional charge.
- The total number of multifamily complexes that meet the threshold (5 or more units) and how many are not recycling.

- In your notes, it refers to MF's with 4 cy, is it possible to use the 5 or more as the guiding factor. If not then the 4 cy is ok.
- Under Recology Del Norte's Collection Franchise Agreement, recycling collections are offered for no extra charge to any entity with beds and pillows, including hotels. Analyzing Recology Del Norte's customer records, as of January 2013, collection customers with five or more units included 54 apartments, 18 mobile home parks, 16 RV or trailer parks, and 25 hotels or motels. Of these, 37 apartment complexes had recycling collections (69%), 17 mobile home parks had recycling (94%), and 11 RV parks had recycling (69%). Among the hotels, 10 also subscribed to recycling collections (40%). Thus, excluding hotels, 65 of 88 multi-family complexes or 74% also subscribed to recycling collections.
- Of the 50 MF accounts with over 4 cy of weekly trash collection, 40 also subscribe to recycling collection services.
- It is worth noting that subscribing to collection services is not mandatory, and those MF complexes that do not subscribe for recycling collections with Recology Del Norte could be self-hauling their recyclable materials.
- Methods for following up with those which are covered by the law but are without recycling services.
 - Monitoring is to be done on a yearly basis with those which are not recycling; can you please describe the strategy to accomplish this? Monitoring of and outreach to specific commercial or MF accounts will be driven by citizen complaints. Recology Del Norte will include in their annual reports summary information indicating the number of commercial or MF accounts with >4 cy /week garbage service which do not subscribe for recycling collections.
- If applicable, the enforcement efforts and the rationale for allowing exemptions. *The Del Norte Solid Waste Task Force specifically recommended eliminating any local enforcement of this program.*

Mandatory Commercial Recycling Program

For the Del Norte Solid Waste Management Authority

Adopted: 24 July 2012 by the Del Norte Solid Waste Management Authority

Last revised: 12 July 2012, by the Del Norte Solid Waste Task Force

Purpose: This document describes the Mandatory Commercial Recycling Programs for the Del Norte Solid Waste Management Authority, with the purpose of complying with the requirements of AB 341, the Mandatory Commercial Recycling law described under section 42649 of the Public Resources Code and in Title 14, sections 18835 through 18839 of the California Code of Regulations, promoting the recycling and diversion of solid waste and establishing the requirements for commercial business subject to this law to recycle.

Review and Approvals: This Commercial Recycling Program was reviewed and approved by the Board of the Del Norte Solid Waste Management Authority on 24 July 2012.

Applies to: This program applies to each commercial or public entity that generates four cubic yards or 880 pounds or more of solid waste and recyclable or compostable materials per week, or that generates sixteen cubic yards or 3520 pounds of solid waste, recyclable or compostable materials per month. This Mandatory Commercial Recycling program also applies to all multi-family residential properties with five or more units at the same address, regardless of the amount of commercial solid waste generated.

Identification: To identify businesses that are subject to the requirements of this Mandatory Commercial Recycling program, Authority staff will compile and periodically update a list of such businesses and agencies, referencing reports regularly submitted by the Franchise collection company (Recology Del Norte) regarding commercial entities or agencies that subscribe to 4 cubic yards or more of weekly collection services, businesses listed as holding business licenses or membership in the Crescent City-Del Norte Chamber of Commerce, or Authority customer records.

Notification, Outreach & Education: The Authority will implement the following to notify commercial businesses and multi-family complexes about the requirements of this law and compliance alternatives:

Printed Materials:

1. The franchise collection company, Recology Del Norte, is sending customer-specific letters to their commercial customers about ways each customer could reduce their trash and increase recycling, often resulting in a savings for the collection services provided.

2. The Authority drafted a billing insert for placement into the Recology bills that will be mailed in June 2012.

Website:

3. Starting in May 2012, the Authority posted information on the requirements of the commercial recycling mandate and options for compliance on our website: www.recycledelnorte.ca.gov

Direct Contact:

4. In association with the Del Norte Solid Waste Task Force, Authority staff convened a public workshop for businesses, landlords, and tenants on 10 May 2012 that addressed the commercial recycling mandate requirements.
 - a. In the week preceding this meeting, the Authority ran radio ads on local radio stations KPOD and KCRE during the first week of May 2012 inviting the public to attend this meeting.
 - b. Authority staff submitted a press release to the Del Norte Triplicate regarding the commercial recycling mandate and the meeting on 10 May 2012, which resulted in a front page story prior to the meeting.

Monitoring: Monitoring compliance with the commercial recycling mandate will be an ongoing responsibility of the Del Norte Solid Waste Management Authority, and such activities will be driven by citizen complaints.

Exemptions: As industrial waste is excluded from the State regulatory definition of 'commercial solid waste,' this Mandatory Commercial Recycling program does not pertain to waste and recyclables generated in association with manufacturing operations in Del Norte County.




Del Norte Solid Waste Management Authority

1700 State Street, Crescent City, CA 95531

Phone (707) 465-1100 Fax (707) 465-1300

www.recycledelnorte.ca.gov

Staff Report

Date: 07 November 2013
To: Commissioners of the Del Norte Solid Waste Management Authority
From: Tedd Ward, M.S. – Acting Director / Program Manager 
Attachment: 2012 Annual Report Summary for DNSWMA
File: 101503
Topic: Responsibilities and History of the Del Norte Solid Waste Management Authority (Authority) – AB939

Summary: Status report; no action required. This report is the second of a series intended to provide Commissioners with a better understanding of the historic and regulatory context under which Authority programs and activities have evolved since its formation in 1992. This report will explore the second of the six purposes of the Authority as described in the first Amended Joint Powers Agreement relating to waste prevention, recycling, composting, household hazardous waste and education and public information.

Background: In 2012, the Crescent City Council, the Del Norte County Board of Supervisors and the Del Norte Solid Waste Management Authority each approved the First Amended Joint Powers Agreement Creating the Del Norte Solid Waste Management Authority. In this Agreement, the City and County have affirmed that they agree that the Authority is to be responsible for:

“... B) Preparing, implementing and providing related monitoring, reporting, updates and revisions for programs of a Regional Agency Integrated Waste Management Plan as required under the California Integrated Waste Management Act of 1989 as amended (California Public Resources Code commencing with section 40050), including programs related to used motor oil, oil filters, and household hazardous wastes and other materials and products banned from mixed waste disposal; ...”

Analysis: The Regional Agency Integrated Waste Management Plan (RAIWMP)

includes:

- The Source Reduction and Recycling Element (SRRE, which has many sub-parts, or components), including:
 - o The Source Reduction Component
 - o The Recycling Component
 - o The Composting Component
 - o The Education and Public Information Component
 - o The Special Waste Component
 - o The Funding Component
- The Household Hazardous Waste Element (HHWE)
- The Nondisposal Facility Element and
- Countywide Siting Element (for disposal facilities)

Together, the elements of these plans describe the programs the Authority has implemented in Del Norte to cut its waste in half on a per capita basis since the year 1990. The plan also describes where the waste which cannot be prevented, composted, or recycled will be disposed, and which of these programs the Authority intends to continue to meet the on-going requirements of these laws. These plans are quite detailed, and describe when and how all programs are to be implemented and financed. Since the California Integrated Waste Management Act of 1989 was signed into law, it has been amended many times, and now compliance with this Act is measured as disposing an amount which is less than or equal to the calculated 'disposal cap' tonnage calculated for each community. Should either the City or County dispose more than would be allowed under the 'disposal cap,' or fail to implement the programs described in the SRRE or HHWE, the State could potentially impose fines of up to \$10,000 per day (PRC 41850).

Alternatives: One of the reasons the City and County formed the Del Norte Solid Waste Management Authority as a Joint Powers Authority was because this law essentially required the City and the County to each plan for and manage a suite of programs to expand opportunities and to educate our community to reuse, recycle, compost and properly manage their household hazardous wastes. If the Authority were to be dissolved at some future date, the City and the County each would be required by CalRecycle to explicitly describe how they would meet these requirements and how those efforts would be coordinated.

Related Issues: As the sole local government agency responsible for solid waste and recycling program planning, implementation, monitoring and reporting, the Authority also administers block grant programs to enhance beverage container and used oil and oil filter recycling. These grant funds greatly assist this agency in conducting the public outreach and education to which we have committed.

Annual Report Summary: Del Norte Solid Waste Management Authority (2012)

This Annual Report Summary is an official record of your CalRecycle Electronic Annual Report submission, except for your Venue/Event section information, which is contained in a separate report. You may reach that section from the Electronic Annual Report's left navigation bar.

Before submitting your report to CalRecycle, please take the time to review everything on this page to confirm it is complete and correct. If you need to modify some information, close this window to return to the Electronic Annual Report to make your corrections. Then, preview the report again.

Summary Generated On: Wednesday, August 21, 2013 at 4:05 PM

Summary	Jurisdiction Contact
Jurisdiction: Del Norte Solid Waste Management Authority Report Year 2012 Filed: Report Status: Due	Jurisdiction Tedd Ward Contact: Address: 1700 State St Crescent City, CA 95531 Phone (707) 465-1100 Number: Fax Number: (707) 465-1300 Email tedd@recycledelnorte.ca.gov Address: Update http://www.calrecycle.ca.gov Contact Info: /LGCentral/Contacts/ContactChg.htm
Submitted Information	
Date Report Submitted: Not Submitted Report Submitted By: Not Submitted	

Disposal Rate Calculation	
Definition of Terms	
Reporting-Year Disposal Amount (tons) - defaults to the total tonnage disposed in the Reporting-Year by a jurisdiction as reported to the Disposal Reporting System (DRS). Disposal contains all jurisdiction waste that was disposed in CA landfills, transformation facilities, and exported out-of-state. Any changes will require you submit a Reporting Year Disposal Modification Certification Sheet (PDF) . See User's Guide or contact LAMD representative if uncertain.	
Disposal Reduction Credits - the EAR calculator will subtract these credits from your requested total in the Reporting-Year Disposal Amount field. Requesting credits will require you submit a Reporting Year Disposal Modification Certification Sheet (PDF) . Descriptions of these credits can be found on that sheet. See EAR User's Guide or contact LAMD representative if uncertain.	
Reporting-Year Transformation Waste (tons) - defaults to the total tonnage of waste sent in the Reporting-Year by a jurisdiction to a CalRecycle-permitted transformation facility as reported to the Disposal Reporting System (DRS). Transformation is factored into the Per Capita rate only, and is not deductible. To eliminate the Per Capita credit for transformation tonnage, change the <i>Reporting-Year Transformation Waste (tons)</i> number to 0.00.	
Reporting-Year Population - January 1st estimate of the number of inhabitants occupying a jurisdiction in the Reporting-Year as prepared by the California Department of Finance (DOF)	
Reporting-Year Employment - the estimate of the annual average number of employees by jurisdiction in the Reporting-Year as prepared by the California Employment Development Department (EDD)	
Additional Definitions - for additional definitions and/or acronym descriptions, see the LGCentral Glossary .	
Reporting-Year Disposal Amount (tons):	18,589.70
Disposal Reduction Credits (Reported):	
Disaster Waste (tons):	0.00
Medical Waste (tons):	0.00
Regional Diversion Facility Residual Waste (tons):	0.00
C&O Waste (tons):	0.00
Class II Waste (tons):	0.00
Out-of-State Export (Diverted) (tons):	0.00
Other Disposal Amount (tons):	0.00

Total Disposal Reduction Credit Amount (tons):	0																									
Total Adjusted Reporting-Year Disposal Amount (tons):	18,590.00																									
Reporting-Year Transformation Waste (tons):	00.00																									
Reporting-Year Population:	28,429																									
Reporting-Year Employment:	7,860																									
Reporting-Year Calculation Results (Per Capita)																										
	<table border="1"> <thead> <tr> <th></th> <th colspan="2">Population</th> <th colspan="2">Employment</th> </tr> <tr> <th></th> <th>Target</th> <th>Annual</th> <th>Target</th> <th>Annual</th> </tr> </thead> <tbody> <tr> <td>Disposal Rate without Transformation(pounds/person/day):</td> <td></td> <td>3.6</td> <td></td> <td>13.0</td> </tr> <tr> <td>Transformation Rate (pounds/person/day):</td> <td>0.8</td> <td>0.0</td> <td>3.0</td> <td>0.0</td> </tr> <tr> <td>The Calculated Disposal Rate (pounds/person/day):</td> <td>4.0</td> <td>3.6</td> <td>14.8</td> <td>13.0</td> </tr> </tbody> </table>		Population		Employment			Target	Annual	Target	Annual	Disposal Rate without Transformation(pounds/person/day):		3.6		13.0	Transformation Rate (pounds/person/day):	0.8	0.0	3.0	0.0	The Calculated Disposal Rate (pounds/person/day):	4.0	3.6	14.8	13.0
	Population		Employment																							
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The Calculated Disposal Rate (pounds/person/day):	4.0	3.6	14.8	13.0																						

Calculation Factors

If any boxes are checked, please complete, and sign the Reporting Year Disposal Modification Certification Sheet and mail, e-mail or FAX to CalRecycle within 7 business days of submitting your report. If you are only claiming report-year disposal deductions for waste transported to a certified Transformation facility, you do not need to fill out the certification request.

Although you will be able to submit your electronic Annual Report without completing this sheet, your Annual Report will not be deemed complete until this sheet is completed and received by CalRecycle. Contact your LAMD representative for details.

- ☐ Alternative disposal tonnage
☐ Deductions to DRS disposal tonnage

Questions and Responses**Rural Petition for Reduction in Requirements****Rural Petition For Reduction**

1. **Question:** Was your jurisdiction granted a Rural Petition for Reduction by CalRecycle?
 For more information regarding Rural Petition For Reduction, go to Rural Solid Waste Diversion Home Page.

Response
 No.

Newly Incorporated Cities**New City**

1. **Question:** Since the date of your last Annual Report, are there any newly incorporated cities within your county/regional agency?

Response
 No.

Disposal Rate Accuracy

- 1. Question:** Are there extenuating circumstances pertaining to your jurisdiction's disposal rate that CalRecycle should consider, as authorized by the Public Resources Code Section 41821(c)? If you wish to attach additional information to your annual report, please send those items or electronic files to your LAMD representative; Include a brief description of those files below. If so, please use the space below to tell CalRecycle.

Response

No.

Planning Documents Assessment**Source Reduction and Recycling Element (SRRE)**

- 1. Question:** Does the SRRE need to be revised?

Response

No.

Household Hazardous Waste Element (HHWE)

- 2. Question:** Does the HHWE need to be revised?

Response

No. CalRecycle staff clarified that DNSWMA's HHW programs may be updated through this Annual Report process. DNSWMA has adopted policies supporting Extended Producer Responsibility programs - especially for household hazardous products - as described in Authority Resolution 2007-06. Towards this end, the Authority has adopted Change Orders with our Transfer Station Operations contractor (Hambro/WSG) and our HHW Event contractor authorizing each to work with PaintCare to expand recovery of architectural coatings.

Non-Disposal Facility Element (NDFE)

- 3. Question:** Describe below any changes in the use of nondisposal facilities, both existing and planned (e.g., is the jurisdiction using a different facility within or outside of the jurisdiction, has a facility closed, is a new one being planned).

Response

The Hambro Group of companies stored and/or processed a variety of materials at affiliated businesses along Elk Valley Road, and these facilities have closed or are in the process of closing. Most significantly, the processing and composting of yard debris by Snoozle Shavnigs has stopped operations, as well as the Eco-Store, which sold items salvaged at the Del Norte County Transfer Station has also closed and ceased operations. As of August 2013, no replacement facilities have been planned or proposed.

Non-Disposal Facility Element (NDFE)

- 4. Question:** Are there currently any nondisposal facilities that require a solid waste facility permit located (or planned to be sited) in your jurisdiction that are not identified in your NDFE?

Response

No.

Summary Plan Assessment

Summary Plan

- 1. Question:** Does the Summary Plan need to be revised?

Response

No.

Siting Element Assessment**Total County or Agency Wide Disposal Capacity**

- 1. Question:** Based on the best available estimates of current and future disposal, how many years of disposal capacity does your county or regional agency have?

Response

17

Total County or Agency Wide Disposal Capacity

- 2. Question:** If you do not currently have 15 years of disposal capacity, describe your strategy for obtaining 15 years of capacity.

Response

The Solid Waste Disposal Agreement between the Dry Creek Landfill and the contracted operator of the Del Norte County Transfer Station (Hambro/WSG) has a term of 15 years from the date of commencement (14 March 2005), with two automatic five year extensions. Thus if no action is made to dissolve this agreement, it secures disposal for all wastes from the Del Norte County Transfer Station through 13 March 2030.

Siting Element Adequacy

- 3. Question:** Does the Siting Element need to be revised? The Siting Element will need to be revised if you have less than 15 years disposal capacity and have not described a strategy for obtaining 15 years disposal capacity.

Response

No.

Areas of Concern / Conditional Approvals**Areas of concern**

- 1. Question:** Did CalRecycle require your jurisdiction to address any areas of concern when determining the adequacy of your solid waste planning documents, or any of their elements?

Response

No.

Conditional approvals

- 2. Question:** Did CalRecycle give conditional approval to any of your solid waste planning documents, or any of their elements?

Response

No.

Additional Information

Additional Information

1. Question: Is there anything else you would like to tell CalRecycle about unique or innovative efforts by your jurisdiction to reduce waste generation and increase diversion, about your jurisdiction's public education efforts, or about specific obstacles to reaching your jurisdiction's diversion goal? If you wish to attach additional information to your annual report, please send those items or electronic files to your LAMD representative and include a brief description of those files below.

Response

Yes. A copy of the Mandatory Commercial Recycling Program For the Del Norte Solid Waste Management Authority has been submitted to Spencer Fine, and has also been uploaded in association with this report. Similarly, a compilation of documents used by the Del Norte County Building Department to implement CalGreen measures has also been submitted to Spencer Fine.

SRRE and HHWE Diversion Programs

1010-SR-BCM (Backyard and On-Site Composting/Mulching)

Current Status: SO - Selected and Ongoing Program Start Year: 1994
Report Year Diversion Tons: 0.00

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

1020-SR-BWR (Business Waste Reduction Program)

Current Status: AO - Alternative and Ongoing

Program Start Year: 1999
Report Year Diversion Tons: 0.00

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes

Jurisdiction Notes

1030-SR-PMT (Procurement)

Current Status: SO - Selected and Ongoing Program Start Year: 1994
Report Year Diversion Tons: 0.00

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

1050-SR-GOV (Government Source Reduction Programs)

Current Status: SO - Selected and Ongoing Program Start Year: 2011
Report Year Diversion Tons: 104.89

Existed before 1990: Yes
Selected in SRRE: No
Owned or Operated: Yes

Jurisdiction Notes

DNSWMA has established a Reuse area at the Del Norte County Transfer Station from which customers can take free items that have been salvaged during operations.

1060-SR-MTE (Material Exchange, Thrift Shops)

Current Status: SO - Selected and Ongoing Program Start Year: 1990
Report Year Diversion Tons: 0.00

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: No

Jurisdiction Notes

In 2012, due in part to the economic downturn and reduced demand for the flooring produced by Hambro Group of companies, the Eco-Store was closed as Hambro/WSG closed most of their other affiliated businesses.

2000-RC-CRB (Residential Curbside)

Current Status: SO - Selected and Ongoing Program Start Year: 1990
Report Year Diversion Tons: 0.00

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: Yes

Selected Program Details: Multi-family residences | Single-family residences | Commingled (Single-stream) | Source separated | Film Plastic | Glass | Metal | Miscellaneous paper (includes phone books, catalogs, magazines and other paper) | Newspaper | Office paper (white & colored ledger, computer paper, other office paper) | Other material types (describe below) | Plastic 1-2 | Plastic 3-7 | Polystyrene/Styrofoam | Uncoated corrugated cardboard and paper bags

Jurisdiction Notes**2010-RC-DRP (Residential Drop-Off)**

Current Status: SO - Selected and Ongoing Program Start Year: 1993
Report Year Diversion Tons: 0.00

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

Recology Del Norte, under contract with the Del Norte Solid Waste Management Authority, also provides and services sixty pairs of streetside trash and recycling containers located in and around Crescent City for the convenience of tourists and visitors. All materials accepted in the residential curbside recycling program are also accepted in the streetside recycling containers.

2020-RC-BYB (Residential Buy-Back)

Current Status: SO - Selected and Ongoing Program Start Year: 1990
Report Year Diversion Tons:
0.00

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: No

Jurisdiction Notes

2030-RC-OSP (Commercial On-Site Pickup)

Current Status: SO - Selected and Ongoing Program Start Year: 1994
Report Year Diversion Tons:
0.00

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Selected Program Details: Large Generators (4.0 cy/week) | Multi-family residences | Commingled (Single-stream) | Source separated | Film Plastic | Glass | Metal | Miscellaneous paper (includes phone books, catalogs, magazines and other paper) | Newspaper | Office paper (white & colored ledger, computer paper, other office paper) | Other material types (describe below) | Plastic 1-2 | Plastic 3-7 | Polystyrene/Styrofoam | Uncoated corrugated cardboard and paper bags

Jurisdiction Notes

On 24 July 2012 the DNSWMA Board adopted their Mandatory Commercial Recycling Program, as had been drafted with the advice and review of the Del Norte Solid Waste Task Force. Education & Outreach: Radio ads regarding Mandatory Commercial Recycling (MCR) ran on KPOD-AM and KCRE-FM in June 2012. Newspaper ad (6" x 6.5") in the Del Norte Tripllicate re. MCR ran in August 2012. A letter re. MCR requirements was sent to all 387 Recology Del Norte commercial and multi-family collection customers in June 2013. Coverage: As of January 2013, 90 commercial customers had collections >4 cy/week of trash, and 36 of these accounts also had subscribed for recycling collections. 50 Multi-family customers had >4cy/week trash collections, and 34 of these customers also had recyclables collected. By August 2013, 40 of these >4cy/week multi-family accounts had recyclables collected. Each of these customers could be self-hauling their recyclables, but the proportion doing so is unknown at this time.

2040-RC-SFH (Commercial Self-Haul)

Current Status: AO - Alternative and Ongoing

Program Start Year: 1978
Report Year Diversion Tons:
0.00

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: No

Jurisdiction Notes

2070-RC-SNL (Special Collection Seasonal (regular))

Current Status: AO - Alternative and Ongoing

Program Start Year: 1994
Report Year Diversion Tons:
0.00

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes

Jurisdiction Notes

Recology Del Norte collects holiday trees from residential customers without charge and without having such count as one of the two allowed bulky items.

2080-RC-SPE (Special Collection Events)

Current Status: AO - Alternative and Ongoing

Program Start Year: 1996
Report Year Diversion Tons:
0.00

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes

Jurisdiction Notes

3010-CM-RSG (Residential Self-haul Greenwaste)

Current Status: SO - Selected and Ongoing

Program Start Year: 1994
Report Year Diversion Tons:
0.00

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

3030-CM-CSG (Commercial Self-Haul Greenwaste)

Current Status: AO - Alternative and Ongoing

Program Start Year: 1994
Report Year Diversion Tons:
0.00

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: No

Jurisdiction Notes

3040-CM-FWC (Food Waste Composting)

Current Status: SO - Selected and Ongoing

Program Start Year: 1993
Report Year Diversion Tons:
0.00

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: No

Jurisdiction Notes

4010-SP-SLG (Sludge (sewage/industrial))

Current Status: DE - Dropped in an earlier year

Program Start Year: 1990
Report Year Diversion Tons:
0.00

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: No

Jurisdiction Notes

4020-SP-TRS (Tires)

Current Status: DE - Dropped In an earlier year	Program Start Year: 1997 Report Year Diversion Tons: 0.00	Existed before 1990: No Selected in SRRE: Yes Owned or Operated: No
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Jurisdiction Notes**4030-SP-WHG (White Goods)**

Current Status: SO - Selected and Ongoing	Program Start Year: 1990 Report Year Diversion Tons: 45.52	Existed before 1990: Yes Selected in SRRE: Yes Owned or Operated: Yes
---	---	---

Jurisdiction Notes

2012: Eco-Store closed. All appliances legally disposed are delivered to DNC Transfer Station or collected by Recology Del Norte.

4040-SP-SCM (Scrap Metal)

Current Status: SO - Selected and Ongoing	Program Start Year: 1998 Report Year Diversion Tons: 181.97	Existed before 1990: No Selected in SRRE: Yes Owned or Operated: Yes
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Jurisdiction Notes**4050-SP-WDW (Wood Waste)**

Current Status: SO - Selected and Ongoing	Program Start Year: 1993 Report Year Diversion Tons: 47.59	Existed before 1990: No Selected in SRRE: Yes Owned or Operated: No
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Jurisdiction Notes

2012: Untreated wood scraps made available for firewood for no charge to customers. Hambro subsidiary Snoozle Shavings no longer burning wood for fuel. Hambro/WSC marketing this wood as co-gen fuel or for making compost.

4060-SP-CAR (Concrete/Asphalt/Rubble)

Current Status: AO - Alternative and Ongoing	Program Start Year: 1996 Report Year Diversion Tons: 90.70	Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes
--	---	---

Selected Program Details: Asphalt Paving | Brick | Concrete/cement | Rock, soils and fines

Jurisdiction Notes

4090-SP-RND (Rendering)

Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: Yes
	Report Year Diversion Tons: 2.43	Selected in SRRE: Yes
		Owned or Operated: No

Jurisdiction Notes**5000-ED-ELC (Electronic (radio, TV, web, hotlines))**

Current Status: SO - Selected and Ongoing	Program Start Year: 1992	Existed before 1990: No
	Report Year Diversion Tons: 0.00	Selected in SRRE: Yes
		Owned or Operated: Yes

Jurisdiction Notes**5010-ED-PRN (Print (brochures, flyers, guides, news articles))**

Current Status: SO - Selected and Ongoing	Program Start Year: 1990	Existed before 1990: No
	Report Year Diversion Tons: 0.00	Selected in SRRE: Yes
		Owned or Operated: Yes

Jurisdiction Notes**5020-ED-OUT (Outreach (tech assistance, presentations, awards, fairs, field trips))**

Current Status: SO - Selected and Ongoing	Program Start Year: 1992	Existed before 1990: No
	Report Year Diversion Tons: 0.00	Selected in SRRE: Yes
		Owned or Operated: Yes

Jurisdiction Notes

DNSWMA and Recology Del Norte partnered in presentations for the Youth and Family Fair in April. DNSWMA continued as a sponsor for the Del Norte County Fair.

5030-ED-SCH (Schools (education and curriculum))

Current Status: SO - Selected and Ongoing	Program Start Year: 1996	Existed before 1990: No
	Report Year Diversion Tons: 0.00	Selected in SRRE: Yes
		Owned or Operated: Yes

Jurisdiction Notes

6000-PI-PLB (Product and Landfill Bans)Current Status: AO - Alternative and
OngoingProgram Start Year: 1996
Report Year Diversion Tons:
0.00Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes**Jurisdiction Notes**

DNSWMA Resolution 2007-06 was adopted as an expression of DNSWMA's support for Extended Producer Responsibility, especially for hazardous products and universal wastes banned from mixed waste disposal.

6010-PI-EIN (Economic Incentives)

Current Status: SO - Selected and Ongoing

Program Start Year: 1996
Report Year Diversion Tons:
0.00Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Selected Program Details: Differential tipping fee | Unlimited recycling | Variable can rate/Quantity based user fee

Jurisdiction Notes**6020-PI-ORD (Ordinances)**Current Status: SI - Selected and
ImplementedProgram Start Year: 2008
Report Year Diversion Tons:
0.00Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes

Selected Program Details: Antiscavenging ordinance | Other ordinances (describe below)

Jurisdiction Notes

Authority Ordinances 2008-01, 2008-02, 2008-03, and 2009-01 establish responsibilities for each property owner to assure that materials from their properties are collected and delivered to appropriately permitted facilities for disposal, and establishes administrative penalties and enforcement responsibilities for violations. The Del Norte Solid Waste Task Force has engaged in efforts to draft and adopt City and County ordinances related to solid waste enforcement to be consistent with the Authority Ordinances. A compilation of documents used by the County Building Department to implement CalGreen measures has been uploaded as part of this 2012 EAR.

7000-FR-MRF (MRF)

Current Status: SO - Selected and Ongoing

Program Start Year: 1990
Report Year Diversion Tons:
53.59Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes**Jurisdiction Notes****7010-FR-LAN (Landfill)**

Current Status: DE - Dropped in an earlier year

Program Start Year: 1995
Report Year Diversion Tons: 0.00

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

7020-FR-TST (Transfer Station)

Current Status: SO - Selected and Ongoing

Program Start Year: 1995
Report Year Diversion Tons: 104.78

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

7030-FR-CMF (Composting Facility)

Current Status: PF - Planned in Future

Program Start Year: 2012
Report Year Diversion Tons: 0.00

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: No

Jurisdiction Notes

Snoodle Shavings now closed, and Hambro/WSG marketing yard debris at three alternative locations outside Del Norte County. DNMSWA Board has not given direction to develop a new facility in Del Norte County to process yard debris.

7040-FR-ADC (Alternative Daily Cover)

Current Status: DE - Dropped in an earlier year

Program Start Year: 1994
Report Year Diversion Tons: 0.00

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes

Jurisdiction Notes

8010-TR-BIO (Biomass)

Current Status: SO - Selected and Ongoing

Program Start Year: 1991
Report Year Diversion Tons: 1143.75

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

Though some yard debris, brush, and untreated wood is processed into compost, all tons are reported as Biomass, and the quantity sent to compost is not readily available.

9000-HH-PMF (Permanent Facility)

Current Status: SO - Selected and Ongoing Program Start Year: 2005
Report Year Diversion Tons:
35.89

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

Tonnages include all HHW collected daily through our ABOP program at our Permanent HHW facility, excluding consumer electronic devices.

9010-HH-MPC (Mobile or Periodic Collection)

Current Status: SO - Selected and Ongoing Program Start Year: 1993
Report Year Diversion Tons:
13.21

Existed before 1990: No
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes**9030-HH-WSE (Waste Exchange)**

Current Status: SO - Selected and Ongoing Program Start Year: 1990
Report Year Diversion Tons:
0.00

Existed before 1990: Yes
Selected in SRRE: Yes
Owned or Operated: Yes

Jurisdiction Notes

Eco-store closed.

9040-HH-EDP (Education Programs)

Current Status: AO - Alternative and Ongoing

Program Start Year: 1997
Report Year Diversion Tons:
0.00

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes

Jurisdiction Notes**9045-HH-EWA (Electronic Waste)**

Current Status: AO - Alternative and Ongoing

Program Start Year: 2005
Report Year Diversion Tons:
101.13

Existed before 1990: No
Selected in SRRE: No
Owned or Operated: Yes

Jurisdiction Notes

9050-HH-OTH (Other HHW)		
Current Status: AO - Alternative and Ongoing	Program Start Year: 2009 Report Year Diversion Tons: 0.00	Existed before 1990: No Selected in SRRE: No Owned or Operated: Yes
Jurisdiction Notes All household battery TakeBack program continues with Call2Recycle.		

TBD WARD



County of Del Norte Community Development Department
 Building Inspection Division
 981 H Street, Suite 110, Crescent City, CA 95531
 Phone: 707-464-7254

Checklist for Mandatory Residential CalGreen Measures or Features

Feature or Measure	Verifications Enforcing Agency to Specify Verification Method		
	Enforcing Agency <input type="checkbox"/> All	Installer or Designer <input type="checkbox"/> All	Third Party <input type="checkbox"/> All
ENERGY EFFICIENCY			
General			
4.201.1 Low-rise residential buildings shall meet or exceed the minimum standard design required by the California Energy Standards			
WATER EFFICIENCY AND CONSERVATION			
Indoor Water Use			
4.303.1 Indoor water use shall be reduced by at least 20 percent using one of the following methods. 1. Water saving fixtures or flow restrictors shall be used. 2. A 20 percent reduction in baseline water use shall be demonstrated. Effective 7/1/2011			
4.303.2 When using the calculation method specified in Section 4.303.1, multiple showerheads shall not exceed maximum flow rates. Effective 7/1/2011			
4.303.3 Plumbing fixtures (water closets and urinals) and fittings (faucets and showerheads) shall comply with specified performance requirements. Effective 7/1/2011			
Outdoor Water Use			
4.304.1 Automatic irrigation systems controllers installed at the time of final inspection shall be weather-based.			
MATERIAL CONSERVATION AND RESOURCE EFFICIENCY			
Enhanced Durability and Reduced Maintenance			
4.406.1 Joints and openings. Annular spaces around pipes, electric cables, conduits or other openings in plates at exterior walls shall be protected against the passage of rodents by closing such openings with cement mortar, concrete masonry or similar method acceptable to the enforcing agency.			
Construction Waste Reduction, Disposal and Recycling			
4.408.1 A minimum of 50 percent of the construction waste generated at the site is diverted to recycle or salvage.			
4.408.2 Where a local jurisdiction does not have a construction and demolition waste management ordinance, a construction waste management plan shall be submitted for approval to the enforcing agency.			
Building Maintenance and Operation			
4.410.1 An operation and maintenance manual shall be provided to the building occupant or owner.			
ENVIRONMENTAL QUALITY			
Fireplaces			
4.503.1 Any installed gas fireplace shall be a direct vent			

sealed combustion type. Any installed woodstove or pellet stove shall comply with US EPA Phase II emission limits where applicable. Woodstoves, pellet stoves and fireplaces shall also comply with applicable local ordinances.			
Pollutant Control			
4.504.1 Duct Openings and other related air distribution component openings shall be covered during construction.			
4.504.2.1 Adhesives, sealants and caulks shall be compliant with VOC and other toxic compound limits.			
4.504.2.2 Paints, stains, and other coatings shall be compliant with VOC limits.			
4.504.2.3 Aerosol paints and coatings shall be compliant with product weighted MIR limits for VOC and other toxic compounds.			
4.504.2.4 Documentation shall be provided to verify that compliant VOC limit finish materials have been used.			
4.504.3 Carpet and carpet systems shall be compliant with VOC limits.			
4.504.4 50 percent of floor area receiving resilient flooring shall comply with the VOC-emission limits defined in the Collaborative for High Performance Schools (CHPS) Low-emitting Materials List or be certified under the Resilient Floor Covering Institute (RFCI) FloorScore program.			
4.504.5 Particleboard, medium density fiberboard (MDF) and hardwood plywood used in interior finish systems shall comply with low formaldehyde emission standards.			
Interior Moisture Control			
4.505.2 Vapor retarder and capillary break is installed at slab on grade foundations.			
4.505.3 Moisture content of building materials used in wall and floor framing is checked before enclosure.			
Indoor Air Quality and Exhaust			
4.506.1 Exhaust fans which terminate outside the building are provided in every bathroom.			
Environmental Comfort			
4.507.1 Whole house exhaust fans shall have insulated louvers or covers which close when the fan is off. Covers or louvers shall have a minimum insulation value of R-4.2.			
4.507.2 Duct systems are sized, designed, and equipment is selected using the following methods: 1. Establish heat loss and heat gain values according to ACCA Manual J or equivalent. 2. Size duct systems according to ACC 29-D (Manual D) or equivalent. 3. Select heating and cooling equipment according to ACCA 36.0S (Manual S) or equivalent.			
Installer and Special Inspector Qualifications			
Qualifications			
702.1 HVAC system installers are trained and certified in the proper installation of HVAC systems.			
702.2 Special inspectors employed by the enforcing agency must be qualified and able to demonstrate competence in the discipline they are inspection.			

SELF CERTIFY

Construction Waste Management (CWM) Plan

Note: This sample form may be used to assist in documenting compliance with the waste management plan.

Project Name: _____
 Job #: _____
 Project Manager: _____
 Waste Hauling Company: _____
 Contact Name: _____

All Subcontractors shall comply with the project's Construction Waste Management Plan.
 All Subcontractor foremen shall sign the CWM Plan Acknowledgment Sheet.

Subcontractors who fail to comply with the Waste Management Plan will be subject to backcharges or withholding of payment, as deemed appropriate. For instance, Subcontractors who contaminate debris boxes that have been designated for a single material type will be subject to backcharge or withheld payment, as deemed appropriate.

1. The project's overall rate of waste diversion will be ____ %.
2. This project shall generate the least amount of waste possible by planning and ordering carefully, following all proper storage and handling procedures to reduce broken and damaged materials and reusing materials whenever possible. The majority of the waste that is generated on this jobsite will be diverted from the landfill and recycled for other use.
3. Spreadsheet 1, enclosed, identifies the waste materials that will be generated on this project, the diversion strategy for each waste type and the anticipated diversion rate.
4. Waste prevention and recycling activities will be discussed at the beginning of weekly subcontractor meetings. As each new subcontractor comes on-site, the WMP Coordinator will present him/her with a copy of the CWM Plan and provide a tour of the jobsite to identify materials to be salvaged and the procedures for handling jobsite debris. All Subcontractor foremen will acknowledge in writing that they have read and will abide by the CWM Plan. Subcontractor Acknowledgment Sheet enclosed. The CWM Plan will be posted at the jobsite trailer.
5. Salvage: Excess materials that cannot be used in the project, nor returned to the vendor, will be offered to site workers, the owner, or donated to charity if feasible.
6. [HAULING COMPANY] will provide a commingled drop box at the jobsite for most of the construction waste. These commingled drop boxes will be taken to [Sorting Facility Name and Location]. The average diversion rate for commingled waste will be ____ %. As site conditions permit, additional drop boxes will be used for particular phases of construction (e.g., concrete and wood waste) to ensure the highest waste diversion rate possible.
7. In the event that the waste diversion rate achievable via the strategy described in (6) above, is projected to be lower than what is required, then a strategy of source-separated waste diversion and/or waste stream reduction will be implemented. Source separated waste refers to jobsite waste that is not commingled but is instead allocated to a debris box designated for a single material type, such as clean wood or metal.

Notes:

1. Waste stream reduction refers to efforts taken by the builder to reduce the amount of waste generated by the project to below four (4) pounds per square foot of building area.
2. When using waste stream reduction measures, the gross weight of the product is subtracted from a base weight of four (4) pounds per square foot of building area. This reduction is considered additional diversion and can be used in the waste reduction percentage calculations.
8. [HAULING COMPANY] will track and calculate the quantity (in tons) of all waste leaving the project and calculate the waste diversion rate for the project. [HAULING COMPANY] will provide Project Manager with an updated monthly report on gross weight hauled and the waste diversion rate being achieved on the project. [HAULING COMPANY]'s monthly report will track separately the gross weights and diversion rates for commingled debris and for each source-separated waste stream leaving the project. In the event that [HAULING COMPANY] does not service any or all of the debris boxes on the project, the [HAULING COMPANY] will work with the responsible parties to track the material type and weight (in tons) in such debris boxes in order to determine waste diversion rates for these materials.
9. In the event that Subcontractors furnish their own debris boxes as part of their scope of work, such Subcontractors shall not be excluded from complying with the CWM Plan and will provide [HAULING COMPANY] weight and waste diversion data for their debris boxes.
10. In the event that site use constraints (such as limited space) restrict the number of debris boxes that can be used for collection of designated waste the project Superintendent will, as deemed appropriate, allocate specific areas onsite where individual material types are to be consolidated. These collection points are not to be contaminated with non-designated waste types.
11. Debris from jobsite office and meeting rooms will be collected by [DISPOSAL SERVICE COMPANY]. [DISPOSAL SERVICE COMPANY] will, at a minimum, recycle office paper, plastic, metal and cardboard.

Construction Waste Management (CWM) Worksheet

Note: This sample form may be used to assist in documenting compliance with the waste management plan.

Project Name: _____			
Job Number: _____			
Project Manager: _____			
Waste Hauling Company: _____			
Construction Waste Management (CWM) Plan			
WASTE/MATERIAL TYPE	DIVERSION METHOD		PROJECTED DIVERSION RATE
	COMMINGLED AND SORTED OFF SITE	SOURCE SEPARATED ON SITE	
Asphalt			
Concrete			
Shotcrete			
Metals			
Wood			
Rigid insulation			
Fiberglass insulation			
Acoustic ceiling tile			
Gypsum drywall			
Carpet/carpet pad			
Plastic pipe			
Plastic buckets			
Plastic			
Hardiplank siding and boards			
Glass			
Cardboard			
Pallets			
Job office trash, paper, glass & plastic bottles, cans, plastic			
Alkaline and rechargeable batteries, toner cartridges, and electronic devices			
Other:			
Other:			
Other:			
Other:			

Construction Waste Management (CWM) Acknowledgment

Note: This sample form may be used to assist in documenting compliance with the waste management plan.

Project Name: _____

Job Number: _____

Project Manager: _____

Waste Hauling Company: _____

CWM Plan Acknowledgment

CWM Plan Acknowledgment

The Foreman for each new Subcontractor that comes on site is to receive a copy of the Construction Waste Management Plan and complete this Acknowledgment Form.

I have read the contents of this plan and agree to follow the procedures described in

The Foreman for each new well must complete this Acknowledgment Form.

I have read the Waste Management Plan for the project; I understand the goals of this plan and agree to follow the procedures described in this plan.

PROJECT/COMPANY NAME	FOREMAN NAME	SIGNATURE

[illegible]

Acknowledgement Form

I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers including those that I have identified in the Checklist for Mandatory Residential CalGreen Measures or Features as the Installer or Designer.

Signature:	
Company:	Date:
Address:	License:
City/State/Zip:	Phone:
Building Permit #:	APN and Site Address:



County of Del Norte Community Development Department
Building Inspection Division
981 H Street, Suite 110, Crescent City, CA 95531
Phone: 707-464-7253

Indemnification Clause for Compliance with California Green Building Standards

Project construction shall meet the California Green Building (CalGreen) Standards. If building permits are applied for before the CalGreen Standards are formally in effect, project construction shall meet the standards in the draft available from the California State Building Standards Commission at time of application for building permits. It shall be the responsibility of the contractor/inspector to self-certify any and all applicable CalGreen building standards. The contractor/inspector agrees and understands that the County of Del Norte shall not be liable for any errors or failure to properly certify the applicable CalGreen Building standards. The County of Del Norte shall not be responsible for any penalties or fines imposed as a result of any failure to certify CalGreen building standards. Contractor/Inspector agrees to indemnify, defend, and hold harmless the County of Del Norte and its officers, directors, agents, and employees from and against any and all demands, claims, and damages to persons or property, losses and liabilities, including reasonable attorney's fees, arising out of or caused by Contractor/Inspector's negligent or willful failure to properly certify any and all CalGreen building standards.

Signature:	
Company:	Date:
Address:	License:
City/State/Zip:	Phone:
Building Permit #:	APN and Site Address: